

**HEALTH SERVICES COMMITTEE**

**December 13, 2017**

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:01 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell, and Homan. Supervisor Hawes arrived at 8:02 a.m.

STAFF MEMBERS PRESENT: Clayton Kalmon, Interim Administrator; Donna Clark, DON; Almee Thomas, Nursing Supervisor; Joanne Foss, Controller; Dave Froeber, Maintenance

OTHERS PRESENT: Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of December 13, 2017, second by Supervisor Homan. ADOPTED

APPROVAL OF MINUTES – November 1, 2017 – Supervisor Fell moved approval of the November 1, 2017 minutes, second by Supervisor Homan. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Almee Thomas, Nursing Supervisor and Clayton Kalmon, Interim Administrator were introduced.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Report of Rock Haven 2017 Third Quarter Financial Results

OLD BUSINESS –

CODE ALERT SYSTEM – Dave Froeber updated that the Code Alert System is functioning properly.

NEW BUSINESS –

INTERIM ADMINISTRATOR – CLAYTON KALMON – Clayton Kalmon is Interim Administrator from Pathways and will be at Rock Haven until an Administrator is hired.

ADMINISTRATOR RECRUITMENT PROCESS – Josh Smith stated that the Rock Haven Administrator position was advertised for five weeks. Josh will be meeting with Human Resources to go over applications. Josh has meetings with staff at Rock Haven to see what they would like in an Administrator.

RESOLUTION AWARDING CONTRACT FOR PHARMACEUTICAL AND PHARMACIST SERVICES FOR ROCK HAVEN FOR 2018-2022 – Supervisor Fell moved approval of Resolution Awarding Contract for Pharmaceutical and Pharmacist Services for Rock Haven for 2018-2022, Supervisor Hawes second motion. Vote of 4/0 to approve Thrifty White Pharmacy.

VOLUNTEER OMBUDSMAN – JAMIL KHAN – Volunteer Ombudsman Jamil Khan will be at Rock Haven. He has been introduced to the residents and has been meeting with Donna Clark, DON after to discuss any questions or concerns.

MEDICAL DIRECTOR – Currently looking to hire a Medical Director. There are a couple of doctors that are interested in taking it. It will be different from previous, that they would only be in the building couple hours a week. The Medical Director will not be doing daily rounds as in the past. The residents will have a primary physician.

LED LIGHTING – The LED Lighting is saving money. Dave Froeber is working with a company to do a trial on different lighting that would maybe prevent resident falls.

RESIDENT COUNCIL MINUTES – Resident Council Minutes for October were provided.

CENSUS – Census report given

STAFF EDUCATION – Resident Rights and Pharmacy Training

RESIDENT COUNCIL MEETING – The next resident council meeting December 19, 2017 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, January 10, 2017 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Driscoll moved to adjourn at 8:36 a.m., second by Supervisor Fell. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

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