



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Monday, November 21, 2016 – 9:00 a.m.**  
**Rock County Health Care Center, 3<sup>rd</sup> floor Conference Room**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of November 9, 2016 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. Resolution Moving the Administration of the Birth-to-Three Program from the Developmental Disabilities Board to Human Services Department \* – Ms. Luster, Mr. Boutwell
8. Director's Report
  - Employee Engagement Survey Data and Follow Up Plans
9. **Next Meeting: Wednesday, December 14, 2016 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference room, in Janesville, Wisconsin.**
10. Adjourn

**NOTE:  
MONDAY  
9:00 AM**

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Developmental Disabilities Board  
INITIATED BY



Nick Osborne  
DRAFTED BY

Developmental Disabilities Board  
SUBMITTED BY

November 7, 2016  
DATE DRAFTED

**Moving the Administration of the Birth-to-Three Program from the Developmental Disabilities Board to Human Services Department**

- 1 **WHEREAS**, the State of Wisconsin mandates that all counties operate the Birth-to-Three program; and,
- 2
- 3 **WHEREAS**, the Developmental Disabilities Board has contracted with CESA-2 to run the program; and,
- 4
- 5 **WHEREAS**, the Birth-to-Three program will remain as a required county function after the transition to
- 6 Family Care; and,
- 7
- 8 **WHEREAS**, the 2017 Recommended Budget transfers all budget authority and contract management
- 9 responsibilities to the Human Services Department; and,
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby transfer administration, budget authority and
- 13 contract management responsibilities of the Birth-to-Three Program from the Developmental Disabilities
- 14 Board to Human Services Department effective January 1, 2017.

Respectfully submitted,

DEVELOPMENTAL DISABILITIES BOARD

HUMAN SERVICES BOARD

\_\_\_\_\_  
Louis Peer, Chair

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Nancy Lannert, Vice Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Ed Brandsey

\_\_\_\_\_  
Karl Dommershausen

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Karl Dommershausen

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Cheryl Drozdowicz

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Becky Heimerl

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Lynda Olson

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bridget Rolek

\_\_\_\_\_  
Shirley Williams

Moving the Administration of the Birth-to-Three Program from the Developmental  
Disabilities Board to Human Services Department

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FISCAL NOTE:

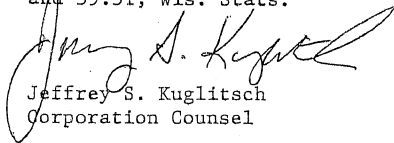
No fiscal impact.



Sherry Oja  
Finance Director

LEGAL NOTE:

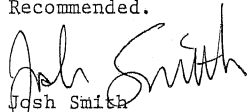
The County Board is authorized to take this action pursuant to §§ 59.01  
and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

For many years, the Developmental Disabilities Board has managed the contract with CESA-2 to run the state mandated Birth-to-Three program. With the transition to Family Care, this program will still be a County responsibility. This resolution transfers the administration, budget authority, and contract monitoring functions to the Human Services Department. This is consistent with what is outlined in the 2017 Recommended Budget and meets the State's request that the Rock County Board approve the transfer of the Birth-to-Three contract from DD to HSD.