



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, October 10, 2018 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, October 10, 2018, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative (out at 5:50 p.m.); Vicki Brown, Supervisor; Kathy Schulz, Supervisor; Stephanie Aegerter, Supervisor (out at 6:06 p.m.); Terry Thomas, Supervisor; Shirley Williams, Citizen Representative (out at 5:30 p.m.); Ashley Kleven, Citizen Representative (out at 6:04 p.m.); and Terry Fell, Supervisor.

Committee Members Absent:

Staff Present: Kate Luster, Director; Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Division Manager; Lance Horozewski, CYF Division Manager; Jennifer Thompson, ADRC/APS Division Manager; Patrick Singer, TRQM Supervisor; Shelly Schmidt, Support Services Supervisor; and Dianne Higbee, Administrative Assistant;

Others Present: Bill McCarty, League of Women Voters. Dianne Higbee's spouse.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of September 26, 2018: Citizen Representative Williams moved the minutes to the floor, seconded by Supervisor Thomas. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements:

Submission of Committee Requests:

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved five contracts to the floor, seconded by Supervisor Fell. Ms. Mooren provided information about each of the five contracts. Ms. Luster responded to questions about the Community Health Systems/BACHC contract and the reconciliation process that is completed to reimburse unmet costs. Ms. Mooren responded to questions about rates and different contracts' calendar years. The contracts were unanimously approved. Approved.

Review of Bills: Mr. Zuehlke, Ms. Luster and Ms. Mooren responded to questions about the City of Janesville, CSP Funds, US Bank, and Derrick's House entries.

Resolution Recognizing Tahirih Carr: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Mooren presented the resolution and advised that Ms. Carr was not able to attend the meeting. Tahirih Carr served the citizens of Rock County for thirty-three years as a dedicated and valued employee of Rock County. Tahirih began

her career in 1985 as a Nursing Assistant at Rock Haven. She moved to a position in Central Supply in 1991. In 1995 she took a position as an Account Clerk II in the HSD. She moved to the DD Board in 1999, first as an Account Clerk II and then as a Financial Worker. Ms. Carr then returned to the HSD in 2016 as an Account Clerk II where she carried out a variety of responsibilities such as billing, deposits, and reconciling. The resolution was unanimously approved. Approved.

Resolution Recognizing Dianne Higbee: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Fell. Ms. Mooren introduced Dianne Higbee. Ms. Higbee served the citizens of Rock County for forty years as a dedicated and valued employee of Rock County. Dianne began her career in 1978 employed at Rock Haven. During her thirty-two years of service as a Rock Haven employee her positions included Unit Aide, Nursing Assistant/Medication Assistant, Environmental Service Worker, and Central Supply Clerk. In 2010 she began working as a Clerk II in the HSD. She was later reclassified as an Administrative Assistant and was the receptionist at the Health Care Center building. Dianne was the first point of contact for visitors to the building and also manned the switchboard console for the HSD. The resolution was unanimously approved. Approved.

Resolution Requesting Increased Funding and Oversight Reforms for Wisconsin's Child Protective Services System: Supervisor Fell moved the resolution to the floor, seconded by Citizen Representative Kleven. Ms. Luster presented the resolution and explained increasing funding and oversight reforms for the CPS system is a primary priority for WCA and WCHSA. This request is part of a series of steps that needs to take place to lobby the State budget. The request is for \$30 million of annual additional funding and to draw attention to the need for standardized oversight. Counties want caseload and workload standards, so funding can keep up with the need. Counties want to have the resources to provide staff at appropriate levels to serve families. Ms. Luster responded to questions. The resolution was unanimously approved. Approved.

2019 Human Services Department Budget Presentation: Ms. Luster advised the information she was presenting was emailed to the Board members last week. The 2019 HSD Budget will be an agenda item for approval at the next HSD Board meeting. She advised that County Administrator Smith will present his budget tomorrow.

The big picture fiscal overview as follows; HSD requested a County tax levy increase of 1.19% over last year; the County Share increased slightly for approximately \$23.5 million; and the HSD proposed budget was about \$68 million in expenditures.

Ms. Luster advised the HSD increase was not as significant as they thought it would be, given some parts of the budget that were costly, because they were able to manage items in other areas of the budget. Ms. Luster explained they focused on strategic priorities in developing the budget and key initiatives which she reviewed.

Ms. Luster provided specific details on each of the 12.4 new FTE positions, 1 reclassification, 2 reallocations, and 10.0 FTE position deletions. Ms. Luster responded to questions.

Ms. Luster advised that the proposed changes to the AMHS pay grid are included in the budget request. Also, County Administrator Smith asked to include a 1.5% increase for insurance which will be in addition to the current HSD request. She explained the details of the Family Care payment. The HSD FTEs increased from 413.6 to 418.8. The Workers Compensation amount was provided by Human Resources and has increased. The high cost area in the CYF Division is for out of home care costs, but because of other offsets we were able to minimize that. Ms. Luster highlighted the high impact items which were DHS Federal Aid, DCF Federal Aid and WIMCR.

Ms. Luster reviewed each Division individually and provided information about the challenges, trending and initiatives. Ms. Luster responded to questions.

Director's Report:

- **Shelter Care Update** – Ms. Luster advised there was currently one youth from Shelter Care at Derrick's House and another will be transitioning this week.
- **Juvenile Corrections Update** – Ms. Luster advised there was a two day WCA meeting this week with other counties. Mr. Schwarz, YSC Superintendent, attended. There does not seem to be a consensus among counties about recommendations for legislative changes to ACT 185 with the exception of the agreement that the timeline should be pushed back. There will be a request to extend timelines for closing Lincoln Hills and for the grant for building facilities. Ms. Luster advised written summaries of the meeting will be out soon. Milwaukee and Racine are primary drivers since they are hoping to build new facilities. We are still looking for a natural regional partner.

Ms. Luster invited the Board members to the All Staff Meeting at the end of the month. The meeting will include a panel and focus on understanding Rock County's diverse populations.

Next Meeting: Wednesday, October 24, 2018 at 4:30 p.m., in the Shelter Care room at the Youth Services Center, Janesville, Wisconsin.

Adjournment: Supervisor Thomas motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 6:11 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD