



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, JULY 13, 2015
PLANNING & DEVELOPMENT CONFERENCE ROOM 2ND FLOOR
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Brian Christianson confirmed that public notice requirements were met and called the meeting to order at 8:30 a.m. Commissioners present: Billy Bob Grahn and Anda O'Connell. Absent: Mary Beaver and Jackie Wood.

Program Administrators: Kathy Kamp and Scott Gussick (Wisconsin Partnership for Housing Development (WPHD)).

Planning & Development Staff present were: Colin Byrnes (Acting Director – Planning & Development) and Cheryl Martin (Recording Secretary).

2. Adoption of Agenda

Commissioners Grahn and O'Connell moved the adoption of the agenda. **ADOPTED.**

3. Minutes of Meeting for June 8, 2015

Commissioners Grahn and O'Connell moved the approval of the June 8, 2015 meeting minutes as presented. **APPROVED as presented.**

4. Review and Approval of HOME Project Loans

Action Item: HOME Rehab Loan Funds – Loan ID 0055 = \$27,350

Commissioner Grahn moved the approval of Loan 0055 in the amount of \$27,350 with the added provision that the total loan amount is an exception from the Rock County Policies and Procedures for the housing rehab program as it exceeds the \$24,999 loan amount limit; seconded by Commissioner O'Connell. All in favor – **APPROVED** (Yes – 3, No – 0, Absent – 2)

Action Item: HOME Rehab Loan Funds – Loan ID 0056 = \$30,540

Commissioner Grahn moved the approval of Loan 0056 in the amount of \$30,540 with the added provision that the total loan amount is an exception from the Rock County Policies and Procedures for the housing rehab program as it exceeds the \$24,999 loan

amount limit; seconded by Commissioner O'Connell. All in favor – **APPROVED** (Yes – 3, No – 0, Absent – 2)

5. Next Housing Authority Meeting

The next meeting of the Rock County Housing Authority is scheduled for **Monday, August 10, 2015 at 8:30 am**. The meeting will be held in the Planning & Development Agency Conference Room.

6. Citizen Participation, Communications and Announcements

Kathy presented a summary of the HOME Program funds available and also a summary of the applications that have been received to date.

Colin commented on the Neighbor Works Program (Blackhawk Region) that provides 1st time Homebuyer Education to area citizens. Discussion followed on the benefits of having this program available for potential HOME Program customers and commissioners recommended continued sponsorship of the program.

7. Adjournment

Commissioners O'Connell and Grahn moved to adjourn the committee at 9:30 am; **ADOPTED** by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY