



Rock County Human Services Department
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, June 26, 2019 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of June 12, 2019 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. June HSD Employee Impact Award Recognition * – Ms. Luster
8. Resolution Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services Professional Position * – Mr. Winkler
9. Cost to Continue Overview of 2020 HSD Budget – Ms. Luster
10. Director's Report
 - Update on 1717 Center Avenue (New HSD location)
11. **Next Meeting: Wednesday, July 10, 2019, Rock County JOB CENTER, D/E Conference Room, Janesville, Wisconsin. ***Public Hearing after at 6:00 p.m.*****
12. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 12, 2019 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, June 12, 2019, in the 3rd Floor Conference room at the Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Stephanie Aegerter, Supervisor; Terry Fell, Supervisor; Kathy Schulz, Supervisor; Shirley Williams, Citizen Representative; David Homan, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative.

Staff Present: Kate Luster, Director; Sara Mooren, Administrative Services Division Manager; Mark Stevens, Business Services Manager; Greg Winkler, BH Division Manager; John Weber, Program Analyst; Jennifer Thompson, ADRC/APS Division Manager; Jennifer Anselmi, APS Supervisor; Karol Rosman, Janesville CSP; Ashley Peterson, Janesville CSP; Nancy Story, Janesville CSP; Shawna Mills, Janesville CSP Supervisor; Amy Cottingham, CSP Program Manager; Erin Champion, Janesville CSP; and Jill Housker, Janesville CSP.

Others Present: Russell Podzilni, County Board Chair. William McCarty, League of Women Voters.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Aegerter. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of May 22, 2019: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Aegerter. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Supervisor Schulz announced that on Wednesday evenings throughout the summer there will be a south side Farmer's Market from 3:00 p.m. to 7:00 p.m. at Peace Lutheran Church, 1550 Osborne Avenue, Janesville.

Submission of Committee Requests:

Approval of Contracts and Transfers: Supervisor Thomas moved five contracts to the floor, seconded by Citizen Representative Williams. Ms. Mooren explained there was one new contract for CCS, three renewal contracts and one sub care contract. The sub care rates were

negotiated and set by the State. Ms. Mooren responded to questions. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Stevens advised the bills may appear lengthy as he is running the report differently which captures more entries.

Resolution to Recognize Nancy Story: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Cottington introduced Nancy Story and presented the resolution. Ms. Story has served the citizens of Rock County for twenty four years as a dedicated and valued employee of Rock County. She began her career with Rock County in 1994 as a grant based dual diagnosis counselor at Janesville Community Support Program (J-CSP). When the grant expired she transitioned into a position as a full-time case manager with J-CSP. In her work, she has consistently gone above and beyond her assigned duties. She has continued to be an expert in the area of substance abuse and a teacher, resource and mentor to other CSP staff. She also has been willing to assist with CCS to complete substance abuse assessments. Nancy has proven herself to be an exemplary steward of the HSD mission and committed advocate for the residents of Rock County. Ms. Story commented that her work has been very rewarding as she can see growth in the individuals for whom she has served. The resolution was unanimously approved. APPROVED.

Resolution To Recognize June 15, 2019 As World Elder Abuse Awareness Day: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Aegerter. Ms. Thompson and Ms. Anselmi presented the resolution. Ms. Anselmi explained that in calendar year 2006 the State launched raising awareness because of the rise in elder abuse. She explained that the Adult Protective Services (APS) unit tries to raise awareness throughout the year. This week on Friday, June 14, 2019 APS will have a booth at the Beloit Library to give out purple carnations and pamphlets to raise awareness in the community. Wearing purple on Saturday, June 15th is a way nationally to recognize Elder Abuse Awareness day. The resolution was unanimously approved. APPROVED.

Resolution To Recognize Terri Pass: Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Schulz. Ms. Thompson advised Terry Pass has retired already and the ADRC staff gave her a party last week. Ms. Pass served the citizens of Rock County for over thirty-six years as a dedicated and valued employee of Rock County. She began her career in 1982 as a Food Service Worker in Rock Haven and transferred to a Storekeeper and later to the Central Supply Supervisor. Terri moved to the Human Services Department in 1994 where she held various positions; Clerk II, Clerk III which was later re-classed to Administrative Assistant, and an Economic Support Specialist position. She went to a Clerk Typist III position at Council on Aging (COA) and then back to Administrative Assistant at Human Services. She then accepted a position at the COA as an Elderly Benefit Specialist assisting older adults with financial benefits. She became well known and helped hundreds of people obtain needed resources. In 2013, she transitioned over to Human Services as a Disability Benefit Specialist at the Aging and Disability Center (ADRC). She assisted younger-disabled adults obtain financial stability by helping them apply for Social Security Disability benefits. She will be greatly missed. Supervisor Thomas echoed Ms. Thompson and stated he knows many people in the community were helped by Ms. Pass. The resolution was unanimously approved. APPROVED.

Overview of CBRFs/Group Homes and Monitoring: Mr. Winkler provided a basic overview presentation of Rock County HSD's process and ongoing quality improvement for residential placements. Mr. Winkler and Mr. Weber responded to questions.

Resolution Endorsing the Acceptance of Medicaid Expansion Funds and Placing HealthCare Advisory Referendum on the Spring 2020 County Ballot: Supervisor Schulz moved the resolution to the floor, seconded by Supervisor Aegerter. Supervisor Schulz explained some people cannot afford health care even while working and some people do not take jobs because they would not be able to afford insurance. She feels Wisconsin is losing out on Federal funds that could help people get insurance coverage. She would like an advisory referendum to be placed on the spring ballot, so Rock County citizens can vote on it.

County Chair Podzilni advised this was brought to the County Board Staff Committee and he could not get it seconded to move this to the floor. There are some concerns that the funds could be reduced years down the line then counties have to pick up the costs. There are questions about the benefits versus risks to states and more information is needed.

County Chair Podzilni asked Ms. Luster for her thoughts. Ms. Luster advised her position is that Medicaid expansion would do two things. First, more individuals would be approved for coverage, which as a human services department would be good for us. Secondly, states would be able to draw down more federal funds to increase Behavioral Health services, which is positive for counties.

Supervisor Thomas stated it is hard to predict the future and if they decide to cut funds in half than we would have to figure out how to address this, but in the meantime we would be helping people. It may be good to let the people decide.

Supervisor Aegerter supports this and gave personal examples of how the system has gaps and how this could help people have a better life. It seems the majority of people would want to have health care more accessible.

Citizen Representative Williams is concerned about the impact on the community as she remembers this being on the ballot before and the community may wonder why this is on again. She recommends if this is on the ballot there should be more education about this so the citizens understand what it is about. She has concerns when issues are stopped by a Committee and not even discussed. The resolution was unanimously approved. APPROVED.

Director's Report:

- **Update on 1717 Center Avenue (New HSD building)** – Ms. Luster advised the Human Services Department is moving to the location of 1717 Center Avenue, Janesville. She attended a meeting with Brent Sutherland, Josh Smith and the Venture team. They laid out the timeline and in the next eight weeks we will be working on space design. Human Services will have a steering committee consisting of Division Managers and one representative from each Division to work on the infrastructure.

Mr. Stevens will be leading and coordinating the project for Human Services. The steering committee will meet once a week for the next eight weeks. Divisions will also

have their own committees to get feedback from staff and to confirm the information provided previously is accurate. All feedback will be given to the steering committee.

There will be numerous discussions and we will be touring other human services buildings for ideas. Then the next step will be to move forward with engineering design. The timeline right now is to move into the building at the end of calendar year 2020 or beginning of calendar year 2021.

Next Meeting: Wednesday, June 26, 2019 at 4:30 p.m., in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Adjournment: Citizen Representative Williams motioned to adjourn, seconded by Supervisor Aegerter with unanimous approval at 5:44 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

JUNE 2019 - HSD IMPACT AWARD

I am happy to announce that Brian Koszala is the recipient of the June 2019 award! **CONGRATULATIONS!**

Brian's nomination reads:

"Brian goes above and beyond each day by volunteering and participating in morale boosting events for Comprehensive Community Services. He developed a unique way to celebrate individual workers and he has helped spread cheer throughout the work environment (celebrating birthdays and recognizing the strengths of other employees). Brian comes up with ideas to make working for the county fun and productive. He has inspired other workers to get involved in developing a positive community. He simply makes Rock County a better place to work. Recently, Brian has been more involved in leadership roles. As a Peer Specialist, he brings such a unique perspective to recovery and has supported his fellow workers to think outside the box with a critical mind. He makes the people he works with feel like they can do more and will do more. He truly deserves to be recognized for his efforts.

Thank you, Brian, for sharing your upbeat energy, positive outlook, and creativity with those you work with as well as your clients. What a difference it makes to CCS as a whole to have you as a member of the team!

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Greg Winkler
DRAFTED BY

Human Services Board
SUBMITTED BY

June 12, 2019
DATE DRAFTED

**AMENDING THE 2019 HSD BUDGET TO ACCEPT CLTS FUNDS
AND CREATING 1.0 FTE HUMAN SERVICES PROFESSIONAL POSITION**

1 **WHEREAS**, the Human Services Department’s Children’s Long Term Support (CLTS) program makes
2 Medicaid funding available to serve children who have substantial limitations due to developmental,
3 emotional and/or physical disabilities; and,
4
5 **WHEREAS**, the State of Wisconsin began an initiative to eliminate the waitlist for CLTS services in
6 2017 with an initial deadline of December 31, 2018; and,
7
8 **WHEREAS**, Rock County’s waitlist at the beginning of this initiative was 181 children, and the CLTS
9 program successfully enrolled all of the children per the State’s mandate; and,
10
11 **WHEREAS**, demand for the CLTS program has grown and additional children are now on the waitlist;
12 and,
13
14 **WHEREAS**, the deadline for the State of Wisconsin’s mandate that all children entitled to CLTS
15 services must have immediate access without a wait list has been extended to July 1, 2019; and,
16
17 **WHEREAS**, the CLTS waitlist continues to grow despite enrolling additional children required in the
18 waitlist elimination plan; and,
19
20 **WHEREAS**, in order to serve the additional children on the wait list, it is necessary to increase the
21 capacity of the CLTS program; and,
22
23 **WHEREAS**, the remainder of the waitlist can be eliminated by hiring a new human services professional
24 who will serve as a CLTS case manager; and,
25
26 **WHEREAS**, the additional revenue in the CLTS program will cover the costs of the new position, and
27 the computer, phone, and furniture for the new position; and,
28
29 **WHEREAS**, no additional county levy is required in 2019 due to the new revenue in the CLTS budget.
30
31 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
32 this _____ day of _____, 2019 does hereby approve the creation of 1.0 FTE Case Manager
33 positions in CLTS, and the purchase of a computer, phone and furniture for the new position; and,
34
35 **BE IT FURTHER RESOLVED**, that the 2019 Budget be amended as follows:

	<u>Budget</u> <u>6/1/19</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
37			
38	Account/Description		
39	<u>Source of Funds</u>		
40	36-3691-0000-42100	\$5,132,899	\$5,422,455
41	Federal Aid		
42	<u>Use of Funds</u>		
43	36-3691-0000-61100	\$1,177,333	\$1,196,814
44	Regular Wages		
45	36-3691-0000-61400	\$90,144	\$91,634
46	FICA		
47	36-3691-0000-61510	\$77,181	\$78,457
48	Retirement-Employers		

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services
Professional Position
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49	36-3691-0000-61610	\$418,884	\$8,487	\$427,371
50	Health Insurance			
51	36-3691-0000-61620	\$11,942	\$324	\$12,266
52	Dental Insurance			
53	36-3691-0000-62210	\$18,492	\$500	\$18,992
54	Telephone			
55	36-3691-0000-64604	\$3,165,098	\$256,598	\$3,421,696
56	Program Expense			
57	36-3691-0000-67130	\$4,700	\$1,400	\$6,100
58	Terminals & PC's			

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Mary Mawhinney, Vice Chair

Stephanie Aegerter

Richard Bostwick

Terry Fell

Henry Brill

David Homan

Betty Jo Bussie

Ashley Kleven

Louis Peer

Kathy Schulz

Alan Sweeney

Terry Thomas

Terry Thomas

Shirley Williams

Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

FISCAL NOTE:

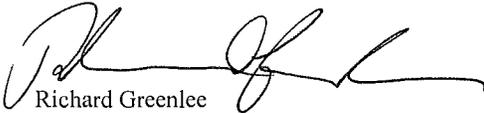
This resolution adds 1.0 FTE CLTS Case Manager position. This position, as well as the program expense to serve additional children, will be funded by federal aid. No additional County funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

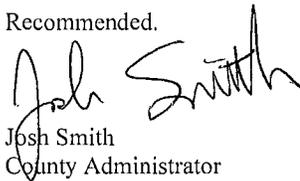
As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to se. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services Professional Position

This resolution requests a 1.0 FTE position in the CLTS program. The state has mandated that the CLTS waitlist be eliminated, and the deadline has been extended to July 1, 2019 due an unanticipated increase in referrals. In order to absorb these children into the program, CLTS needs an additional case manager. The revenue associated with this position will cover the cost of new equipment, salary, and benefits.