

MINUTES OF BOARD OF HEALTH MEETING
July 1, 2015

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Addie, Dr. Konkol, Dr Peterson, Supervisor Bostwick (Left at 7 p.m.), Mr. Gresens, R.PH, and Dr. Winter

Board of Health Members Absent: None

Staff Members Present: Marie-Noel Sandoval-Health Officer; Tim Banwell-Environmental Health Director; Janet Zoellner – Public Health Nursing Director; Deborah Erickson – Nursing Supervisor North Office; Elizabeth LaBelle-Administrative Secretary; Matt Wesson-Registered Sanitarian; Valerie Christensen-Registered Nurse; Casey Stubbs-Registered Nurse; Corey Janssen-AHEC Intern; Claire Hahn-Public Health Intern; Jodi Timmerman-Rock County Corporation Counsel Attorney

Adopt Agenda

Supervisor Addie and Supervisor Bostwick made a motion to adopt the agenda. MOTION APPROVED.

Approval of Minutes 7/1/15

Supervisor Peer and Dr. Peterson a motion to approve the minutes of the 6/3/15 Board of Health meeting. MOTION APPROVED.

Citizen Participation

Jim and Amy Tibbets, Bruce Hudson-Hudson Soil Testing; Duane Cherry-City of Janesville

Unfinished Business

None at this time.

New Business

Appeal to denial of Sanitary Permit-Jim and Amy Tibbets

A court recorder took minutes for the appeal hearing. Her report may take up to ten days for completion.

Administrative Division

Approval of Bills/Transfer of Funds/ Pre-Approved Encumbrance

Dr. Konkol and Ms. Wade made a motion to approve the bills for June 2015. There were no questions on the bills. MOTION APPROVED.

Ms.Wade and Dr. Konkol made a motion to approve the transfer of funds for June 2015. MOTION APPROVED.

Chair Kraft inquired how many computers were purchased as a result of the transfer. Health Officer Sandoval stated that one computer was purchased.

Health Department Report

Health Officer Sandoval announced the resignation the Administrative Secretary effective 7/10/15. The job will be posted July 1, 2015-July 7, 2015. All tasks have been delegated to other staff members during the interim. Health Officer Sandoval introduced the two Health Department interns: Corey Janssen-AHEC intern and Claire Hahn-Health Department Intern. Corey is working on surveys for hand washing and water testing. Claire will be working on a “get immunized” campaign.

Health Officer Sandoval announced that we received two confirmed pertussis cases since the last Board of Health Meeting. The Health Department sent one bird to the Wisconsin State Lab of Hygiene for West Nile Virus. The bird tested negative.

A fire occurred at a Rock County Hotel which resulted in 37 people placed in temporary housing by Emergency Management. The Health Department inspected the hotel the next day and discovered several violations. The owner of the facility had until 6/30/15 to correct violations and has requested additional time.

Health Officer Sandoval provided the following budget updates:

- The pre-budget meeting is July 13, 2015
- Budget projections are being made at three points: cost to continue, proposed decrease, and proposed increase.
- Collaboration and strategic planning ideas will be submitted in addition to the budget.

Environmental Health

No Report.

Public Health Nursing

Public Health Nurses, Valerie Christensen and Casey Stubbs , presented to the Board of Health on Community and Public Health Referral Collaboration with Early Head Start.

Dr. Peterson inquired how the Health Department receives referrals. Casey Stubbs, RN stated that referrals come from a variety of sources including: Stateline Pregnancy Service, medical providers, birth certificates, word of mouth, and Head Start. The referrals between Early Head Start and the Rock County Health Department reciprocal.

Communications and Announcements

The November 4th Board of Health Meeting will be rescheduled due to a Board of Supervisor Meeting scheduling conflict. The date will be determined in the fall.

Adjournment

Supervisor Addie and Dr. Konkol made a motion to adjourn the meeting. MOTION APPROVED. Meeting adjourned at 8:08 p.m.

Respectfully submitted,

Elizabeth LaBelle, Recorder

Not Official Until Approved by the Board of Health