



## MINUTES OF BOARD OF HEALTH MEETING

July 6, 2016

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Bostwick (left at 7pm), Supervisor Peer, Supervisor Garrett, Dr. Peterson, and Ms. Wade.

Board of Health Members Absent: Dr. Konkol, Dr. Winter, and Mr. Gresens.

Staff Members Present: Timothy Banwell – Environmental Health Director; Deborah Erickson – Acting Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Jessica Riedlinger – Administrative Secretary; Kelly Klingensmith – Community Health Education Coordinator; Tim Good – Health Department Intern; and Selene Castrucci – Health Department Intern.

Others Present: None.

### **Adopt Agenda**

Supervisor Bostwick made a motion to adopt the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

### **Approval of Minutes – 6/1/16**

Supervisor Garrett made a motion to approve the minutes of the 6/1/16 Board of Health meeting. Ms. Wade seconded the motion. MOTION APPROVED.

### **Citizen Participation**

Ms. Castrucci, Ms. Klingensmith, and Mr. Good introduced themselves and told the Board members about their duties at the Health Department.

### **New Business**

#### **Administrative Division**

#### **Review of Bills/Transfer of Funds**

The Board reviewed the Health Department's Committee Review Report for the month of May 2016 and the list of bills provided by the Health Department. Chair Kraft asked about the charge for polo shirts on the list of bills. Ms. Erickson replied that there was money left over when polo shirts were ordered previously, so there was another order placed. Supervisor Garrett asked when the Health Department employees wear the polo shirts. Ms. Erickson replied that they are worn at events and when the Health Department is out in the public. The shirts help identify them as Health Department employees.

## **Health Department Report**

### In the News

Elizabethkingia: Mr. Banwell relayed to the Board that there have been 63 cases of Elizabethkingia in 12 counties throughout Wisconsin. There has also been one case in Michigan and two cases in Illinois. The Health Department receives updates every other week.

Zika: Mr. Banwell reported that there have been two cases of the Zika virus in Wisconsin. Both cases were contracted outside the United States. The Health Department is participating in a study to monitor the types of mosquitos in Wisconsin. Twenty traps are placed around Rock County and the mosquito eggs are sent to the state for evaluation. The Board members discussed what types of mosquito repellants are available. Mr. Banwell added that standing water is the best breeding ground for mosquitos.

### Surveillance

Ms. Erickson reported that there has been an upswing in pertussis cases in Rock County. There have been five cases in the last two weeks. Supervisor Garrett asked about the procedures for reportable diseases. Ms. Erickson reviewed the requirements and procedures for reportable diseases.

### Strategic Planning

Mr. Banwell stated that the Health Department is continuing to work on the strategic planning process.

### Budget

The pre-budget meeting for the Health Department took place on June 13<sup>th</sup>. Mr. Banwell said that the resolutions included in the agenda were originally part of the pre-budget packet, but are being acted on now because they are budget neutral or have not budget impact.

### Personnel

Mr. Banwell and Ms. Erickson reported that there have been some changes to the Health Department staff. Ms. Klingensmith began her position as Community Health Education Coordinator on June 6<sup>th</sup> and Faith Olsen resigned her Public Health Nurse position on June 23<sup>rd</sup>.

Several Public Health Nurse positions have already been posted with an open end date. The Health Department has not received many applicants for this position. The existing Public Health Nurses are being encouraged to talk to friends and the position has been posted on the Health Department Facebook page in order to get the word out. The posting has also been added to the WPHA job listings.

One Public Health Nurse position is being understaffed with a Health Educator. This position has been posted and will close mid-July.

The Health Department has also posted a .4 FTE PHSS position on 6/29/16. This position will also close mid-July. There is a vacant PHSS position that has not been filled since the former employee left in December. The part-time employee is needed to cover phones and fill-in where needed.

Chair Kraft asked if the rest of the Health Department is aware of the upcoming changes in staff. Mr. Banwell replied that the information was shared at the most recent staff meeting.

## **Resolution – Accepting Adult Immunization Grant Amendment To The Consolidated Contracts And Amending The 2016 Rock County Public Health Department Budget**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health

Department to accept this Consolidated Contract amendment in the amount of \$11,547, and amend the 2016 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>7/1/16</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3034-2017-42100			
Federal Aid	-0-	\$11,547	\$11,547
<u>Use of Funds</u>			
31-3034-2017-63110			
Administrative Expense	-0-	\$11,547	\$11,547

Supervisor Peer made a motion to approve the resolution. Supervisor Garrett seconded the motion. MOTION APPROVED.

**Resolution – To Create The Position Of Assistant Director, Create A Class Description And Establish A Pay Range**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 1.0 FTE Public Health Nurse Director position and create the position of a 1.0 FTE Assistant Director, create the class description, and establish Pay Range 27 (\$67,087.44-\$81,557.28).

Supervisor Bostwick made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

**Resolution – Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contracts and Amending the 2016 Rock County Public Health Department Budget**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health  
11 Department to accept this Consolidated Contract amendment in the amount of \$12,836, and amend the 2016 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>7/1/16</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3033-2016-42100			
Federal Aid	-0-	\$12,836	\$12,836
<u>Use of Funds</u>			
31-3033-2016-63110			
Administrative Expense	-0-	\$12,836	\$12,836

Chair Kraft asked how the money will be used. Ms. Erickson replied that the money is to be used for training, equipment, and staff time.

Supervisor Garrett made a motion to approve the resolution. Supervisor Peer seconded the motion. MOTION APPROVED.

**Resolution – Authorizing Overlap Of Environmental Protection Director Position For The Public Health Department**

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize temporarily overlapping the Environmental Protection Director position, not to exceed eight weeks.

Mr. Banwell informed the Board that the overlap will allow him to train a new director before his retirement.

Supervisor Peer made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

**Resolution – To Create The Position Of Environmental Health Supervisor, Create A Class Description And Establish A Pay Range**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 1.0 FTE Public Health Nurse position and create the position of a 1.0 FTE Environmental Health Supervisor, create the class description, and establish Pay Range 25 (\$62,744.40-\$76,170.24).

Mr. Banwell explained that the supervisor position will be involved in the permit renewals, new facilities, and inspections for the public licensing programs. The position will also coordinate training and keep records. This will allow the Environmental Director to be more involved in policy making and state level interaction.

Supervisor Bostwick made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

**Resolution – Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award Fund Adjustment and Amending the 2016 Rock County Public Health Department Budget**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health Department to accept this micro-grant in the amount of \$750, and amend the 2016 Rock County Public Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
	<u>7/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds</u>			
31-3032-0000-42100			
Contributions	\$3,000	\$750	\$3,750
<u>Use of Funds</u>			
31-3032-0000-63110			
Administrative Expense	\$3000	\$750	\$3,750

Mr. Banwell explained that this was a grant that the Health Department received for emergency preparedness. The grant had a quick turnaround. The money was used for department polo shirts and first aid kits.

Ms. Wade made a motion to approve the resolution. Supervisor Peer seconded the motion. MOTION APPROVED.

## **Resolution – TO CREATE THE POSITION OF 0.4 FTE SANITARIAN I**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 moves to delete 0.6 FTE Public Health Support Specialist position and create the position of a 0.4 FTE Sanitarian I.

Supervisor Peer made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

### **Public Health Nursing**

### **Public Health Achievements**

Ms. Erickson did a PowerPoint presentation for the Board members:

#### **Top Ten Greatest Public Health Achievements**

##### Vaccination

- 17 diseases covered by immunization
- Prevents 42,000 deaths and 20 million cases
- \$14 billion in direct costs and \$69 billion in total societal costs saved
- Rock County Public Health Department focus
  - Immunization coalition
  - Immunization clinics for gaps in services
  - Mass clinics for school-age
  - Reminders
  - Immunization rates for infants in Rock County
    - 2010 55%
    - 2011 73%
    - 2012 69%
    - 2013 75%
    - 2014 74%
    - 2015 67%

##### Prevention and Control of Infectious Diseases

- 30% reduction of US Tuberculosis cases
- Improved HIV/aids diagnosis, treatment and partner services
- West Nile virus containment
- Rock County Public Health Department focus
  - Improved PH infrastructure and prevention efforts
    - Wisconsin electronic disease surveillance system (WEDSS)
    - CDC follow-up
    - HIV testing and Partner services
    - Rising diseases—Ebola, Zika, Elizabethkingia

##### Tobacco Control

- Federal cigarette excise tax increase from \$0.76(2000) to \$2.21 per pack (2009)
- FDA gained regulation
  - Banned flavored cigarettes
  - Restrictions on youth access

- Graphic warning labels
- Rock County Public Health Department focus
  - 17.4% of infants born to mothers who smoked during pregnancy (13.7% Wi ave)
  - First Breath program
  - Partner with Youth to Youth

#### Maternal and Infant Health

- Reduction in the number of infants born with neural tube defects
  - Mandatory Folic Acid fortification of cereal
  - 36% reduction in NTD
  - Other newborn screenings
- Rock County Public Health Department focus
  - Healthy families first program
  - Fetal infant mortality review

#### Motor Vehicle Safety

- Safer vehicles, safer roadways, and safer road use
- Seat belt and child safety seat laws
- Graduated drivers licensing policies for teen drivers
- Rock County Public Health Department focus
  - Child death review team
  - Car seat safety program

#### Cardiovascular Disease Prevention

- High blood pressure and cholesterol more controlled
- Decrease in Smoking
- Improved treatments, medications and quality of care

#### Occupational Safety

- Best practices adopted by many industries
- Decrease in youth farm injury

#### Cancer Prevention

- Evidence based screening recommendations
  - Reduced mortality from colorectal cancer and female breast and cervical cancer
  - Reduced disparities by providing screening services for uninsured
- Rock County Public Health Department focus
  - HPV vaccine

#### Childhood Lead Poisoning Prevention

- Comprehensive lead poisoning prevention laws and statutes
- Steep decline from 88.2% (1976-1980) to 0.9% (2003-2008) of children aged 1-5 with blood lead levels >10 mcg/dl
- Risks based on socioeconomic status and race were reduced significantly
- Economic savings estimated at \$213 billion per year
- Rock County Public Health Department focus
  - Reported elevated lead
    - 2007 – 32 over 10 mcg/dl
    - 2008 – 45 over 10 mcg/dl
    - 2009 – 53 over 10 mcg/dl
    - 2010 – 40 over 10 mcg/dl
    - 2011 – 58 over 10 mcg/dl
    - 2012 – 27 over 10 mcg/dl; 58 5-9 mcg/dl

- 2013 – 27 over 10 mcg/dl; 119 5-9 mcg/dl
- 2014 – 25 over 10 mcg/dl; 110 5-9 mcg/dl

Public Health Preparedness and Response

- Laboratory, epidemiology, surveillance, and response capabilities
- Ability to develop and implement a coordinated public health response
  - Rapid detection and characterization of the outbreak
  - Deployment of lab tests
  - Distribution of PPE from strategic national stockpile
  - Development of a vaccine
  - Widespread administration of the vaccine
  - 5-10 million cases, 30,000 hospitalizations, and 1,500 deaths (2009 H1N1)
- Rock County Public Health Department focus
  - Department wide training
  - Exercises
  - Mass clinics

References:

Morbidity and Mortality Weekly Report, 2001;60(19);619-623

**Environmental Health**

**Childhood Environmental Risk**

Mr. Banwell showed a video, “Little Things Matter: The Impact of Toxins on the Developing Brain,” to the Board members. <https://vimeo.com/154263473>

The Board members discussed the video and possible ways to educate people on this topic.

**Communications and Announcements**

None at this time.

**Adjournment**

Supervisor Garrett made a motion to adjourn the meeting. Dr. Peterson seconded the motion. MOTION APPROVED. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jessica Riedlinger, Recorder

Not Official Until Approved by the Board of Health