



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, September 12, 2018 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, September 12, 2018, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Vicki Brown, Supervisor; Kathy Schulz, Supervisor; Stephanie Aegerter, Supervisor; Terry Thomas, Supervisor; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Ashley Kleven, Citizen Representative. Sally Jean Weaver-Landers, Citizen Representative.

**Staff Present:** Kate Luster, Director; Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Division Manager; Greg Winkler, BH Division Manager; and Tom Seibert, Juvenile Justice Specialist.

**Others Present:** Bill McCarty, League of Women Voters.

**Approval of Agenda:** Supervisor Thomas moved the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of August 22, 2018:** Supervisor Fell moved the minutes to the floor, seconded by Supervisor Aegerter. The minutes were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:** None.

**Submission of Committee Requests:** Citizen Representative Williams asked about the Beloit School District partnership for school based mental health services with BHS (Beloit Health Systems). Ms. Luster advised these services are different from the Diversion services. We will have a future agenda item for BHS to speak about their mental health services.

**Approval of Contracts and Transfers:** Supervisor Thomas moved four contracts to the floor, seconded by Supervisor Brown. Ms. Mooren provided information about each of the two contracts and two MOUs. Ms. Mooren and Ms. O'Connor responded to questions about how clients choose services. The contracts were unanimously approved. Approved.

**Review of Bills:** Ms. Mooren explained the County upgraded the general ledger system at the end of August and we have not been able to run the report for bills. The County Finance Department and I.T. are working on the issue.

**August HSD Employee Impact Award Recognition:** Ms. Luster advised Trudi Ludois was chosen for the August HSD Employee Impact Award but was not available to attend the meeting. Ms. Ludois is the Registered Nurse at the Beloit Counseling Center. Ms. Ludois has been a critical component at the Outpatient clinics for many years. Ms. Ludois is 100% committed to our clients.

Day in and day out she represents what we value about our employees and their commitment to our mission. Ms. Luster advised she will give an update about the transition to BACHC at the next meeting. Ms. Ludois has been very selfless and committed to clients during the transition. Her job is changing due to this change and she has been focused on client care and really supportive of other members on the team. We are very grateful for her commitment.

**Resolution Adding 2.0 FTE Behavioral Health Clinicians Designated for School Based Diversion Project:** Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Brown. Mr. Winkler explained that the resolution was to add two clinicians to help make treatment readily available for the Beloit school based diversion project. Mr. Winkler and Ms. Luster responded to questions about where this will be housed; CCS funding; and concern about insurance coverage. The resolution was unanimously approved. Approved.

**Director's Report:**

- **Update on AMHS Pay Scale** – Ms. Luster provided a copy of the memo and information that Human Resources sent out to AMHS staff. Human Resources made some changes after receiving feedback from staff and after more analysis was conducted on the pay grid. There have been adjustments made for the staff who were affected by the six month step removal, individual adjustments will be made so they will not miss out on that step. A 1% increase was added to two ranges to offset inequities that occurred.

There will be the future policy language so when staff are promoted they will go to the new range to whichever step provides a minimum of a 4% increase. This will standardize some problems in the grid around promotions for staff because some who are promoted may get less than others. Right now it is not this standardized 4% but they are moving toward this in the future. There is no change in the red circled employees. There is policy language to support the fluid movement of staff who advance their degree, and they will move up without having to wait for it in the budget. Ms. Luster reminded there are several additional ranges in recognition of advanced degrees and certifications.

This will be voted on at the County Board Staff meeting on October 9, 2018 as it is a Human Resources item. Ms. Luster responded to questions.

- **Budget Update** – Ms. Luster advised she and Division Managers met with Mr. Smith over a period of two days. Each Division Manager met with Mr. Smith about their own Division. The meetings went well. Mr. Smith asked for some modifications and we will make those changes and then submit the revised budget request to Mr. Smith within the next week. Mr. Smith could then make more changes if needed. There are no significant changes from what we have talked about already.

Ms. Luster responded to questions about employee tuition reimbursement.

Ms. Luster advised the HSD Board will be asked to approve the HSD 2019 budget at a meeting in October. We will get as much information to you ahead of time as possible and present a summary presentation.

- **Shelter Care Update** – Ms. Luster advised training for Derrick's House staff has been completed. Ms. O'Connor advised we have two youth who will start to transition tomorrow, and will be there about three hours. We will have them go back and forth for a little while. Ms. O'Connor responded to questions about where youth will go to school.
- **Juvenile Corrections Update** – Ms. Luster advised there has not been publication of the Administrative rule yet. Committees are continuing to meet. WCA is continuing to meet with counties who are interested in an SRCCY facilities. We are engaged and at the table. The WCA effort is based on reaching consensus around requests to changes in the legislation

as it exists right now and what they would like to see changed. There are no changes to the deadlines as of right now, but counties agree they would like the deadlines changed.

**Next Meeting: Wednesday, September 26, 2018 at 4:30 p.m.**, in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Adjournment:** Supervisor Fell motioned to adjourn, seconded by Supervisor Aegerter with unanimous approval at 5:21 p.m.

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Jodi Parson, Secretary

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