



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 22, 2015 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 22, 2015, in Room D/E at the Rock County Job Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; William Grahn, Supervisor; Linda Garrett, Supervisor; Kathy Schulz, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

Staff Present: Charmian Klyve, Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Lance Horozewski, Children Youth and Families (CYF) Division Manager; Tom Seibert, Juvenile Justice Specialist; and April Heim, ES Division Manager.

Others Present: Rob Leu, General Services Director. Mr. and Mrs. Dale Hicks, citizens.

Approval of Agenda: Supervisor Grahn moved the agenda to the floor, seconded by Supervisor Garrett. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of July 8, 2015: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Grahn. The minutes were unanimously approved. APPROVED.

Citizen Participation: Chair Knudson acknowledged Mr. Leu and Mr. Hicks and thanked them for attending.

Submission of Committee Requests: Supervisor Garrett requested an invite to the HR Director to discuss Diversity and other issues.

Ms. Klyve advised we are working on the Care House presentation request. Ms. Klyve will be contacting CASA to arrange a date for them to present. We are tentatively planning on submitting the request for additional AODA funding at the August 12, 2015 HSD Board meeting.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Thomas moved one contract and two encumbrances to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren explained the contract is for Community Action. We are amending the contract to carry over funds because we have received a two year PATHS grant. The Community Action contract and pre-approved encumbrances for Children Long Term Support (CLTS) were unanimously approved. APPROVED.

Approval of Bills: Citizen Weaver-Landers moved the bills to the floor, seconded by Supervisor Grahn. Mr. Zuehlke presented the bills for approval. Supervisor Schulz asked about the Job Center fund and the amount under locks and safes. The larger amount is the account used for repair and maintenance at the Job Center. The smaller amount is for the Job Center locks that were rekeyed taken from the Job Center repair and maintenance account. There is now a General Services staff person at the Job Center to manage repairs and maintenance. This is the first year we have owned

the building. The funds will be used for making larger Job Center improvements such as the parking lot.

AODA	7,082.40	AODA	1,358.75
ADM	1,139.65	ADM	30,886.62
CYF	3,361.96		

The bills were unanimously approved. APPROVED.

Vacant Nursing Home Building – General Services: Chair Knudson introduced Mr. Leu, General Services Director and Mr. Hick, a landlord in Rock County. Mr. Leu distributed a handout about the history of the Rock Haven building. Rock Haven opened in 1963 with a capacity of 248 residents. It is a four story, 112,000 square foot building and was built to last. After 46 years of use, the County recognized the building was outdated, costly to staff, and fell short of today's standards for nursing homes. The County was also ordered to sprinkler the building by August 2013.

In 2009, Eppstein Uhen Architects was hired to evaluate what it would take to upgrade Rock Haven to be viable as a nursing home for the future. He listed the issues that made it cost prohibitive to renovate the building. As we know, the County Board made the informed decision to build a new nursing home which opened in 2013 as the renovation options for the old Rock Haven were almost as costly as building new.

Any re-use of the building, whether for office use, or to house the homeless would require extensive renovations likely costing millions. Before consideration could be given to re-using the building further study and Architectural/Engineering services would be needed.

Mr. Leu stated the building is solid and therefore costly to renovate. Ms. Klyve asked if individuals would be residing overnight, would the entire building need to be sprinkled? Supervisor Schulz asked if it would be possible to phase in one floor at a time. Mr. Leu responded that anything is possible but to renovate in phases is not always cheaper.

Mr. Hicks agreed it is easier to totally renovate all at once. He said the electrical is in the concrete block but instead of pulling old wiring, an inside wall could be studded to run electrical and insulate between the old and new wall. This would drastically increase the efficiency of the building and energy incentives might be available.

Mr. Leu advised Rock Haven is on the Capital Improvement Plan (CIP) and County Administration is looking at Rock Haven for office space as well. A study to assess feasibility will take place then we will look at the options.

Supervisor Grahn asked if any studies were done when the decision was made to vacate the old nursing home building. Mr. Leu advised studies need to be completed before anything further is decided. Mr. Leu advised that Mr. Smith may be presenting something on the CIP in September. There may be a broader plan to look at all the properties and study costs.

Mr. Hicks stated as a landlord he sees the need for housing for people in rehab or just out of rehab, the homeless, felons reentering the community, and homeless veterans. There may be grants available to help with costs. A good example of refurbishing a building is the Marshall School, here in Janesville, being refurbished into apartments. Mr. Leu advised refurbishing the building is one part of it, the other part is programming and staffing.

Supervisor Garrett stated she appreciates the discussion and stated there is a need to have something for people. She asked where are the agencies now? How many can be helped? How much need is there? There is a lot of upfront work to do and many questions to ask.

Supervisor Schulz asked if we have an assessment of the number of veterans in need of homes and others in need of housing. Is the building too large? How many other supportive systems are needed? Maybe the building would be better for office space and another building would be better suited for housing. Is there any analysis done? Mr. Hicks has not done an analysis but thinks the

County could possibly do the analysis. Supervisor Schulz suggested looking at churches because they help the homeless. Supervisor Schulz stated we need to arrive at some number that need to be served. Supervisor Grahn added that there is a State program that churches and organizations have to participate in when helping people. Churches also have to keep track of who they are helping.

Supervisor Thomas moved the motion to the floor for General Services and Mr. Smith to keep the conversation going on this, and give the HSD Board updates, at some point in the future, we could place it back on the HSD Board agenda if needed, seconded by Supervisor Grahn. Supervisor Garrett agreed it is very important for the HSD Board to receive updates. Mr. Hicks stated the 2016 budget is coming up. He said we need to get a consultant studying this or the building will sit another year. Mr. Leu will share this information with General Services. The motion was unanimously approved. APPROVED.

Authorization to Purchase YSC Furniture: Supervisor Grahn moved authorization to purchase YSC furniture to the floor, seconded by Supervisor Thomas. Mr. Horozewski stated we are utilizing old Rock Haven dressers at this time that need to be replaced. We have budgeted funds to purchase sturdy dressers that are institutional strength. Norix will deliver and setup the dressers, with a guarantee of 20 years. Supervisor Garrett asked what is done with the old furniture. Furniture that is damaged is discarded, otherwise, it is sold at the County auction. The authorization to purchase the YSC furniture was unanimously approved. APPROVED.

2014 Annual Report – ES: Ms. Heim presented the 2014 Annual Report for the Economic Support Division. In calendar year 2014, the ES Division focused on the Affordable Care Act (ACA) and getting people enrolled in the Badger Care Plus program. There will be another open enrollment coming in October. People can enroll at any time, not just during open enrollment.

The Food Share Education Training (FSET) was transferred to SWWDB in April and there have been some glitches but the State is fixing them. There is a potential HSD will have to do drug testing or a pre-screen, so not every participant will be tested. Supervisor Schulz stated the drug testing is being challenged through the courts. Ms. Heim stated Food Share has rules that convicted drug felons are drug tested already. If drug testing is passed, the FSET agencies may need to do the drug tests, not the Income Maintenance (IM) agencies. Supervisor Grahn asked about the twenty hour a week job search. Ms. Heim responded it is an eighty hours a month requirement.

Chair Knudson complimented Ms. Heim on the great job she is doing. Ms. Heim stated that she has a social work degree but enjoys working in Economic Support. Ms. Heim explained ES is moving more toward the Call Center model. The Department of Health Services (DHS) is pushing for more online and phone contact and less face to face contact. For example, a new requirement called Food Share on Demand would allow face to face appointments if needed, but is geared toward applications over the phone. On the other hand, the Department for Children and Families (DCF) is wanting more face to face contact with child care providers. Ms. Heim is piloting child care teams in the ES Division. She did this in Douglas County and it worked well. It is a way to pool caseloads and provide better coverage. Ms. Klyve stated she appreciates Ms. Heim coming into a tough situation and creating efficiencies in IM. The relationships are also good between our Rock County ES Supervisors and our partner counties. The Deloitte consultants were here last week to conduct a study of our IM. Supervisor Thomas added a State committee is looking at the ADRC and IM to interact together.

Director's Report:

Budget Updates: Ms. Klyve advised the State budget has passed, however, outstanding issues remain, such as regulations for drug test screening, etc. and we are seeking clarification on the allocation of our COP dollars among our three target groups.

Ms. Klyve announced WCA nominated and approved Chair Knudson as the Southern Regional Board Representative. Ms. Klyve also wished Mr. Knudson a Happy Birthday with cake being provided to the Board members.

Reminder: Fast Feet For Families is this weekend on Saturday, July 25th at 9:00 a.m. The raffle baskets can be viewed in room 270 or online.

Next Meeting: Wednesday, August 12, 2015 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Garrett motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 5:40 p.m.

Jodi Parson, Administrative Secretary

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**ROCK COUNTY HUMAN SERVICES DEPARTMENT
PUBLIC HEARING MINUTES
Wednesday, July 22, 2015 - 6:00 p.m.
Room K
Rock County Job Center, Janesville**

Call to Order: Chair Knudson called the Public Hearing to order at 6:00 p.m. on July 22, 2015, in Room K at the Rock County Job Center.

Present: Board members present: Chair Brian Knudson; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative; Kathy Schulz, Supervisor; Linda Garrett, Supervisor; William Grahn, Supervisor; and Terry Thomas, Supervisor; Staff present: Charmian Klyve, Director; Sara Mooren, Administrative Services; Jennifer Thompson, ADRC/Long Term Support; April Heim, Economic Support; Greg Winkler (for Kate Flanagan), MH/AODA; Lance Horozewski, Children, Youth, and Families; and Jodi Parson, Administrative Secretary.

Chair Knudson welcomed everyone to the annual Public Hearing for the Rock County Human Services Department. Chair Knudson introduced the Human Services Director, Charmian Klyve and the Board members. Ms. Klyve had the HSD Division Managers introduce themselves. Chair Knudson stated that the Board and staff are here to listen to concerns as we plan for the fiscal year 2016. Speakers were asked to be concise but because there were a small number of speakers he would allow more than the usual 5 minutes to speak.

Chair Knudson introduced the speakers in the order they signed in:

Speaker #1 – Sue Conley, HealthNet – Ms. Conley, is the interim Director of HealthNet, until a permanent Director is hired. HealthNet provides physical exams, acute treatments, labs, xrays, mental health care, eye care, pediatrics and dispenses over \$3 million dollars in medications annually. There is a high need for dental services in the community. There is a dental clinic offsite at the Beloit Memorial Hospital. We are seeing that more people are coming in for preventative dental care, and served 637 individuals last year. We served 127 people with vision appointments last year. Funding allows us to put 96 cents of every dollar toward services. She asked the Board to please consider HealthNet for more funding.

Speaker #2 – Kim Churchill, CASA (Court Appointed Special Advocates) – Ms. Churchill explained CASA is a court appointed trained specialist who advocates for children. CPS children have a CASA worker and social worker who work in conjunction. In the last four years there has been an increase in the need for CASA. They served over 60 children the last eight months, and 66 are waiting. We received a grant for community outreach, but need more volunteers and a supervisor. All CASA workers are volunteers. We work with Judge Bates and have contact with children, parents, teachers, counselors, doctors. We write reports to Judge Bates to tell him what the child's wishes are as do the

social workers. With the increase in the number of children in CPS they are asking for funds from HSD. This is the first request for funds.

Chair Knudson thanked the speakers for coming and sharing their comments. There were no further requests to speak.

Adjourn

The meeting adjourned at 6:13 p.m.

Jodi Parson, Administrative Secretary

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