



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 10, 2018 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, January 10, 2018, in the 3RD Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Kathy Schulz, Supervisor; Karl Dommershausen, Supervisor; Shirley Williams, Citizen Representative; Terry Thomas, Supervisor; Linda Garrett, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; and Terry Fell, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative.

Staff Present: Kate Luster, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; and Tera O'Connor, Practice Improvement Coordinator.

Others Present: Bill McCarty.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of December 27, 2017: Supervisor Dommershausen moved the minutes to the floor, seconded by Supervisor Fell. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: Mr. Boutwell announced the Martin Luther King breakfast is on Monday, January 15, 2018 and he will be attending. Information about the breakfast will be forwarded to the Board.

Submission of Committee Requests: Supervisor Schulz requested inviting NAMI for an update. Ms. Luster advised at the next HSD Board meeting Mr. Winkler will be providing information on the Behavioral Health committee requests.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved fourteen contracts to the floor, seconded by Supervisor Thomas. Ms. Mooren distributed a contract index providing information about each contract and responded to questions. Ms. Mooren highlighted that the Attenti contract is a name change of the 3M Electronic Monitoring contract. Supervisor Garrett asked about EBDM and if any system is in place to determine if this is an effective means to use with juveniles. Ms. Luster advised EBDM does not specifically engage with juvenile justice, it is mainly for adults. But there are structures and best practice guidelines for justice decision making with youth. Years ago we started using standardized practices for detaining youth which we are applying and secure detentions have gone down. Mr. Horzowski will be asked to report to the HSD Board on the devices and how it is working with youth. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Zuehlke stated there was nothing unusual on the December bills. Supervisor Garrett asked about the Tampa Bay Times entry. Mr. Zuehlke responded it was for legal notices through Corporation Counsel. Ms. Luster expanded on the response and gave more detail. Citizen Representative Williams asked for clarification about the negative entry for juvenile justice. Ms. Mooren advised we have been aware for a long time that we would be over budget in the sub care area and we are closely monitoring this. After the courthouse completes the end of the year reconciliation, funds will be put back in the account.

Introduction of Practice Improvement Coordinator, Tera O'Connor: Ms. Luster introduced Tera O'Connor, the new Practice Improvement Coordinator. This position was requested and approved in the HSD 2018 budget to help with quality improvement and practice outcomes. Ms. O'Connor will work across Divisions, report directly to Ms. Luster and function in the HSD Management Team. Ms. O'Connor will be focusing on quality of practice and outcomes associated with that. Making sure we are properly implementing best practices across the Department and making sure staff have the support and training they need to do that. We want to give attention to our highest risk complex cases for better outcomes for families. Ms. O'Connor's work as a licensed clinician sets her up for success in working across Divisions in BH and CYF. She will have a leadership role in training efforts and other organizational culture pieces such as Trauma informed care and Diversity and Inclusion.

Ms. O'Connor advised yesterday we were involved in the Fostering Futures. It is a wonderful opportunity for us to work together and collaborate across the state on large statewide efforts. There were many counties and tribes from across the state in attendance, and is a great opportunity. Chair Knudson thanked Ms. O'Connor for taking the position.

Resolution Amending the 2017 Budget to Accept Wisconsin Trauma Project Funding:

Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren advised in calendar year 2015 we were awarded \$35,000 in Wisconsin Trauma Project funding and they are giving us an additional \$12,392 for 2017. This resolution is to accept the additional funds. Supervisor Garrett asked about the timeframe of receiving the funds. Ms. O'Connor provided details and explained why the resolution was delayed. Citizen Representative Williams asked for clarification on what the funds were for. Ms. O'Connor explained the funds were primarily for training staff involved in implementing Trauma Informed Care, not for the actual services. Supervisor Garrett added she is interested in learning more about Trauma Informed Care and looks forward to Ms. O'Connor updating the Board in the future. The resolution was unanimously approved. APPROVED.

Report on Fostering Futures: Ms. Luster advised Fostering Futures is an effort lead by Tonette Walker. Ms. Walker wants to help counties, not for profit agencies and State agencies throughout Wisconsin to create a better plan for helping people who have suffered trauma.

Fostering Futures is a two year learning collaborative and HSD will be engaged with nine other counties and tribes to learn more about helping our clients and internally for employees. Rock County HSD has a core team also known as a steering committee of fourteen people throughout HSD.

The kickoff took place in Wisconsin Dells earlier this week. The HSD core group was assigned a coach to work as a team to create a strategic plan and a structure within organizations. The core group will then go to a larger group to train and take back to all staff. There is an evaluation piece as well to track data and the work.

Chair Knudson reminded everyone that other counties look at Rock County for success. We are always improving, and he thanked Ms. Luster. Ms. Luster advised we have a lot to learn but it is definitely a priority. Wisconsin is getting national attention on this effort. Ms. Luster responded to questions.

Chair Knudson introduced Mr. McCarty who is new to the area and is retired from 35 years in children services.

Director's Report:

- **Semi-Annual Report** – Ms. Luster advised we are to report semi-annually to the Board and County Administrator if any employee attends a training or conference that exceeds \$1,000 per employee per event. All the trainings she reported were AODA and one was Crisis. Supervisor Thomas commented it was good to see staff attending trainings and that staff are getting the training they need. Supervisor Fell appreciated seeing the Crisis staff person attend the Training the Trainer training to bring back to other staff. Supervisor Dommershausen and Supervisor Garrett asked about possibly changing the dollar amount. Ms. Luster responded that it is adequate.
- **Shelter Care Update** – Ms. Luster advised we are very close to completing the application for the Shelter Care license. Ms. Luster advised it needs to be furnished and ready for inspection before it can be licensed. We will contract with the owner first for startup costs and next will work on the operating contract. Ms. Luster responded to questions about helping with the startup and the uniqueness of the situation with Shelter care.
- **Outreach to Clients During Severe Cold** – Ms. Luster stated Supervisor Schulz called and asked about clients at risk during severe cold weather. Ms. Luster talked to BH Supervisors and there are teams that work to make sure medications are home delivered when weather is severe. Workers are very attentive when temperatures drop, they know who to check on. We also have vouchers for clients to stay in hotels during severe weather. Workers also collect hats and gloves and distribute to clients. Workers follow-up with landlords to make sure repairs are done, such as leaky windows, batteries for thermostats and if electric heaters are needed.

Chair Knudson added that people can request vouchers to get supplies from the Salvation Army. Supervisor Schulz asked about outlying areas and stated the Gliffs Shelter and Twin Oaks both have waiting lists now. Supervisor Schulz talked to Ms. Stevens from NAMI and there is a need for more places for people to stay.

Citizen Representative Williams asked for an official list of warming centers. She also asked about any recommended guidelines for keeping thermostat temperatures in homes because it is so expensive. There are people who work and still need help.

Supervisor Fell advised the police do check areas where the homeless are known to congregate.

Supervisor Dommershausen asked about Human Trafficking. Ms. Luster noted this for a future agenda item. Supervisor Garrett advised the issue of unaccompanied minors is a pending agenda item and human trafficking is a part of that which could possibly be a combined discussion.

Next Meeting: Wednesday, January 24, 2018 at 4:30 p.m., in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Adjournment: Citizen Representative Weaver-Landers motioned to adjourn, seconded by Citizen Representative Williams with unanimous approval at 5:38 p.m.

Jodi Parson, Secretary

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