

HEALTH SERVICES COMMITTEE

March 8, 2017

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Driscoll, Fell, Hawes and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Hawes moved approval of the agenda of March 8, 2017, second by Supervisor Homan. ADOPTED

APPROVAL OF MINUTES – February 8, 2017 – Supervisor Fell moved approval of the February 8, 2017 minutes, second by Supervisor Hawes. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Sue Prostko, NHA announced some office moves that was recently done. Sue Prostko, Donna Clark, Michelle Kelm and Michelle Lynch moved from the front area offices to the clinic. This was done to make room for the Dietician, Admission Nurse and Activities Director.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – Supervisor Fell moved approval of the budget transfers, second by Supervisor Driscoll. APPROVED

FINANCE – Joanne Foss is preparing to close the books for 2016.

OLD BUSINESS –

CODE ALERT SYSTEM – Dave Froeber stated system is still not working properly and more filters have been ordered.

NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for January were provided.

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CENSUS – Sue Prostko, NHA updated. Report provided. An Admission Nurse has been hired and will start on March 13, 2017. She will help with the admission process and help the transition to Rock Haven go more smoothly.

STAFF EDUCATION – QAPI or all employees.

RESIDENT COUNCIL MEETING – The next resident council meeting is March 21, 2017 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, April 12, 2017 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:10a.m., second by Supervisor Hawes. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE