

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JANUARY 5, 2011 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – December 1, 2010
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Resolution - Recognizing the African American Infant Mortality Coalition, Its President Marilyn Kilgore, and Project Manager Angela Moore
 - (4) Resolution – Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health Department Budget
 - (5) Semi-Annual Report – Attendance at Conventions/Conferences
 - B. Public Health Nursing
 - (1) The Flu in Wisconsin: How Do We Know It Is Here?
 - C. Environmental Health
 - (1) Recent Reports on Chromium in the Water
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 1/5/11 BOARD OF HEALTH MEETING

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
62119	Douglas Refrigeration Manpower	service call for vaccine storage unit data entry clerk 11/1-12/3/10	96.00 1,152.00
62176	WI State Lab of Hygiene	nitrite water analysis	27.00
62503	Rene Bue Belem Gonzalez	interpreter services 11/11-12/6/10 interpreter services 10/26-12/14/10	216.40 1,730.00
63100	WI Dept of Health Serv. Extreme Glow	25 vending inspection sheets, and 100 stickers (prewash, wash, rinse, sanitize) 4" glowsticks, asst'd colors	27.50 87.00
63104	Proforma Printworks	Health Dept brochures & Healthy Families First brochures	671.49
64000	GloGerm McKesson Medical Storage Systems School Health Crucell Vaccines Merck	glo-box kit and glo-gel pregnancy test kits, bandaids, alcohol prep pads chart folders & visi-clips for client charts 12 otoscopes/ophthalmoscopes oral typhoid vaccine zostavax vaccine less discount	139.45 201.13 761.29 2,400.00 2,560.00 15,070.04
64010	Wolter Pool Company Lab Safety Supply Culligan Taylor Technologies Harris Ace Hardware IDEXX Laboratories North Central Labs	3 floating pool thermometers stir bars for laboratory deionizer rent 12/10 pool testing reagents propane torches & tape measures colisure & quanti-cult kit for laboratory laboratory supplies	17.85 18.36 35.00 90.17 221.38 821.46 1,355.68
64200	Tim Banwell Adam Elmer Jennifer Stenger Deborah Erickson Wheaton Franciscan	reimburse for webinar fee 11/1/10 reimburse for training lodging 11/16/10 reimburse for 12/7/10 conference fee reimburse for training lodging 11/11/10 Four 11/17/10 conference registrations	9.95 62.47 75.00 85.00 500.00
64203	Nat'l Assn of School Nurses	School Nursing: Comprehensive Text	97.90
64900	Veolia	controlled substances witness burn	715.98
64904	Proforma Printworks	Healthy Families First brochures	300.00

2010

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	14,845.00 88.9%	13,211.89	0.01	1,633.10		
	P1001923-PO# 12/31/10 -VN#012362			DOUGLAS REFRIGERATION SERVICE		96.00	
	P1003266-PO# 12/31/10 -VN#014330			MANPOWER INC		1,152.00	
				CLOSING BALANCE	385.10		1,248.00
3130000000-62176	LABORATORY	100.00 0.0%	0.00	0.00	100.00		
	P1000375-PO# 12/31/10 -VN#034605			WISCONSIN STATE LABORATORY OF		27.00	
				CLOSING BALANCE	73.00		27.00
3130000000-62503	INTERPRETER FEES	12,000.00 90.4%	10,855.55	0.00	1,144.45		
	P1000376-PO# 12/31/10 -VN#039062			BUE,RENE		216.40	
	P1000381-PO# 12/31/10 -VN#017809			GONZALEZ, BELEM		1,730.00	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE	-801.95		1,946.40
3130000000-63100	OFC SUPP & EXP	7,800.00 97.5%	7,591.14	20.00	188.86		
	P1003890-PO# 12/31/10 -VN#050177			EXTREME GLOW NA CORP		87.00	
	P1003996-PO# 12/31/10 -VN#027121			DEPARTMENT OF HEALTH SERVICES		27.50	
				CLOSING BALANCE	74.36		114.50
3130000000-63104	PRNT & DUPLICATI	6,000.00 79.5%	4,772.77	0.00	1,227.23		
	P1003647-PO# 12/31/10 -VN#045720			PROFORMA PRINTWORKS		396.49	
	P1003799-PO# 12/31/10 -VN#045720			PROFORMA PRINTWORKS		275.00	
				CLOSING BALANCE	555.74		671.49
3130000000-64000	MEDICAL SUPPLIES	105,600.00 74.1%	75,186.90	3,146.77	27,266.33		
	P1000691-PO# 12/31/10 -VN#014540			MERCK AND CO INC		15,070.04	
	P1001469-PO# 12/31/10 -VN#042626			MC KESSON MEDICAL SURGICAL COR		201.13	
	P1002358-PO# 12/31/10 -VN#047555			CRUCCELL VACCINES INC		2,560.00	
	P1003617-PO# 12/31/10 -VN#016466			STORAGE SYSTEMS MIDWEST INC		761.29	
	P1003814-PO# 12/31/10 -VN#019293			SCHOOL HEALTH CORPORATION		2,400.00	
	P1003874-PO# 12/31/10 -VN#050379			GLOGERM		139.45	
				CLOSING BALANCE	6,134.42		21,131.91
3130000000-64010	LAB SUPPLIES	8,500.00 84.7%	7,199.70	0.00	1,300.30		
	P1000371-PO# 12/31/10 -VN#010140			CULLIGAN WATER CONDITIONING IN		35.00	
	P1001790-PO# 12/31/10 -VN#026417			NORTH CENTRAL LABORATORIES OF		1,355.68	
	P1002264-PO# 12/31/10 -VN#013988			LAB SAFETY SUPPLY COMPANY		18.36	
	P1003813-PO# 12/31/10 -VN#028804			IDEXX LABORATORIES INC		668.33	
	P1003838-PO# 12/31/10 -VN#046997			TAYLOR TECHNOLOGIES INC		90.17	
	P1003849-PO# 12/31/10 -VN#050362			WOLTER POOLS AND SPAS		17.85	
	P1003854-PO# 12/31/10 -VN#018251			HARRIS ACE HARDWARE		221.38	
	P1003868-PO# 12/31/10 -VN#028804			IDEXX LABORATORIES INC		153.13	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE	-1,259.60		2,559.90

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-64200	TRAINING EXP	10,000.00 58.0%	5,801.77	0.00	4,198.23		
		12/31/10 -VN#011095		BANWELL, TIMOTHY		9.95	
		12/31/10 -VN#044600		STENGER, JENNIFER		75.00	
	P1003689-PO#	12/31/10 -VN#046586		WHEATON FRANCISCAN HEALTHCARE		500.00	
			CLOSING BALANCE		3,613.28		584.95
3130000000-64203	EDUC MAT & SUPPL	8,150.00 92.1%	7,051.05	460.88	638.07		
	P1003801-PO#	12/31/10 -VN#050342		NATIONAL ASSOCIATION OF SCHOOL		97.90	
			CLOSING BALANCE		540.17		97.90
3130000000-64900	OTHER SUPPL/EXP	14,488.00 42.6%	2,038.36	4,144.50	8,305.14		
	P1004017-PO#	12/31/10 -VN#046268		VEOLIA ES TECHNICAL SOLUTIONS		715.98	
			CLOSING BALANCE		7,589.16		715.98
3130000000-64904	SUNDRY EXPENSE	500.00 0.0%	0.00	0.00	500.00		
	P1003799-PO#	12/31/10 -VN#045720		PROFORMA PRINTWORKS		300.00	
			CLOSING BALANCE		200.00		300.00
	HEALTH DEPT.		PROG-TOTAL-PO			29,398.03	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$29,398.03 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 05 2011

DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-94

Transfer No. _____

Requested by Public Health

Karen Cain

Department _____

Department Head _____

Date 12/15/10

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-64000	Medical Supplies	3,500

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000-62119	Other Contracted Svc	800
31-3000-0000-62503	Interpreter Fees	1,200
31-3000-0000-64010	Lab Supplies	1,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE _____

COMMITTEE CHAIR _____

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-94
DEC 15 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health Department Karen Cain Department Head Signature

DATE: 12/15/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept Medical Supplies CURRENT BALANCE: \$24042. ²⁸ @ 11-30-10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$3,500	ACCOUNT #: 31-3000-0000-62119 DESCRIPTION: Health Dept Contracted Services	\$ 800
2) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 31-3000-0000-62503 DESCRIPTION: Health Dept Interpreter Fees	\$1,200
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: 31-3000-0000-64010 DESCRIPTION: Health Dept Laboratory Supplies	\$1,500
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC:

- Transfer #1: Due to clerical staff vacancies, the health department has been using a Manpower temporary person to assist with data entry and front desk work. This transfer should cover these costs for the remainder of 2010.
- Transfer #2: The health department has used interpreters very frequently in 2010, creating the need for this transfer to allow sufficient funds for the remainder of 2010.
- Transfer #3: After testing the additional water samples that the health department received in conjunction with the State Flood Grant, the department needed to replenish needed laboratory supplies; this transfer of funds will cover these costs.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Supervisor Anna Marie Johnson
Supervisor Robert Fizzell
INITIATED BY



Supervisor Anna Marie Johnson
Supervisor Robert Fizzell
DRAFTED BY

Board of Health
SUBMITTED BY

November 17, 2010
DATE DRAFTED

RECOGNIZING THE AFRICAN AMERICAN INFANT MORTALITY COALITION
ITS PRESIDENT MARILYN KILGORE
AND PROJECT MANAGER ANGELA MOORE

- 1 **WHEREAS**, the demographics of Rock County and the cities of Beloit and Janesville reflect a mix of
 2 citizens from diverse cultures and races who live and work together in our community; and,
 3
 4 **WHEREAS**, Infant Mortality in the local African American community (17 deaths per 1,000 births) was
 5 more than double the rate for white babies born in Beloit (7.5 per 1,000 births), and is more than three
 6 times higher than the rate for white babies born either in Rock County or statewide; and,
 7
 8 **WHEREAS**, the African American Infant Mortality Coalition was formed to educate the community on
 9 the disparity of rates of infant mortality between African Americans and the white community; and,
 10
 11 **WHEREAS**, Marilyn Kilgore and Angela Moore have dedicated their adult lives to the needs of our
 12 children, volunteering their time to this project and other endeavors; and,
 13
 14 **WHEREAS**, the Rock County Board wishes to show respect for and honor the people who care about
 15 and seek to improve the lives of infants and children in our community.
 16
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 18 on this _____ day of _____, 2010, does hereby announce its support of the work of the
 19 African American Infant Mortality Coalition and recognize Marilyn Kilgore and Angela Moore for their
 20 dedication and service to the children of our community.

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

James Rooney

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Timothy Banwell, EH Director
DRAFTED BY

Board of Health
SUBMITTED BY

December 15, 2010
DATE DRAFTED

Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health Department Budget

- 1 WHEREAS, the State of Wisconsin Department of Health Services has awarded the Rock County
- 2 Health Department a grant of \$10,000 to conduct a Health Impact Assessment in Rock County; and
- 3
- 4 WHEREAS, Health Impact Assessments help identify how proposed projects, plans, and policies
- 5 affect all areas of our lives, including the impact on health outcomes for individuals and communities; and
- 6
- 7 WHEREAS, Health Impact Assessments also help identify potential health concerns and make
- 8 recommendations to maximize positive health impacts and minimize unintended consequences before a
- 9 project is built or a policy is implemented; and
- 10
- 11 WHEREAS, the purpose of the grant awarded to Rock County Health Department is to develop capacity
- 12 to utilize Health Impact Assessment skills in assessing future development of projects and policies in our
- 13 community.
- 14

15 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 16 assembled on this _____ day of _____, 2011, does hereby authorize the Rock County
 17 Health Department to accept the Health Impact Assessment Grant in the amount of \$10,000, and amend
 18 the 2011 Rock County Health Department budget as follows:

19	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
20 <u>Account/Description</u>	<u>1/1/11</u>	<u>(Decrease)</u>	<u>Budget</u>
21 <u>Source of Funds</u>			
22 31-3015-0000-42100			
23 Federal Aid	-0-	\$10,000	\$10,000
24 <u>Use of Funds</u>			
25 31-3015-0000-63110			
26 Administrative Expense	-0-	\$10,000	\$10,000

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Jane Thompson

Dr. Dean Peterson, DVM

Dr. Aaron Best, MD

Dr. Connie Winter, DDS

Judith Wade

James Rooney

Accepting Health Impact Assessment Grant and Amending the 2011 Rock County Health
Department Budget
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

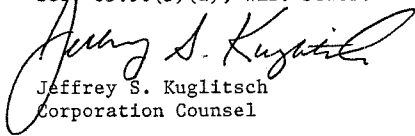
This resolution authorizes the acceptance and expenditure of \$10,000 in Federal Aid for the Health Department's Health Risk Assessment Program. No County matching funds are required to accept this grant.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**ACCEPTING HEALTH IMPACT ASSESSMENT GRANT AND
AMENDING THE 2011 ROCK COUNTY HEALTH DEPARTMENT BUDGET**

EXECUTIVE SUMMARY

Health Impact Assessments (HIAs) help us understand the unintended consequences of a project or policy before implementation. Input from stakeholders and existing research data is used to determine potential health impacts. The decision makers are provided recommendations that can be applied prior to the implementation of the project or plan. The benefit to decision makers is to foster positive acceptance by the community and to minimize or avoid costly health impacts and conflicts. The benefit to the community is to have development and policies that are acceptable to its citizens.

The Health Impact Assessment Grant from the State of Wisconsin Department of Health Services provides an opportunity for Rock County to develop the skills to use HIAs as a routine practice for future development and planning. The project selected for the grant is to assess the impact of the new dairy farm in the Town of Bradford. Although the planning and design of the dairy farm has oversight by multiple state and local agencies, there may be environmental health issues that have not been considered. The dairy farm will benefit by increased acceptance in the community, and the citizens will benefit by having a voice in reducing any potential avoidable adverse impact.

ROCK COUNTY, WISCONSIN



Rock County Health Department

North Office

P.O. Box 1143
Janesville, WI 53547-1143
608-757-5440 Public Health Nursing
608-757-5441 Environmental Health
608-757-5442 Administration
608-758-8423 (fax)

www.co.rock.wi.us

South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

TO: Rock County Board of Health
FROM: Karen Cain, Health Officer
DATE: December 27, 2010
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

I attended the NACCHO convention in Memphis, Tennessee on July 13-16, 2010. Expenses for the convention were as follows:

Registration	\$ 475.00
Airfare	406.80
Hotel/Meals	<u>606.03</u>
	\$ 1,487.83

KC:gw

cc: Craig Knutson, County Administrator