

ROCK COUNTY BOARD OF HEALTH
MONDAY JULY 1, 2013 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – June 5, 2013
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Semi-Annual Report-attendance at Conventions/Conferences
 - B. Environmental Health
 - (1) Health Department Role in the Rock County Lead Hazard Grant from HUD
 - C. Public Health Nursing
 - (1) Shingles and Zostovax vaccine
7. Communications and Announcements
8. EXECUTIVE SESSION: Per Section 19.85 (1) (c), Wisconsin Statutes-Performance Evaluation of Health Officer.
9. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 7/1/13 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
31-3017-0000 -63110	Daniels Sentry	<u>STI Prevention Grant</u> refreshments for 6/4/13 meeting	14.27
31-3161-0000 -63110	Katie Schroeder	<u>Community Transformation Grant</u> reimburse for registrations for 9 registrations for 6/26-6/27/13 Farm to School Summit	270.00
63100	Harris Ace Hdwre	torch with trigger head and 2 propane tanks	45.57
63200	WDNR	2013 Lab Certification fees	1,062.00
63300	Jennifer Stenger	reimburse for car wash for MP9 (petty cash)	6.00
64000	McKesson	1 case sanicloth germicidal wipes	62.70
64010	North Central Labs Culligan IDEXX	water testing chemicals June 2013 deionizer rent and deionizer tank exchange box of 200 colisure for laboratory	73.52 175.00 1,150.61
64203	Brookes Publishing	2 sets of ASQ:SE starter kits, English version	508.50
64308	Petty Cash	2 gift cards for employee recognition	30.00
64904	Jennifer Stenger	balance reimbursed after gift card use for Healthy Homes items (petty cash)	0.91

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
31-3000-0000-63100	OFC SUPP & EXP	P1300304	01/18/2013	ROCK COUNTY PUBLIC HEALTH DEPT	6.00	
		P1301478	05/30/2013	HARRIS ACE HARDWARE	45.57	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	4,392.04	494.56	51.57	3,561.83	
31-3000-0000-63200	PUBL/SUBCR/DUES	P1302165	05/30/2013	WISCONSIN DEPARTMENT OF NATUR.	1,062.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,100.00	1,747.26	0.00	1,062.00	2,290.74
31-3000-0000-64000	MEDICAL SUPPLIES	P1300308	05/20/2013	MC KESSON MEDICAL SURGICAL COF	62.70	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		100,000.00	24,525.88	42,692.27	62.70	32,719.15
31-3000-0000-64010	LAB SUPPLIES	P1300302	05/28/2013	CULLIGAN WATER CONDITIONING IN	175.00	
		P1300309	05/21/2013	NORTH CENTRAL LABORATORIES OF	73.52	
		P1302141	06/05/2013	IDEXX LABORATORIES INC	1,150.61	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	4,458.27	649.06	1,399.13	993.54	
31-3000-0000-64203	EDUC MAT & SUPPL	P1302047	05/23/2013	BROOKES PUBLISHING CO. INC.	508.50	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,000.00	409.37	0.00	508.50	1,082.13
31-3000-0000-64308	REC SUPPL & EXP	P1300304	01/18/2013	ROCK COUNTY PUBLIC HEALTH DEPT	30.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		200.00	33.45	29.99	30.00	106.56
31-3000-0000-64904	SUNDRY EXPENSE	P1300304	01/18/2013	ROCK COUNTY PUBLIC HEALTH DEPT	0.91	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		3,306.00	0.00	0.90	0.91	3,304.19
HEALTH DEPARTMENT PROG TOTAL				3,114.81		
31-3017-0000-63110	ADMIN.EXPENSE	P1300306	06/04/2013	DANIELS SENTRY	14.27	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		45,664.00	18,225.52	14.27	14.27	27,409.94

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
STI PREVENTION GRANT PROG TOTAL					14.27
31-3161-0000-63110	ADMIN.EXPENSE		06/13/2013	SCHROEDER,KATIE	270.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	450,000.00	228,865.74	0.00	270.00	220,864.26
COMMUNITY TRANSFORMATION GRANT PROG TOTAL					270.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$3,399.08**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 01 2013**

Dept Head _____

Committee Chair _____