

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, JANUARY 2, 2013 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN'S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – December 5, 2012
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds
    - (2) Health Department Report
    - (3) Semi-Annual Report – Attendance at Conventions/Conferences
  - B. Environmental Health
    - (1) Swimming Pool Operator Training Outcomes
  - C. Public Health Nursing
    - (1) Influenza 2012 Update
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 1/2/13 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<b><u>2012 Budget</u></b>			
31-3002-0000- 64900	Grainger	Rx Drug Collection Grant – 9 of 30 gal. Fiberboard drums	347.13
31-3014-0000- 63110	MMPR	HUD Lead Hazard Reduction Grant – 5,000 handle bags with lead information printed on both sides	1,820.00
<u>Community Transformation Grant</u>			
31-3161-0000- 63110	Daniels Sentry Steve Vorass	refreshments for 12/4/12 Transform Rock County meeting final half of website startup costs	15.52 625.00
62119	Douglas Refrigeration	service call & labor for south office vaccine storage alarm	174.00
62503	Belem Gonzalez	brochure translation from English to Spanish	70.00
63100	Taylor Technologies	pool testing reagents	70.21
63101	Post Office	certified mail for 2 rabies letters (petty cash) priority mail for letter to federal DHSS (petty cash) priority mail for grant application (petty cash)	11.50 5.15 5.75
64000	Pinnacle Pharmacy Merck Merck	6 vials tuberculin 10 vials (50 doses) adult pneumonia vaccine less discount 50 doses zostavax (shingles vaccine) less discount	241.06 2,742.33 7,798.79
64010	North Central Labs Culligan	volumetric flask & nitrate standards for laboratory 12/12 deionizer rent & tank exchange	91.42 175.00
64200	Valerie Christensen AHA Process	reimburse fee for CPR class Bridges Out of Poverty books & workbooks	40.00 555.12
64308	Petty Cash Janesville Floral	gift card for health dept volunteer memorial plant for funeral	20.00 38.45
64904	Kealey Pharmacy Bookworld	diapers ordered with mini-grant money from BMO Harris Bank Books for Babies books (Target mini-grant)	1,498.22 2,000.00
<b><u>2013 Budget</u></b>			
<u>Brownfields Grant</u>			
31-3018-0000- 63110	City of Janesville Foundation for Pres. of 108 S. Jackson St.	facility charges for meeting at Senior Center on 1/9/13 Facility, catering & custodial charges for 4/16/13 meeting	75.00 335.00
63200	Nat'l Assn. of Local Boards of Health Lippincott Williams & Wilkins	2013 membership renewal subscription renewal to MCN-American Journal of Maternal Child Nursing	185.00 351.00

2013 . . .

Rock County - Production

12/26/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130180000-63110	ADMIN.EXPENSE	0.00 100.0%	0.00	0.00	0.00		
	P1300377-PO# 01/01/13 -VN#052453			FOUNDATION FOR THE PRESERVATIO		335.00	
	P1300548-PO# 01/01/13 -VN#041831			CITY OF JAMESVILLE		75.00	
				CLOSING BALANCE		-410.00	410.00
	BROWNFIELD		PROG-TOTAL-PO			410.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$410.00  
 INCURRED BY BROWNFIELD GRANT. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 02 2013

DATE \_\_\_\_\_ CHAIR



2012. . . .

Rock County - Production

12/26/12

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130140000-63110	ADMIN,EXPENSE	15,187.00	74.1% 11,256.00	0.00	3,931.00		
	P1203368-PO# 12/19/12 -VN#027012		MMPR			1,820.00	
			CLOSING BALANCE		2,111.00		1,820.00
	HUD LEAD GRANT		PRDG-TOTAL-PO			1,820.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,820.00 INCURRED BY HUD LEAD HAZARD REDUCTION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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BOARD OF HEALTH **JAN 02 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

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2012...

Rock County - Production

12/26/12

COMMITTEE APPROVAL REPORT

Page 2

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3131610000-63110	ADMIN,EXPENSE	450,000.00	36.1%	162,344.98	212.14	287,442.88	
	P1200201-PO#	12/19/12	-VN#041415	DANIELS SENTRY		15.52	
	P1203652-PO#	12/19/12	-VN#052312	VORASS,STEVE		625.00	
				CLOSING BALANCE		286,802.36	640.52
	COMM TRANSFORM		PROG-TOTAL-PO			640.52	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$640.52 INCURRED BY COMMUNITY TRANSFORMATION GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE, COM-APPROVAL

DEPT-HEAD

JAN 02 2013

DATE

CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130020000-64900	OTHER SUPPL/EXP	13,288.00	8.2%	1,819.94	-726.22	12,194.28	
	P1201583-PO# 12/19/12 -VN#061973			GRAINGER INDUSTRIAL SUPPLY INC		347.13	
				CLOSING BALANCE	11,847.15		347.13
				PRSCRPTN DRG CLL		347.13	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$347.13 INCURRED BY PRESCRIPTION DRUG COLL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

JAN 02 2013

DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent		YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62119	OTHER SERVICES	13,972.00	84.3%	12,367.21	-580.82	2,185.61		
	P1203724-PO# 12/19/12 -VN#012362				DOUGLAS REFRIGERATION SERVICE		174.00	
					CLOSING BALANCE	2,011.61		174.00
3130000000-62503	INTERPRETER FEES	11,875.00	0.5%	10,927.60	-10,997.57	11,944.97		
	P1200202-PO# 12/19/12 -VN#017809				GONZALEZ, BELEM		70.00	
					CLOSING BALANCE	11,874.97		70.00
3130000000-63100	OFC SUPP & EXP	8,500.00	77.0%	6,622.26	-76.11	1,953.85		
	P1203619-PO# 12/19/12 -VN#046997				TAYLOR TECHNOLOGIES INC		70.21	
					CLOSING BALANCE	1,883.64		70.21
3130000000-63101	POSTAGE	12,000.00	82.2%	9,304.30	569.38	2,126.32		
	P1200197-PO# 12/19/12 -VN#015715				ROCK COUNTY PUBLIC HEALTH DEPT		22.40	
					CLOSING BALANCE	2,103.92		22.40
3130000000-64000	MEDICAL SUPPLIES	159,000.00	33.8%	132,427.67	-78,582.47	105,154.80		
	P1200196-PO# 12/19/12 -VN#038065				PINNACLE PHARMACY		241.06	
	P1200203-PO# 12/19/12 -VN#014640				MERCK AND CO INC		10,541.12	
					CLOSING BALANCE	94,372.62		10,782.18
3130000000-64010	LAB SUPPLIES	8,500.00	45.9%	8,175.57	-4,270.36	4,594.79		
	P1200195-PO# 12/19/12 -VN#010140				CULLIGAN WATER CONDITIONING IN		175.00	
	P1200205-PO# 12/19/12 -VN#026417				NORTH CENTRAL LABORATORIES OF		91.42	
					CLOSING BALANCE	4,328.37		266.42
3130000000-64200	TRAINING EXP	10,000.00	64.8%	6,114.13	375.00	3,510.87		
	12/19/12 -VN#051801				CHRISTENSEN, VALERIE		40.00	
	P1203593-PO# 12/19/12 -VN#043074				AHA PROCESS INC		555.12	
					CLOSING BALANCE	2,915.75		595.12
3130000000-64308	REC SUPPL & EXP	200.00	9.9%	90.00	-109.99	219.99		
	P1200197-PO# 12/19/12 -VN#015715				ROCK COUNTY PUBLIC HEALTH DEPT		20.00	
	P1203677-PO# 12/19/12 -VN#013601				JANESVILLE FLORAL COMPANY		38.45	
					CLOSING BALANCE	161.54		58.45
3130000000-64904	SUNDRY EXPENSE	7,446.00	6.7%	790.42	-290.41	6,945.99		
	P1203508-PO# 12/19/12 -VN#020599				BOOKWORLD		2,000.00	
	P1203725-PO# 12/19/12 -VN#013809				KEALEY PHARMACY		1,498.22	
					CLOSING BALANCE	3,447.77		3,498.22



Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			15,537.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$15,537.00 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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**ROCK COUNTY, WISCONSIN**



**Rock County Health Department**

**North Office**

P.O. Box 1088  
Janesville, WI 53547-1088  
608-757-5440 Public Health Nursing  
608-757-5441 Environmental Health  
608-757-5442 Administration  
608-758-8423 (fax)

[www.co.rock.wi.us](http://www.co.rock.wi.us)

**South Office**

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

TO: Rock County Board of Health  
FROM: Karen Cain, Health Officer  
DATE: December 12, 2012  
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences

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For the period of July 1, 2012 through December 31, 2012, there were no Rock County Health Department staff persons that attended a training, convention, or conference in which costs exceeded \$1,000.00 per event, per employee, whether in-state or out-of-state.

KC:gw

cc: Craig Knutson, County Administrator

# ROCK COUNTY HEALTH DEPARTMENT

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## **"Healthful Hint"** **Monthly Health News Column**

### *Other Tobacco Products*

As cigarette smoking rates have dropped, and more states have adopted public smoking bans, the tobacco industry has created new products to keep users hooked and find new customers. "Other tobacco products," or OTPs, are harmful and addictive. They are marketed aggressively and priced inexpensively. The new smokeless tobacco products appeal to youth. Adults need to know these products exist, and youth need more help to resist them.

Listed below are some of the most common types of OTP.

- *Tobacco sticks* resemble toothpicks and will dissolve within 10 minutes when placed in the mouth. One of these sticks contains three times the nicotine as one cigarette!
- *Orbs* look like small pellets, about the size of a tic tac breath mint and last for about 15 minutes. One orb contains 1 milligram of nicotine which is the equivalent to the nicotine level of one cigarette.
- *Strips*, similar to a breath mint strip, take 3 minutes to dissolve. They contain slightly less nicotine than one cigarette.
- *Snus*, tobacco contained in small pouches, is another smokeless tobacco product that is being marketed to smoker to use when they aren't able to smoke cigarettes.

OTP use is not a safe alternative to cigarette smoking. The consequences of using OTP include cancer, tooth loss, gum disease, and increased risk of heart disease and stroke. The constant exposure to tobacco juice causes cancers of the esophagus, larynx, stomach and pancreas. Smokeless tobacco users are at a heightened risk for oral cancer compared to non-users and these cancers can form within five years of regular use. In fact, a study found smokeless tobacco users have an 80 percent higher risk of developing oral cancer and a 60 percent higher risk of developing pancreatic and esophageal cancer.

Why are youth at risk of using OTP? Candy flavoring and bright colors make these tobacco products extremely appealing to young people. Chews, cigars, mini-cigars, snus, nasal snuff and dissolvable tobacco now come in more than 20 appealing flavors such as cherry, grape, peach, chocolate and even "mellow." These products even come in packages resembling candy. In fact, one comes in a package that has the same size, shape, and color as everyday breath mints! OTP are also generally easier to purchase. For example, because little cigars are classified as

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“other tobacco products” they are taxed at a much lower rate than cigarettes, making the fruit-flavored little cigars cheaper and more accessible to youth.

Current statistics show 90 percent of current adult smokers started using tobacco before they turned 18. It is important to teach your children early and often about the dangers of both cigarette and OTP use. Tobacco products kill approximately 8,000 Wisconsinites each year. Together, we can bring that number to zero.

Laura Conklin, MPH, is the Health Educator for the Rock County Health Department. If you would like to ask Laura a health-related question to be answered in a future column, e-mail her at [conklin@co.rock.wi.us](mailto:conklin@co.rock.wi.us). The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.