

**MINUTES OF BOARD OF HEALTH MEETING**  
**September 5, 2012**

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Dr. Winter, Dr. Peterson, Supervisor Peer, Supervisor Rundle, Supervisor Bostwick (left at 7:00 p.m.), and Ms. Wade.

Board of Health Members Absent: Dr. Best and Mr. Rooney.

Staff Members Present: Karen Cain – Health Officer; Timothy Banwell – Environmental Health Director; Janet Zoellner – Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Deborah Erickson – Nursing Supervisor North Office; and Geri Waugh – Account Clerk.

Others Present: None at this time.

**Adopt Agenda**

Supervisor Peer made a motion to adopt the agenda. Supervisor Bostwick seconded the motion. MOTION APPROVED.

**Approval of Minutes 8/1/12**

Ms. Wade made a motion to approve the minutes of the 8/1/12 Board of Health meeting. Dr. Winter seconded the motion. MOTION APPROVED.

**Citizen Participation**

None at this time.

**Unfinished Business**

None at this time.

**New Business**

**Administrative Division**

**Approval of Bills/Transfer of Funds**

Chair Kraft asked why there is a \$2,240 bill under the Community Transformation Grant. This is for postage for the return postcards for the mass mailing being sent to Rock County citizens as part of this grant. Supervisor Rundle made a motion to approve the bills for the month of August, 2012 in the amount of \$11,180.37; bills for the Community Transformation Grant in the amount of \$2,319.33; and bills for the Radon Testing balance sheet account in the amount of \$992.25. Ms. Wade seconded the motion. MOTION APPROVED.

Transfers of funds:

Transfer #1: \$2,000 being transferred from #62119 Other Contracted Services to #64010 Lab Supplies: Chemicals and supplies for the health department's water testing laboratory continue to increase in price, along with the certification for the laboratory needing to be paid each year to the WDNR. These funds are needed in order for the health department to continue water testing for the remainder of 2012.

<u>Transfer #2:</u>	<u>From</u>		<u>To</u>	
#62503	Interpreter Fees	\$9,000	#67130	Terminals/PC's \$11,700
#65321	Bldg./Office Lease	6,900	#67171	Capital Assets \$1,000+ 5,129
#62119	Other Contracted Services	929		

A copier in the amount of \$5,129 and replacement PC's in the amount of \$11,700 were included in the 2013 Budget request submitted to the county administrator. The county administrator recommended these items be purchased in 2012, using available funds in the 2012 Rock County Health Department Budget.

Supervisor Rundle made a motion to approve both transfers of funds. Ms. Wade seconded the motion.  
**MOTION APPROVED.**

**Health Department Report**

Ms. Cain reported the health department's north office (Janesville) had a power outage this morning (9/5/12) due to last night's storm, causing trees to bring down power lines nearby. The department's backup generator protected the temperature of our vaccines. At approximately 9:45 this morning, there was smoke in the boiler room of the building, so the building was evacuated and 911 was called. The fire department successfully took care of the smoking air conditioner compressor, and the employees could then return to work in the building.

Letter to Centers for Disease Control (CDC): At the 8/1/12 Board of Health meeting, the Board members asked Ms. Cain to draft a letter to the CDC, expressing their disappointment in the upcoming changes to vaccine availability for insured and poorly insured children. Ms. Cain stated she had written a letter, and read it to the Board members. The Board members agreed with the contents of the letter, and the members present signed it. Ms. Cain will mail it to the director of the CDC.

Brownfield Grant: Ms. Cain reported the health department has been awarded a nearly \$150,000 Brownfield Grant from the Centers for Disease Control (CDC). This is a 1-year grant, but it may be extended to 2 years if necessary. The health department will gather information from residents near the brownfield sites that will be evaluated. Rick Wietersen, Ground Water Program Manager, will oversee the grant, and the department will hire some additional staff. The grant's budget will need the CDC's approval before we can begin the work.

2013 Budget: Ms. Cain stated she met with the county administrator in August concerning the department's 2013 Budget request. The health department is limited to a 0.9% budget increase for 2013 above what was budgeted for 2012. The department is looking at possible additional revenue sources, including grants.

Possible Funding: Ms. Cain stated WDNR may select Rock County as a potential site for a Nitrate Pilot Study. WDNR is considering at least one sub-watershed in Rock County to serve as a model for the rest of the state in reducing nitrogen losses to the groundwater. Health Department staff have spoken with both WDNR and Rock County Land Conservation concerning this proposed project. At this point, it isn't known what the dollar amount would be for the study. Ms. Cain asked the Board members if they would sign a letter addressed to WDNR in support of Rock County Health Department being awarded funding for this pilot study. Supervisor

Rundle made a motion to approve signing and sending the letter of support to WDNR. Supervisor Bostwick seconded the motion. MOTION APPROVED.

Collaboration with Dean Clinic: The health department is collaborating with Dean Clinic on getting immunization information out to parents. Ms. Cain circulated a poster to the Board members Dean Clinic is considering using in a newspaper advertisement. The Board members agreed they would prefer to see other poster possibilities.

Parking Lot Renovation: The parking lot at the health department's north (Janesville) office will be renovated beginning on 9/10/12. The south entrance to the parking lot will be removed, and the north entrance will be widened to allow for the bus to turn into the driveway. There will also be additional parking spaces available after the renovation is completed.

Rx Roundups: The Drug Enforcement Agency (DEA) will be doing their drug roundups in September in Rock County. The health department will be conducting Rx Roundups at both Senior Fairs in October on these dates and times:

Tuesday, October 2, 2012: Beloit Senior Fair 10:00 a.m. – 2:00 p.m.  
Friday, October 26, 2012: Janesville Senior Fair 9:00 a.m. – 2:00 p.m.

**Resolution – Accepting Books for Babies Grant from Target Stores and Amending the 2012 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_, day of \_\_\_\_\_, 2012 does hereby authorize the Rock County Health Department to accept the \$2,000 Books for Babies grant from Target Stores, and amend the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>8/15/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3000-0000-46000 Contributions	\$2,800	\$2,000	\$4,800
<u>Use of Funds</u>			
31-3000-0000-64904 Sundry Expense	\$3,446	\$2,000	\$5,446

Dr. Peterson made a motion to accept the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

**Resolution – Accepting Additional HUD Lead Hazard Reduction Demonstration Grant Funds and Amending the 2012 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby authorize the Rock County Health Department to accept the additional HUD Lead Hazard Reduction Demonstration Grant funding in the amount of \$15,187 and amend the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>8/28/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3014-0000-42100			
HUD Lead Hazard Reduction Grant	\$24,000	\$15,187	\$39,187
<u>Use of Funds</u>			
31-3014-0000-63110			
HUD Lead Hazard Reduction Grant			
Administrative Expense	\$24,000	\$15,187	\$39,187

Supervisor Peer made a motion to approve the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

**Resolution – Accepting Back-to-Sleep Mini Grant and Amending the 2012 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby authorize the Rock County Health Department to accept the \$2,500 Dean Health System/SSM Health Care of Wisconsin mini-grant, and amend the 2012 Rock County Health Department budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>8/28/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3009-0000-46000			
Contributions	-0-	\$2,500	\$2,500
<u>Use of Funds</u>			
31-3009-0000-63110			
Administrative Expense	-0-	\$2,500	\$2,500

Supervisor Peer made a motion to approve the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

**Resolution – Accepting M&I Bank/BMO Financial Group Contribution and Amending the 2012 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby authorize the Rock County Health Department to accept this \$2,000 contribution from M&I Bank/BMO Financial Group, and amend the 2012 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u> <u>8/28/12</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
31-3000-0000-46000			
Health Dept. Contributions	\$4,800	\$2,000	\$6,800

Use of Funds

31-3000-0000-64904

Health Dept. Sundry Expense	\$5,446	\$2,000	\$7,446
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Supervisor Peer made a motion to approve the resolution. Dr. Winter seconded the motion. MOTION APPROVED.

**Environmental Health**

**Approval of Changes to Chapter 13, Rock County Public Health Ordinance**

Mr. Banwell stated these proposed changes had previously been discussed at the 8/1/12 Board of Health meeting. Mr. Banwell then asked the Board members if they had any questions or concerns about the proposed changes. Chair Kraft pointed out the following:

Section 13.10 Permit and License Requirements and Fees, item 7, which reads as follows (lines 311 through 319):

Permit Expiration and Penalty Fee – All Annual permits issued by the Department under sections 13.10 (1)(a) to (f), (j), (k) and (l) expire on June 30. An additional penalty fee of \$75.00 for permits issued under section 13.10 (1)(a) to (f), (j), (k), and (l) shall be required for each permit whenever the annual fee for renewal is not paid before the permit expires. No annual permit will be renewed after June 30 unless payment of the renewal and penalty fee is received by the Department on or before July 15. No person may conduct, manage, maintain or operate any of the public facilities requiring annual permits if the person has not been issued a current permit; or, in the case of renewal of an annual permit, if the person has not renewed the permit on or before July 15.

Chair Kraft stated the dollar amount of the penalty shown on line 313 (\$75.00) should be removed and replaced with the words ‘to be determined by the Rock County Board of Supervisors’. Supervisor Rundle made a motion to approve the change in the Public Health Ordinance proposed by Chair Kraft. Supervisor Bostwick seconded the motion. MOTION APPROVED.

**Public Health Nursing**

**Rule 317 Changes**

Ms. Zoellner distributed a printed powerpoint report to the Board members concerning Changes due to CDC Rule 317 Revision on Immunization Services, and discussed the report with them.

Categories of Funding

1. Vaccines for Children Program
  - Provides cost-free vaccine for children 18 yrs and younger
2. Public Health Service Act – Section 317
  - Extended vaccine supply to certain categories of children and adults

Rock County Health Department

No child has been turned away for inability to pay, regardless of insurance coverage

1. What will change:

- After October 1, 2012 no child can be immunized at the health department with VFC vaccine if they have health insurance that covers the vaccine they are seeking.
2. Why is this changing?
    - CDC funding for Rule 317 vaccinations has not kept pace with the demand.
    - Since the Affordable Care Act mandates insurance coverage and immunizations at 100% with no co-pay and no deductible, using taxpayer resources to immunize is seen as unnecessary.
  3. Who can we immunize?
    - Children with no health insurance
    - Children whose insurance does not cover vaccination
    - Children who have reached a “cap” in their insurance coverage
    - Some uninsured adults (with some vaccinations)
    - Children in need of flu vaccine (this season)
  4. Who must we turn away?
    - Children with health insurance that covers vaccination, even with a high co-pay or deductible
    - Adults who are insured, even if they need vaccination for school or work

### Exceptions

Fully insured individuals seeking vaccines during public health response activities, including:

- Outbreak response
- Post-exposure prophylaxis
- Disaster relief efforts
- Mass vaccination campaigns or exercises for public health preparedness
- Pertussis containing vaccinations (because we continue to be in the midst of an outbreak)
- Hospitals using VFC vaccine for the hepatitis-B birth dose
- Hospitals using VFC vaccine for pertussis “cocooning” clinics

### The Good News

The health department may vaccinate VFC-ineligible children one time after October 1<sup>st</sup>. At that visit, we must inform them of the new rule and refer them to their physician for their next dose.

### Communications and Announcements

Dr. Peterson asked if there have been any confirmed cases of human West Nile virus in Rock County. There haven't been any in Rock County thus far, but there was a dead bird that tested positive for West Nile virus.

### Adjournment

Supervisor Rundle made a motion to adjourn the meeting. Ms. Wade seconded the motion. MOTION APPROVED. Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Geri Waugh, Recorder  
Not Official Until Approved by the Board of Health