

**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – January 22, 2013**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Jensen (4:01), Peer, Mawhinney and Yankee.

**Committee Members Absent:** None.

**Staff Members Present:** Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Amy Spoden, Human Resources Manager; Ron Burdick, Airport Director; Justin Svingen, Mobility Manager, Council on Aging.

**Others Present:** None.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

**Approval of Minutes.** Supervisor Bussie moved approval of the minutes of January 8, 2013 as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Bills/Encumbrances - 2012.**

Human Resources	\$	105.19
Risk Management		610.90
Employee Related		219.12

**Bills/Encumbrances - 2013.**

County Administrator	\$	123.50
Human Resources		5,286.98

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

**Transfer** None.

**Pre-Approved Encumbrances** None.

**Resolutions.**

**Creation of Rock County Transportation Coordinating Committee**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 does hereby establish a Rock County Transportation Coordinating Committee.

**BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors be authorized to appoint up to 15 individuals to serve on the Transportation Coordinating Committee.

**BE IT FURTHER RESOLVED**, that the Chair shall appoint one-third to one-year terms, one-third to serve two-year terms, and one-third to three-year terms. Subsequent appointments shall be for three years.

**BE IT FURTHER RESOLVED**, that the Chair shall appoint a member of the Steering Committee to serve as a temporary chair until such time that the Committee establishes a method for electing and elects a chair from its membership.”

Mr. Svingen informed the Committee that this Committee is required by the State to make sure we are in compliance and is needed if we wish to receive any grants.

Supervisor Jensen said line four of the Executive Summary should read “state that these projects....”

Chair Podzilni handed around lists of the people who have attended the meetings held.

Supervisor Arnold moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

**Recognizing Kathleen Crawford for Service to Rock Haven**

**“NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2013 does hereby recognize Kathleen Crawford for her 18 years of service and extend their best wishes to her in her future endeavors; and,

**BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this resolution to Kathleen Crawford.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Jensen. ADOPTED.

**Semi-Annual Out of State Training and Conference Reports.** The Committee accepted the reports.

**Approval of Easement Request by Alliant Energy on the Airport Property.** Mr. Burdick said the current gas line is in the runway safety area. He recommended having it moved.

The Committee requested staff to find out what other airports have charged to have this done and to bring this information back to the Committee in resolution form.

**Adjournment.** Supervisor Arnold moved adjournment at 4:18 P.M., second by Supervisor Bussie. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**