

COUNTY BOARD STAFF COMMITTEE
November 1, 2011

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Jensen, Peer, Yankee, and Collins (at 4:01 PM).

Committee Members Absent: None.

Staff Members Present: Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Dave O'Connell, Human Resources Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator.

Others Present: None.

Approval of Agenda. Supervisor Yankee moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Jensen asked how the ADRC meeting with the State went. Mr. Knutson said the State would like us to start in 2012 and if the County does not do it they will appoint a private sector group to run the program. He added that he will probably send a letter of intent in, though it would not be binding until approved by the County Board.

Ordinance.

Amending the County's Personnel Ordinance Mr. O'Connell went over the fifteen changes suggested at the last meeting as follows:

Line 83 – Okay

Line 131 – Okay

Line 261 – Delete #6 and renumber the new #6

Line 425 – Add Position Description title and description

Line 497 – Okay, but change “are” to “is” on line 498

Line 524 – Okay

Line 701 – Add the word “initial” to the Probationary Period

Line 738 – Overlap of Positions was in the Policies and Procedures and it is being added to the Ordinances new language “for more than one payroll period” is added

Line 805 – Okay

Line 1303 – Adding “an employee’s” was suggested by the unions for clarification purposes

Line 1305 – Adding “an employee’s” was suggested by the unions for clarification purposes

Line 1502 – To cover leave with pay in the HR Policies & Procedures

Line 1643 – Added as discussed at the last meeting

Line 2214 - Added as discussed at the last meeting

Line 2219 – Should add “and report such action to the County Board” at the end

Mr. O’Connell said line 2227 should be “i”, line 2231 should be “j”, and line 2237 should be “k”

Line 2599 – Okay

Line 2600 – Remove “s” from the end of “indicates”

Mr. O’Connell said there are two more changes: 1) Line 1313 should read “...shall be granted up to one day to serve...”; 2) Line 1420 regarding the granting of sick leave after six-months of continuous service – “employees of the Rock Haven Nursing Home are allowed to use sick leave during the first six months of employment this is because they may pick up an illness on the job”.

Supervisor Jensen moved approval of the Ordinance as amended, second by Supervisor Collins. ADOPTED.

Mr. Knutson said the first reading the Ordinance and public hearing will be at the November 7, 2011 County Board meeting and the second reading and adoption will be at the November 17, 2011 County Board meeting.

Executive Session: Supervisors Collins and Peer moved to go into Executive Session at 4:48 P.M. per Section 19.85(1)(e) Wis. Stats Update on Collective Bargaining and per Section 19.85(1)(g) Wis. Stats. – To Confer with Legal Counsel Regarding Potential Litigation. ADOPTED unanimously on a roll call vote.

Chair Podzilni announced that the Committee would meet in closed session for Update on Collective Bargaining as authorized by Section 19.85(1)(e) of the Wisconsin

Statutes and To Confer with Legal Counsel Regarding Potential Litigation as authorized by Section 19.85(1)(g) of the Wisconsin Statutes.

Supervisor Arnold moved to go out of Executive Session at 5:10 P.M., second by Supervisor Collins. ADOPTED.

Adjournment. Supervisor Peer moved adjournment at 5:10 P.M., second by Supervisor Arnold. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.