

COUNTY BOARD STAFF COMMITTEE
Minutes – May 14, 2013

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold (4:02 P.M.), Brill, Bussie, Peer and Yankee.

Committee Members Absent: Supervisors Jensen and Mawhinney.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Jeff Kuglitsch, Corporation Counsel; Connie Ihrke, Human Resources Manager; Paul Benjamin, Planning & Development Director; Ben Coopman, Public Works Director.

Others Present: None.

Approval of Agenda. Chair Podzilni said there is the addition of one transfer from Human Resources. Supervisor Yankee moved approval of the agenda with this addition, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Bills/Encumbrances.

County Administrator	\$ 140.00
County Board	941.37
Human Resources	4,836.01
Risk Management	709.62
P&L Trust	494.00
County Board	1,540.00

Supervisor Brill moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

Transfer

Human Resources

FROM

<u>Account #</u>	<u>Amount</u>
08-1420-0000-63200	\$8,700
Publications, Dues, Subscriptions	

TO

<u>Account #</u>	<u>Amount</u>
08-1420-0000-62491	\$8,700
Software Maintenance	

Supervisor Kraft moved approval of the above Transfer for the County Board, second by Supervisor Brill. ADOPTED.

Pre-Approved Encumbrances None.

Update on T-Mobile Tower Lease. Mr. Osborne informed the Committee that T-Mobile sold their interest in the tower at the 4-H Fairgrounds property to Crown Castle. Crown Castle will be taking over the terms of the lease, which includes the responsibilities, obligations and payment structure.

Resolutions.

Recognizing Delores Lancour for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ____ day of _____, 2013 does hereby recognize Delores Lancour for her 21 years and 2 months of service and extend their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Delores Lancour.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Brill.
ADOPTED.

Recognizing Laurie Wrenn for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2013 does hereby recognize Laurie Wrenn for her 17 years of service and extend their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Laurie Wrenn.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Arnold.
ADOPTED.

Recognizing William Powell

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors at its regular meeting this ____ day of _____, 2013, that a sincere expression of recognition be given to William Powell for his thirty-six years and five months plus of service and best wishes for the future; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to William Powell.”

Supervisor Yankee moved approval of the above resolution, second by Supervisor Peer.
ADOPTED.

Granting Permanent Easement to Town of Clinton and Authorizing Installation of a Drainage Culvert and Construction of a Parking Lot on the Pelishek-Tiffany Nature Trail at Summerville Road

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 does hereby authorize installation of the cross culvert and building of the parking area on the Pelishek-Tiffany Nature Trail; and,

BE IT FURTHER RESOLVED, that the County Board Chair be authorized on behalf of the County to execute all easement and agreement documents for this work.”

Supervisor Yankee moved approval of the above resolution, second by Supervisor Bussie. ADOPTED.

Amending the 2013 Planning, Economic & Community Development Agency Budget and Creating a 0.625 FTE Position in the Housing & Community Development Division of the Rock County Planning, Economic & Community Development Agency

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 approves the position of Housing Specialist to be created in Pay Range 13 effective May 26, 2013 through December 31, 2013 and the 2013 Planning, Economic & Community Development Agency’s budget be amended as follows:

...”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

Supervisor Brill said he received a call from a constituent regarding a steep drop-off on the corner of Avalon and Van Allen Roads and asked what, if anything, the County could or should do. Mr. Coopman said the Town Board contacted the owner and decided not to take action at this time. Mr. Coopman said they could send a Notice of Defect, which they do in cases they feel create a dangerous situation. Mr. Coopman said the County has reported this to the Town Board, will send the Notice of Defect, and Mr. Kuglitsch stated the only other thing that could be done would be to report it to the Traffic Safety Committee.

Adjournment. Supervisor Arnold moved adjournment at 4:23 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.