

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, AUGUST 19, 2014 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – August 5, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Rock Haven
 - 1) Update Report
 - B. Courthouse Windows Project
 - 1) Update
 - C. Courthouse Planters
 - 1) Update
 - D. Courthouse Tower
 - 1) Update
7. Communications, Announcements and Information
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1400541	08/07/2014	UNITED MAILING SERVICES INC	494.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	33,003.38	100,000.00	494.15	(133,497.53)
GENERAL FUND PROG TOTAL				494.15	

I have examined the preceding bills and encumbrances in the total amount of \$494.15

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 19 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1401478	07/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	110,593.13	74,165.69	1,215.00	7,551.18
18-1810-0000-62400	R & M SERV	P1400397	07/29/2014	ARAMARK UNIFORM SERVICES INC	180.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	71,101.27	33,064.38	180.18	39,273.17
18-1810-0000-63100	OFC SUPP & EXP	P1400529	08/01/2014	PITNEY BOWES INC	2,663.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	1,296.10	0.00	2,663.68	(1,459.78)
18-1810-0000-63500	R&M SUPPLIES				
		P1400402	07/30/2014	BJ ELECTRIC SUPPLY INC	516.97
		P1400410	07/29/2014	DVORAK LANDSCAPE SUPPLY LLC	2,004.00
		P1400412	07/25/2014	ENERGETICS INC	91.18
		P1400413	07/28/2014	FASTENAL COMPANY	17.18
		P1400419	07/23/2014	HARRIS ACE HARDWARE	119.06
		P1400421	07/31/2014	HOBART SALES AND SERVICE	2,215.83
		P1400425	08/01/2014	JACK AND DICKS FEED AND GARDEN	1,009.40
		P1400427	07/22/2014	JOHNSON CONTROLS INC	392.10
		P1400475	08/04/2014	MC COTTER ENERGY SYSTEMS INC	1,135.00
		P1400476	07/25/2014	JANESVILLE WINSUPPLY COMPANY	88.00
		P1400477	07/25/2014	MC MASTER-CARR SUPPLY COMPANY	16.39
		P1400478	07/24/2014	MENARDS	17.91
		P1400525	07/31/2014	NORTHLAND EQUIPMENT CO INC	180.00
		P1401457	07/29/2014	PUR CHEM LLC	1,179.00
		P1401855	07/24/2014	GRAYBAR INC	469.57
		P1402703	07/25/2014	JACKNOB CORP	59.75
		P1402736	07/22/2014	ENVIRONMENTAL MANAGEMENT CON	642.00
		P1402767	07/30/2014	MERCY EMS TRAINING CENTER	360.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	191,057.82	10,719.01	10,513.34	17,709.83
				GENERAL SERVICES PROG TOTAL	14,572.20
18-1811-0000-63500	R&M SUPPLIES				
		P1400419	07/07/2014	HARRIS ACE HARDWARE	8.54
		P1400427	07/11/2014	JOHNSON CONTROLS INC	1,167.75
		P1400478	08/05/2014	MENARDS	7.56
		P1402767	07/30/2014	MERCY EMS TRAINING CENTER	45.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	13,366.17	72.03	1,228.85	5,332.95
GLEN OAKS FACILITY OPERATION PROG TOTAL				1,228.85	
18-1812-0000-63500	R&M SUPPLIES				
	P1400417	07/23/2014	GRAINGER PARTS	29.54	
	P1400425	07/24/2014	JACK AND DICKS FEED AND GARDEN	123.60	
	P1400469	07/31/2014	JOHNSTONE SUPPLY	316.72	
	P1402516	07/31/2014	QUALITY DOOR & HARDWARE	1,248.00	
	P1402767	07/30/2014	MERCY EMS TRAINING CENTER	45.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	6,678.96	1,203.40	1,762.86	12,354.78
YOUTH SERVICES CENTER PROG TOTAL				1,762.86	
18-1816-0000-62400	R & M SERV				
	P1400397	07/29/2014	ARAMARK UNIFORM SERVICES INC	37.32	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	22,152.36	999.00	37.32	2,811.32
18-1816-0000-63500	R&M SUPPLIES				
	P1400538	07/11/2014	STAPLES ADVANTAGE	216.38	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,282.29	557.68	216.38	10,943.65
COMMUNICATIONS CTR.OPERATION PROG TOTAL				253.70	
18-1817-0000-62400	R & M SERV				
	P1400397	07/29/2014	ARAMARK UNIFORM SERVICES INC	29.76	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00	37,436.32	293.00	29.76	1,357.92
18-1817-0000-63500	R&M SUPPLIES				
	P1400417	07/31/2014	GRAINGER PARTS	46.08	
	P1400469	07/25/2014	JOHNSTONE SUPPLY	294.28	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	11,649.02	1,335.07	340.36	3,675.55
DIVERSION PROG/ASC PROG TOTAL				370.12	
18-1837-0000-63500	R&M SUPPLIES				
	P1400394	07/25/2014	AARONS LOCK AND SAFE INC	102.23	
	P1400406	08/01/2014	CONGRESS GLASS INC	9.50	
	P1400415	07/24/2014	FIRST SUPPLY LLC	384.42	
	P1400417	07/31/2014	GRAINGER PARTS	137.42	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
		P1400426	07/24/2014	JANESVILLE ELECTRIC MOTOR CORP	264.00	
		P1400477	07/25/2014	MC MASTER-CARR SUPPLY COMPANY	343.22	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00		39,090.86	3,074.99	1,240.79	65,092.36
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					1,240.79	
18-1850-0000-67200	CAPITAL IMPROV					
		P1402042	06/30/2014	CORPORATE CONTRACTORS INC	54,099.57	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	516,000.00		6,983.64	406,012.01	54,099.57	48,904.78
YSC CAPITAL IMPROVEMENT PROG TOTAL					54,099.57	

I have examined the preceding bills and encumbrances in the total amount of **\$73,528.09**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 19 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1400219	08/07/2014	JF AHERN COMPANY	250.00
		P1402517	07/31/2014	BATTERIES PLUS INC	164.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,500.00	95,918.15	1,754.90	414.97	14,411.98
18-1815-0000-63500	R&M SUPPLIES	P1400220	07/31/2014	AIRGAS NORTH CENTRAL	128.02
		P1400230	08/05/2014	HARRIS ACE HARDWARE	29.94
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,850.00	29,577.94	21,370.38	157.96	(4,256.28)
18-1815-0000-64200	TRAINING EXP	P1402764	08/05/2014	WHEA II	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,150.00	1,642.00	2,406.30	140.00	961.70
HCC BUILDING COMPLEX PROG TOTAL				712.93	

I have examined the preceding bills and encumbrances in the total amount of **\$712.93**.
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 19 2014**

Dept Head _____

Committee Chair _____