



## **MINUTES OF BOARD OF HEALTH MEETING**

**December 02, 2020**

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Supervisor Rynes, Supervisor Wilde, Dr. Meyers, Dr. Winter, Mr. Gresens, Ms. Kolste and Supervisor Williams.

Board of Health Members Absent: Dr.Somaraju

Staff Members Present: Noel Sandoval – Director; Michelle Bailey – Assistant Director; Rick Wietersen – Environmental Health Director; Matt Wesson – Environmental Health Supervisor; Kelsey Cordova – Public Health Supervisor; Alison Chouinard – Community Health Education Coordinator; Nick Zupan – Epidemiologist; Lori Soderberg – Public Health Supervisor; Jessica Turner – Communications Specialist; Abbi Brown – Public Health Nurse; Seth Loncar – Administrative Services Supervisor; and Melissa DeWitt – Public Health Support Specialist.

Others Present: Pam Charles – Citizen; Sheryl – Citizen

### **Adopt Agenda**

Dr. Winter made a motion to adopt the agenda. Supervisor Wilde seconded the motion. MOTION APPROVED.

### **Approval of Minutes – 10/14/2020**

Ms. Kolste made a motion to approve the minutes of the 10/14/2020 Board of Health meetings. Supervisor Rynes seconded the motion. MOTION APPROVED.

### **Roll Call**

Chair Peer asked for the roll call. At roll call Chair Peer, Supervisor Rynes, Dr. Winter, Mr. Gresens, Ms. Kolste, Dr. Meyers and Supervisor Williams were present. Supervisor Wilde joined after roll call. Dr. Somaraju was not present. 7 PRESENT. 2 ABSENT.

### **Citizen Participation**

Pam Charles voiced her concerns over the closure of local schools. She wants to know how the decision is made to either close or open schools. She voiced several concerns over the negative impact on not having the schools open for the children.

Chair Peer mentioned that we can add this topic to the next Board of Health Meeting.

## **New Business**

### **Administrative Division**

#### **Transfer of Funds Over \$5,000**

No transfer of funds over \$5,000

#### **Review of Payments**

The Board reviewed the Health Department's November payments in the amount of \$1,112.50.

### **Health Department Report**

#### **In the News**

Ms. Sandoval reported on the roll back to Phase 1.

Ms. Bailey reported on the COVID-19 vaccine and how it will be rolled out in phases.

Ms. Chouinard reported that the COVID-19 vaccine will be available to adults only. It will be a two dose series and the vaccine must be from the same manufacturer to successfully complete the series.

Ms. Sandoval reported on the potential change for the COVID-19 quarantine period from the CDC.

Mr. Zupan provided the Board members with the current COVID-19 data.

Dr. Winter commented on the statistics that are being shared. She is concerned about the fear factor in our community relating to the excessive number of COVID-19 related deaths.

Ms. Kolste asked about the COVID-19 vaccine and where the funds are coming from. Ms. Bailey responded accordingly.

Ms. Bailey commented on how burdened local health departments still are relating to COVID-19 and other routine work. Most health departments will not have the capacity to administer the COVID-19 vaccine. She mentioned that the state of Wisconsin is looking at hiring vaccine vendors to travel around and administer the vaccine.

Ms. Bailey reported that the Wisconsin National Guard will still be running COVID-19 test sites until December 10<sup>th</sup>. They have applied for a federal extension. If it does not get approved, Wisconsin is planning on backing their extension to stay, but testing may become modified.

Ms. Cordova reported on HEAR (Health Equity Alliance of Rock County) updates. Plans are moving forward with the next Community Health Assessment in 2021, which consists of focus groups, community conversations, surveys and the like.

Ms. Turner commented on the recent COVID-19 press conference that was held in coordination with local health care systems. She also gave updates on "Numbers with Nick" and Q & A videos. She also included the email address for all COVID-19 related questions: [covid19.questions@co.rock.wi.us](mailto:covid19.questions@co.rock.wi.us)



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She also reminded everyone of the Rock County Coronavirus Response and Recovery Hub: <https://coronavirus-response-rockcountylio.hub.arcgis.com/>

Mr. Wietersen reported on the Environmental Health division. They are still extremely busy trying to catch up with inspections. They are also still heavily educating establishments on COVID-19 protocols and procedures. The COVID-19 relief reimbursement process has been complete.

Mr. Wietersen also reported that the school team recommended schools go virtual for an extended period of time between and after the holidays. Several schools have decided to remain open while all others have gone virtual.

### **Surveillance**

Nothing to report.

### **Community Events/Outreach**

Nothing to report.

### **Budget**

Ms. Sandoval reported that the 2020 calendar year is wrapping up. The Rock County Public Health Department has secured several grants from the state to support all of the additional COVID-19 efforts.

### **Personnel**

Ms. Cordova introduced Seth Loncar, Administrative Services Supervisor. She also introduced Abbi Brown, Public Health Nurse. Ms. Cordova also introduced Alison Chouinard as the new Health Educator Coordinator. Ms. Sandoval commented on the excellent work that was done in the recruitment of new employees and for successfully filling those roles.

Ms. Sandoval commented further on her upcoming retirement, effective January 4, 2021. She thanked everyone for their contributions to Public Health.

### **Resolution: Approving the Purchase of Champ EHR Software**

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2020 does hereby authorize the Rock County Public Health Department to enter into a purchase agreement not to exceed \$36,609 for the purchase of Champ EHR software.

Supervisor Wilde made a motion to accept the resolution. Dr. Meyers seconded the motion. MOTION APPROVED.

**Communications and Announcements**

Nothing at this time.

**Adjournment**

Supervisor Williams made a motion to adjourn the meeting. Ms. Kolste seconded the motion. MOTION APPROVED. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Melissa DeWitt, Recorder

Not Official Until Approved by the Board of Health