



HEALTH SERVICES COMMITTEE
Tuesday, August 2, 2011, 3:00 p.m.
Rock Haven 4th Floor Classroom

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes - July 12, 2011
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a. Information Item: Rock Haven Replacement Facility Update
8. New Business
 - a. **Action Item:** Resolution Recognizing William Martin for Service to Rock Haven
 - b. Information Item: Recruitment for Facilities Superintendent
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Senior Management Team - Construction Document Phase of Planning and 2012 Budget Planning
 - 2) Staff Education for August 2011
 - a) Wound Care Update for Nurses
 - b) Quarterly Quality Assurance Committee and Medical Staff Meetings
 - c) Communicating With Residents With Dementia
 - 3) Resident Council Meeting - Tuesday, August 9 at 10:15 a.m.

4) Conferences - Sherry Gunderson will attend:

- a) WAHSA Regional Meeting - Sun Prairie - August 12
- b) WAHSA Public Policy Meeting - Deforest - August 17
- c) WAHSA Board Meeting - Deforest - August 18
- d) WACH Meeting - Badger Prairie, Verona - August 26

c. Finance - Dave Sudmeier

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Tuesday, September 6 at 3:00 p.m.

11. Adjournment

SRG/tf

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	3,000.00 0.0%	2,402.11	-2,402.08	2,999.97		
	P1100751-PO# 07/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		268.10	
			CLOSING BALANCE		2,731.87		268.10
3272607400-62171	AMBULANCE	1,300.00 70.8%	920.76	0.00	379.24		
	P1100532-PO# 06/30/11 -VN#028439			ACCESS TRANSIT		333.50	
			CLOSING BALANCE		45.74		333.50
3272607400-62189	OTHER MED SERV	5,025.00 0.0%	1,298.97	-1,298.94	5,024.97		
	P1100717-PO# 06/30/11 -VN#042658			DEAN HEALTH SYSTEMS		3.22	
	P1100750-PO# 06/30/11 -VN#047747			MOBILEXUSA		444.07	
			CLOSING BALANCE		4,577.68		447.29
3275007350-63109	OTHER SUPP/EXP	2,500.00 30.9%	773.35	0.00	1,726.65		
	P1100576-PO# 07/27/11 -VN#016055			SENTRY FOODS INC STORE #375		147.93	
	P1100751-PO# 07/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		100.00	
			CLOSING BALANCE		1,478.72		247.93
3280008100-62420	MACH & EQUIP RM	17,500.00 51.3%	7,405.92	1,572.15	8,521.93		
	P1100542-PO# 07/27/11 -VN#018960			BOMGAARS AND ASSOCIATES INC		317.60	
			CLOSING BALANCE		8,204.33		317.60
3280008100-63100	OFC SUPP & EXP	5,000.00 28.4%	2,184.73	-764.23	3,579.50		
	P1100545-PO# 07/27/11 -VN#011675			CARSTENS HEALTH INDUSTRIES INC		634.83	
			CLOSING BALANCE		2,944.67		634.83
3280008100-63109	OTHER SUPP/EXP	12,250.00 29.6%	3,567.10	59.92	8,622.98		
	P1100534-PO# 07/27/11 -VN#016117			SHOPKO INC #130		54.89	
	P1100535-PO# 07/27/11 -VN#014534			MENARDS		164.78	
	P1100751-PO# 07/27/11 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		137.20	
			CLOSING BALANCE		8,266.11		356.87
3280008100-64000	MEDICAL SUPPLIES	101,652.00 78.8%	60,714.79	19,427.95	21,509.26		
	P1100559-PO# 06/30/11 -VN#030393			MERCY ASSISTED CARE INC		92.40	
	P1100573-PO# 06/30/11 -VN#042157			ROESCHENS OMNICARE PHARMACY		265.24	
	P1102728-PO# 07/27/11 -VN#015393			GULF SOUTH MEDICAL SUPPLY		2,447.11	
			CLOSING BALANCE		18,704.51		2,804.75
3280008100-65331	EQUIP LEASE	8,000.00 0.0%	3,344.40	-3,344.37	7,999.97		
	P1101972-PO# 06/30/11 -VN#044186			KCI USA		678.30	
			CLOSING BALANCE		7,321.67		678.30

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3280008200-63109	OTHER SUPP/EXP P1100534-PO# 07/27/11 -VN#016117	42,670.00 84.3%	22,431.01	13,569.02 SHOPKO INC #130	6,669.97	266.21	
			CLOSING BALANCE		6,403.76		266.21
3280008400-62420	MACH & EQUIP RM P1100506-PO# 07/27/11 -VN#030347	3,750.00 0.8%	30.00	0.00 NAPA AUTO PARTS	3,720.00	135.45	
			CLOSING BALANCE		3,584.55		135.45
3280009100-62420	MACH & EQUIP RM P1102560-PO# 07/27/11 -VN#042252	7,000.00 61.5%	4,037.88	268.22 METRO CASTER LLC	2,693.90	67.15	
			CLOSING BALANCE		2,626.75		67.15
3280009100-63109	OTHER SUPP/EXP P1100575-PO# 07/27/11 -VN#021998	14,436.00 98.3%	4,530.16	9,669.93 SAMMONS PRESTON ROLYAN INC.	235.91	156.01	
			CLOSING BALANCE		79.90		156.01
3280009100-63111	PAPER PRODUCTS P1102629-PO# 07/27/11 -VN#042696	12,000.00 100.0%	8,348.42	3,651.58 SHARP PACKAGING SYSTEMS INC	0.00	2,660.77	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-2,660.77		2,660.77
3280009300-63109	OTHER SUPP/EXP P1100505-PO# 07/27/11 -VN#014423 P1100534-PO# 07/27/11 -VN#016117 P1100535-PO# 07/27/11 -VN#014534 P1100577-PO# 07/27/11 -VN#023684	3,000.00 84.4%	2,533.29	0.00 MC MASTER-CARR SUPPLY COMPANY SHOPKO INC #130 MENARDS SUPPLY COMPANY	466.71	515.97 10.00 23.94 296.41	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-379.61		846.32
3280009300-64406	DAMAGED CLOTHING P1100534-PO# 07/27/11 -VN#016117 P1100568-PO# 07/27/11 -VN#013780 P1100751-PO# 07/27/11 -VN#015763	300.00 94.5%	283.69	0.00 SHOPKO INC #130 K MART CORP #4255 ROCK COUNTY HEALTH CARE CENTER	16.31	9.00 34.91 26.00	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-53.60		69.91
3280009500-62104	CONSULTING SERV P1100552-PO# 06/30/11 -VN#047068	3,100.00 0.0%	1,400.00	-1,399.99 JT AND ASSOCIATES LLC	3,099.99	950.00	
			CLOSING BALANCE		2,149.99		950.00
3280009500-63200	PUBL/SUBCR/DUES P1102628-PO# 06/30/11 -VN#013607	10,500.00 131.5%	10,007.20	3,805.02 JANESVILLE GAZETTE INC	-3,312.22	234.00	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-3,546.22		234.00
3280009500-64200	TRAINING EXP	8,000.00 37.0%	2,800.02	162.59	5,037.39		

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1102630-PO#	06/30/11 -VN#025427		CHANNING L BETE CO INC			422.92	
			CLOSING BALANCE		4,614.47		422.92
3280009500-64424	EMPLOYEE RECOGN.	2,500.00 25.9%	734.85	-86.02	1,851.17		
P1100572-PO#	07/27/11 -VN#015764		ROCK COUNTY HEALTH CARE CENTER			17.90	
			CLOSING BALANCE		1,833.27		17.90
3290009940-61915	CERT/LIC/OTHER	2,000.00 34.2%	684.00	0.00	1,316.00		
	07/27/11 -VN#043163		SKOGSBERG, BARBARA			86.00	
			CLOSING BALANCE		1,230.00		86.00
3290009940-61920	PHYSICALS	1,500.00 0.0%	719.00	-718.99	1,499.99		
P1100563-PO#	06/30/11 -VN#030413		OCCUPATIONAL HEALTH CENTER			322.00	
			CLOSING BALANCE		1,177.99		322.00
	HCC		PROG-TOTAL-PO			12,323.81	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,323.81 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 02 2011

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1100279 PEID 015525

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Rock Haven
COMMITTEE Health Service Committee
VENDOR NAME Reinhart
ACCOUNT NUMBER 328000910064109
FUNDS DESCRIPTION F.S. Meat
AMOUNT OF INCREASE \$ 13000.00
INCREASE FROM \$ 22000.00 TO \$ 35000.00
ACCOUNT BALANCE AVAILABLE \$ _____
REASON FOR AMENDMENT Using more funds on this vendor and less with others.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____
FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____
COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock Haven Replacement Facility Planning Schedule- July 25, 2011

August 2, 2011	Notice to vendors of the bidding process for construction of the new facility.
August 8, 2011	Pre-bid Conference & Tour at 10 am in the Health Care Center auditorium.
August 10, 2011	Questions due from vendors.
August 15, 2011	Addendum Issued.
August 22, 2011	Bids due.
August 30, 2011	General Service and Health Service committee meeting at 8 am (5 th floor courthouse) to approve a resolutions to award the bid, amend the budget to finance the project, contract with EUA and contract with Samuels Group.
September 1, 2011	Finance committee meeting at 7:30 am (5 th floor courthouse) to approve resolutions to amend the budget to finance the project, award the bid and approve the initial borrowing resolution.
September 6, 2011	General Services meeting at 8 am (5 th floor courthouse)– any last minute issues can be addressed and will be placed on the agenda if needed.
September 8, 2011	County Board meeting at 6 pm in the Board room- approval of resolutions to approve a resolutions to award the bid, amend the budget to finance the project, approve the initial borrowing resolution, contract with EUA and contract with Samuels Group.
November 2012	Completion of construction

RESOLUTION

ROCK COUNTY BOARD



OF SUPERVISORS

Health Services Committee
INITIATED BY

Sherry Gunderson
DRAFTED BY

Health Services Committee
SUBMITTED BY

July 8, 2011
DATE DRAFTED

TITLE

RECOGNIZING BILL MARTIN FOR SERVICE TO ROCK HAVEN

1. WHEREAS, Bill Martin has served the citizens of Rock County over the past
2. 16 years, 3 months as a dedicated and valued employee of Rock County;
3. and,
- 4.
5. WHEREAS, Bill Martin began his career with Rock Haven as Certified
6. Nursing Assistant on April 18, 1995; and,
- 7.
8. WHEREAS, Bill Martin took a Medication Assistant position on November 3,
9. 1996; and,
- 10.
11. WHEREAS, Bill Martin returned to a Certified Nursing Assistant on
12. February 17, 2002; and,
- 13.
14. WHEREAS, Bill Martin has worked diligently in that position until his
15. retirement on July 22, 2011; and,
- 16.
17. WHEREAS, the Rock County Board of Supervisors, representing the citizens
18. of Rock County, wishes to commend Bill Martin for his long and faithful
19. service.
- 20.
21. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
22. duly assembled this _____ of _____, 2011 does hereby
23. recognize Bill Martin for his 16 years, 3 months of service and extend
24. their best wishes to him in his future endeavors; and,
- 25.
26. BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed
27. to furnish a copy of this resolution to Bill Martin.
- 28.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

J. Russell Podzilni, Chair

Betty Jo Bussie, Chair

Sandra Kraft, Vice Chair

Anna Marie Johnson, Vice Chair

Betty Jo Bussie

Robert Fizzell

Eva Arnold

Brent Fox

Ivan Collins

Mary Beaver

Marilynn Jensen

Kurtis Yankee

Hank Brill

Louis Peer

Rock Haven Admissions/Discharges/Census - 2011

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	5	3	1	9
February	8	0	4	12
March	8	0	2	10
April	8	0	1	9
May	6	0	1	7
June	6	0	2	8
July	8	4	1	13
August	6	1	3	10
September	5	4	1	10
October	4	3	1	8
November	7	3	0	10
December	3	2	3	8
Total	74	20	20	114

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2010
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	8	1	4	13
February	4	1	3	8
March	5	1	2	8
April	5	0	2	7
May	11	2	2	15
June	5	1	1	7
July	4	3	0	7
August	9	2	1	12
September	6	3	0	9
October	4	3	1	8
November	3	3	0	6
December	3	4	2	9
Total	67	24	18	109

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2010
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	37	44	42	123
February	40	44	43	127
March	41	44	44	129
April	42	44	44	130
May	36	42	44	122
June	0	0	0	0
July	40	43	44	127
August	39	43	43	125
September	40	43	42	125
October	39	44	42	125
November	42	44	44	130
December	41	44	44	129
Budget	41	43	44	128
Capacity*	42	44	44	130

1/31/2011
2/28/2011
3/31/2011
4/30/2011
5/31/2011
6/30/2011
7/31/2010
8/31/2010
9/30/2010
10/31/2010
11/30/2010
12/31/2010

*Downsize from 156 to 130 occurred 6/1/07

2011 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

TOTAL ROCK HAVEN	MEDICARE	PATIENT DAYS			PATIENT DAYS			% OVER/ -UNDER	% OVER/ -UNDER
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER		
	SNF	173	210	-37	1530	1267	263	20.76	
	TOTAL	173	210	-37	1530	1267	263	20.76	
	HOSPICE								
	SNF	86	180	-94	633	1086	-453	-41.71	
	TOTAL	86	180	-94	633	1086	-453	-41.71	
	MEDICAL ASSISTANCE								
	IN	180	270	-90	1211	1629	-418	-25.66	
	SNF	2827	2940	-113	17419	17738	-319	-1.80	
	ICF 1	30	30		181	181			
	ICF 2								
	ICF 3								
	ICF 4								
	1A	30	30		181	181			
	1B								
	D2								
	D3								
	UC								
	TOTAL	3067	3270	-203	18992	19729	-737	-3.74	
	PRIVATE PAY								
	IN								
	SNF	366	180	186	1790	1086	704	64.83	
	PILOT								
	ICF 1								
	ICF 2								
	ICF 3								
	UC								
	TOTAL	366	180	186	1790	1086	704	64.83	
	TOTAL ROCK HAVEN	3692	3840	-148	22945	23168	-223	-0.96	

2011 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

ALL ROCK HAVEN

	ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER		ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD
IN	180	1211	270	1629	-90	-33.33	-90	-33.33	1211	1629	-418	-25.66				
SNF	3452	21372	3510	21177	-58	-1.65	-58	-1.65	21372	21177	195	0.92				
ICF 1	30	181	30	181					181	181						
ICF 2																
ICF 3																
ICF 4																
1A	30	181	30	181					181	181						
1B																
D2																
D3																
UC																
TOTAL ROCK HAVEN	3692	22945	3840	23168	-148	-3.85	-148	-3.85	22945	23168	-223	-0.96				

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER
TOTAL ROCK HAVEN								
MEDICARE								
SNF	5.77	7.00	-1.23	-17.62	8.45	7.00	1.45	20.76
TOTAL	5.77	7.00	-1.23	-17.62	8.45	7.00	1.45	20.76
HOSPICE								
SNF	2.87	6.00	-3.13	-52.22	3.50	6.00	-2.50	-41.71
TOTAL	2.87	6.00	-3.13	-52.22	3.50	6.00	-2.50	-41.71
MEDICAL ASSISTANCE								
IN	6.00	9.00	-3.00	-33.33	6.69	9.00	-2.31	-25.66
SNF	94.23	98.00	-3.77	-3.84	96.24	98.00	-1.76	-1.80
ICF 1	1.00	1.00			1.00	1.00		
ICF 2								
ICF 3								
ICF 4								
1A	1.00	1.00			1.00	1.00		
1B								
D2								
D3								
UC								
TOTAL	102.23	109.00	-6.77	-6.21	104.93	109.00	-4.07	-3.74
PRIVATE PAY								
IN								
SNF	12.20	6.00	6.20	103.33	9.89	6.00	3.89	64.83
PILOT								
ICF 1								
ICF 2								
ICF 3								
UC								
TOTAL	12.20	6.00	6.20	103.33	9.89	6.00	3.89	64.83
TOTAL ROCK HAVEN	123.07	128.00	-4.93	-3.85	126.77	128.00	-1.23	-0.96

ALL ROCK HAVEN

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL	BUDGET	OVER/ % OVER/	ACTUAL	BUDGET	OVER/ % OVER/
	MTD	MTD	-UNDER -UNDER	YTD	YTD	-UNDER -UNDER
IN	6.00	9.00	-3.00	6.69	9.00	-2.31
SNF	115.07	117.00	-1.93	118.08	117.00	1.08
ICF 1	1.00	1.00		1.00	1.00	
ICF 2						
ICF 3						
ICF 4						
1A	1.00	1.00		1.00	1.00	
1B						
D2						
D3						
UC						
TOTAL ROCK HAVEN	123.07	128.00	-4.93	126.77	128.00	-1.23
			-3.85			-0.96