

**MINUTES OF BOARD OF HEALTH MEETING  
December 3, 2014**

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Addie, Supervisor Bostwick (left at 7:05 PM), Dr. Winter, and Dr. Peterson.

Board of Health Members Absent: Dr. Konkol, Mr. Gresens, R.PH, and Ms. Wade, WHNP

Staff Members Present: Karen Cain-Health Officer; Tim Banwell-Environmental Health Director; Janet Zoellner – Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; Elizabeth LaBelle-Administrative Secretary

**Adopt Agenda**

Supervisor Bostwick and Supervisor Addie made a motion to adopt the agenda. MOTION APPROVED.

**Approval of Minutes 10/15/14**

Dr. Winter and Dr. Peterson made a motion to approve the minutes of the 10/15/14 Board of Health meeting. MOTION APPROVED.

Correction to the minutes from October 15, 2014:

Members Absent: none

**Citizen Participation**

Jason Dowd-Land Conservation Committee

**Unfinished Business**

None at this time.

**New Business**

**Resolution: Support for a full environmental impact statement and increase public hearings for the Enbridge Energy, Limited Partnership Line 61 Expansion**

Supervisor Bostwick and Supervisor Peer made a motion to support a full environmental impact statement and increase public hearings for the Enbridge Energy, Limited Partnership Line 61 Expansion. MOTION APPROVED by roll call vote (6 Yes).

Environmental Health Director informed the Board that this is in advisory nature only. The DNR is not obligated to act on the resolution.

**Administrative Division**

**Approval of Bills/Transfer of Funds/ Pre-Approved Encumbrance**

Supervisor Peer and Dr. Winter made a motion to approve the bills for November 2014. MOTION APPROVED.

Supervisor Bostwick and Dr. Peterson made a motion to approve the transfer of funds for the month of November 2014. MOTION APPROVED.

There were no questions on the bills or transfer of funds.

### **Health Department Report**

Health Officer Cain announced that Roger Eychaner, Registered Sanitarian (RS) has resigned with the County. There will be a resolution later in the agenda acknowledging the retirement. The position is open and we have received approximately 26 applicants. Interviews will take place next week. The Health Department is also working to fill the Public Health Nurse (PHN) position. The goal is to have the new RS and PHN on board by January 2015.

Health Officer Cain shared with the Board of Health that she will be writing a letter to Medical Assistance requesting funds paid back earlier this year as a result of the Pre-Natal Care Coordination audit. It was discovered that Medical Assistance was offering training on Medical Assistance services to Health Providers and the Health Department was never offered the opportunity for training from Medical Assistance. On December 4, there will be a county wide Ebola planning meeting hosted by the Health Department. This is an opportunity for community health care providers to share developed plans and provide an update to other area providers. Approximately 40 people are expected to attend.

The final RX collection for 2014 took place on December 1, which resulted in 5,669 pounds this year compared to 4,600 last year. This is the highest level of collection to date. Nursing Director Zoellner shared a story with the Board that she heard a pharmacist promoting the RX drop boxes located throughout the county. Environmental Health Director Banwell stated that the Mercy East and Mercy Mall drop box was removed to comply with new DEA rules. All drop boxes must now be on law enforcement property. Health Officer Cain announced that the Health Department received the RX collection grant from DATCP for next year in the amount of \$6100.

Health Officer Cain informed the Board that she was recently asked by County Administration to provide a history to grants received by the Health Department since 2008. Forward Janesville was interested in the figures to learn how well the state funds public health. Since 2008, the Health Department has received 1.9 million in grants. A majority of the 1.9 million is federal dollars. Health Officer Cain explained that the Health Department does not utilize tax dollars to assist families in eliminating risks in their home from risk assessments, donations dollars fund this.

The Beloit Memorial High School pool was recently featured in the newspapers because it was closed. Health Officer Cain explained that the school had to close the pool for public swim. The pool shallow end is 4 foot deep and public swim cannot have a shallow end deeper than 3 ½ feet or it is considered a safety hazard. The school is in contact with the state with the intention to receive a variance.

The Board Members inquired how flu shots were going and if the flu was in Rock County yet. Nursing Director Zoellner stated that flu immunization is going well and the nursing supervisors have done a good job of reaching out to under immunization populations. This week, the Green Bay area reported high levels of flu. As of now, Rock County does not have confirmed cases; however, due to frequent traveling over Thanksgiving it increases the likelihood of spreading the illness. This year the flu is more respiratory, however, it is too early in

the season to determine if the strain offers a high level of protection or not. Chair Kraft asked if the flu shot is offered to employees. Nursing Director Zoellner explained the flu shot is offered to county employees. The Health Department conducts clinics at their various work areas. Nursing Director Zoellner shared that the Health Department does a lot of education to the public on what is available to them regarding immunization coverage and the Affordable Care Act. All immunizations are covered as part of 'well visit' and not applicable to deductibles and co-pays. Health Officer Cain stated that the Health Department does not bill private insurance for purchased vaccines.

### **Resolution: Recognizing Roger Eychaner, R.S. II for Service to Rock County**

Supervisor Peer and Supervisor Bostwick made a motion to recognize Roger Eychaner, RS II for service to Rock County. MOTION APPROVED.

### **Environmental Health**

Environmental Health Director Banwell gave a presentation on bed bugs. To date, the Health Department has received 48 complaints of bed bugs in Rock County. The majority of issues stem from rental properties, however, bed bugs can be found in motels, hotels, and homeowner homes. Female bed bugs can lay five eggs per day, so the spread can increase quickly. Supervisor Bostwick inquired if bed bugs can travel by land from one home to another. Environmental Health Director Banwell stated that they cannot travel on land; however, they can travel on luggage, clothing, school back pack, and a person's body. Dr. Peterson asked what the lifecycle timeline is. Environmental Health Director explained that a full life cycle takes about 2 ½-3 months.

Environmental Health Director Banwell recommended bringing a flash light with you to hotels to investigate the room. Health Department inspectors carry flash lights as part of their equipment for inspections. Supervisor Addie asked if the Health Department only inspects hotels when we receive a complaint. Environmental Health Director Banwell explained that the hotels are inspected annually, however, the inspection is not bed bug specific and other risks such as food safety and carbon monoxide are inspected. We follow up on complaints; however, the bed bugs can travel through walls and ceilings to other rooms. Chair Kraft inquired if the Health Department inspects the jail for bed bugs. Environmental Health Director Banwell stated that the jail handles their procedures and facility for bed bugs.

### **Public Health Nursing**

Nursing Director Zoellner gave a presentation on business response to communicable disease. The Board of Health members received explanation on the Health Department's initial response when a business calls regarding communicable disease concerns. It is recommended that businesses start by calling the county health department where the business is located for assistance, as it is unlikely they will receive any information from outside their county due to privacy reasons.

#### *Initial Response Summary:*

1. Assess by asking the right questions
  - a. Determine the reliability of the information being conveyed
  - b. Take symptom histories, gather information regarding the number of contacts affected, the location and size of the business and the likelihood of communicability depending on the organism involved and how it is spread
2. Determine appropriate intervention, if needed. Fully communicate the plan to the business within the confines of privacy law.

3. After the incident, evaluate whether the needs of the community were met and move forward with needed changes in response.

Nursing Director Zoellner explained that the county in which the affected ill individual resides “owns” the case follow-up for that individual. Issues of communicable disease often travel across county or state lines. Rock County has experienced this before because of its geographical location as a border county. A coordinated response benefits the community.

Nursing Director Zoellner informed the Board of Health that St. Mary’s conducted an Ebola exercise earlier this month. All went well; our staff was prepared on how to direct the drill phone calls. Currently, 35 US hospitals are qualified to take care of confirmed Ebola patients. Local hospitals are continuing to work out their response plans.

### **Communications and Announcements**

None

### **Adjournment**

Supervisor Addie and Supervisor Peer made a motion to adjourn the meeting. MOTION APPROVED.  
Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Elizabeth LaBelle, Recorder

Not Official Until Approved by the Board of Health