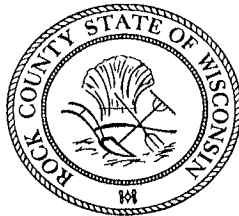


Agriculture & Education Committee  
UW-Extension  
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Agriculture & Extension Education Committee  
**Tuesday, May 9, 2018**  
Rock County Courthouse  
Courthouse Conference Center, 2<sup>nd</sup> Floor  
51 S. Main St., Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Driscoll, Supervisor Sweeney, Supervisor Davis

Committee Members Absent:

Supervisor Aegerter

Staff Members Present:

Chrissy Wen, Nick Baker, Laura Vanderveen, Tara Hanley, Brent Sutherland

Others Present:

Randy Thompson

1. Call to Order: Chair Bostwick called the meeting called to order at 7:00 p.m.
2. Approval of Agenda: Supervisor Driscoll moved approval of the agenda for May 9, 2018, second by Supervisor Davis. ADOPTED
3. Approval of minutes from April 11, 2018 and minutes from April 17, 2018:  
Supervisor Davis moved approval of April 11, 2018 and April 17, 2018 minutes, second by Supervisor Driscoll. ADOPTED
4. Citizen Participation, Communication and Announcements  
None
5. Election of Vice Chair  
Supervisor Sweeney nominated Supervisor Wes Davis, second by Chair Bostwick. No further nominations. Chair Bostwick asked Supervisor Davis if he accepts the nomination as Vice Chair. Supervisor Davis accepts. ADOPTED
6. Set Meeting Day and Time

Supervisor Sweeney moved to maintain the meeting schedule of the second Wednesday of the month at 7:00 p.m., second by Supervisor Driscoll. ADOPTED

## **UW-Extension**

### **7. Rock County UW-Extension staff and program updates**

#### **a. Staffing Update – Chrissy Wen, Area 19 Director**

Chair Bostwick requested the handout “Cooperative Extension Overview for County Board Members” be put on the agenda and presented at the next committee meeting. Supervisor Sweeney also suggested it be presented to the County Board.

Ms. Wen stated the vacant 4-H and Horticulture positions are still in conversation with the State. Nancy Brooks’ needs assessment is almost finished and she will be presenting her report to the committee in June or July. Chair Bostwick asked Ms. Wen what her impression was on the timeline for filling the Horticulture position. Ms. Wen said she was unable to provide any kind of official timeline but her hopes are consideration for the fall.

The .4 Administrative Assistant position interviews are being held the week of May 31, 2018.

#### **b. Farm Update – Nick Baker, Agriculture Extension Educator**

Mr. Baker said the new Agricultural Machinery Storage Building has been ordered and hopes it to be completed by July 1<sup>st</sup>. He suggests having the July Committee meeting there.

Mr. Baker stated Community Garden plot rentals are up this year compared to last year.

#### **c. 4-H Program Discussion and Possible Action, Laura Vander Veen, 4-H Program Coordinator – participating in the 4-H Citizenship Washington Focus trip 6/23/18-7/1/18.**

Ms. Wen explained Ms. Vander Veen’s participation in the 4-H Citizen Washington Focus. Supervisor Davis suggested organizing something after the trip for all the participants in the area to discuss their experiences together. Ms. Wen said that’s something she can bring up to the State.

### **8. Review of Payments** Accepted.

## Fairgrounds:

### 9. Fairgrounds Maintenance and Contracts

Brian Paul informed the Committee of the latest fairground updates, which have been pruning, planning, plumbing, and mowing.

Mr. Paul stated he has had to turn fairground rentals away due to already being booked. Chair Bostwick questioned if Mr. Paul has received concerns regarding the passed Resolution allowing the sale of alcohol on the fairgrounds. Mr. Paul said he has not had anyone contact him with concerns.

Supervisor Driscoll moved to approve fairgrounds contracts, second by Supervisor Sweeney. ADOPTED

### 10. Fairgrounds

#### a. Discussion and possible action on long-term planning

Mr. Paul drew up a tentative timeframe and master plan as discussed in previous meetings. Discussions were had with community partners that Mr. Paul felt were positive and informational.

Brent Sutherland, Rock County Facilities Management Director, was present and informed the Committee that he was able to include the fairgrounds in the Rock County building needs assessment that was being completed.

#### b. Discussion and possible action on agreement with Farm Bureau

Chair Bostwick stated the agreement is currently being looked at by Rock County Corp Counsel.

### 9. Fair Board Report

Randy Thompson informed the Committee that the Fair Board has assembled an Active Shooter Committee and is providing additional training to fair staff.

Mr. Thompson said the deadline of June 1<sup>st</sup> for fair entries is approaching and the number of exhibitors seems to be up a little from last year. Mr. Thompson noted that communication with UW-Extension 4-H Program Coordinator, Laura Vander Veen, is going well and he appreciates the support from Ms. Vander Veen and the County.

### 10. Comments from the Committee

None

### 11. Adjournment

Supervisor Davis moved to adjourn at 8:09 p.m., second by Supervisor Driscoll. ADOPTED

Tara Hanley  
Rock County UW Extension Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**