

HEALTH SERVICES COMMITTEE

April 10, 2013

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Howland, Fell,

COMMITTEE MEMBERS ABSENT: Supervisor Grahn

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; Craig Knutson, Rock County Administrator; Amy Spoden, Human Resource Department; Dave O Connell, Human Resource Director; Dave Sudmeier, Controller

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Apartment. Supervisors Fell and Howland moved approval of the agenda. ADOPTED.

EXECUTIVE SESSION: Supervisors Fell and Howland moved to go into Executive Session at 8:00 A.M. per Section 19.85(1)(c) Wis. Stats. Rock County Nursing Home Administrator Second Interview and Possible Recommendation of Rock County Nursing Home Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Bussie, Beaver, Fell and Howland. Supervisor Grahn was absent.

Chair Bussie announced that the Committee would meet in closed session per Section 19.85(1)(c) Wis. Stats. Rock County Nursing Home Administrator Second Interview and Possible Recommendation of Rock County Nursing Home Administrator.

Supervisor Howland moved to go out of Executive Session at 8:25 A.M., second by Supervisor Fell. ADOPTED.

Chair Bussie called the meeting of the Rock County Health Services Committee back to order at 8:32 A.M.

APPROVAL OF MINUTES – March 13, 2013 - Supervisors Fell and Howland moved approval of the minutes of March 13, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS – None

BILLS – Supervisors Beaver and Howland moved approval of the bills with the correction of an account number. The bills were ADOPTED with correction.

BUDGET TRANSFERS - None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

Rock Haven Facility Update – Ms. Gunderson gave an update on the new facility. Family tours are scheduled for April 23, 2013 with a lot of response from family to see the building.

Resident Council Minutes – Minutes were provided. Residents have been working with staff and family to pack up the belongings not being used, to be ready for the move to the new Rock Haven.

NEW BUSINESS

Open House Plans – The open house is May 11, 2013 from 1-4PM. The ribbon cutting will be at 1 p.m. with the tours to follow.

NHA Recruitment – The process for the recruiting a Nursing Home Administrator is in progress.

REPORTS

Census – The census as of today is 123.

Senior Management – Staff have been preparing for the move to the new facility.

Education – There are several educational meetings this month. The codes and fire safety in the new facility for all staff.

Conferences and Meetings – Ms. Gunderson will be attending the last couple Leading Age Meetings.

Resident Council Meeting – Resident Council met on April 9, 2013. Minutes to be provided at next meeting. Family and Resident tours of the new facility will be held on April 23, 2013.

Finance – Mr. Sudmeier will be fixing the correction on the bills. He will be gone for the April meeting.

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NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, May 8, 2013 at 8 a.m. in the new Rock Haven Conference room.

ADJOURNMENT - Supervisor Beaver and Bussie moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 9:10 a.m.

Respectfully submitted,
Michelle Lynch

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