

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JUNE 5, 2013 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN’S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – May 1, 2013
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Resolution-Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock County Health Department Budget.
 - B. Public Health Nursing
 - (1) Toddler Dog Safety-Pilot
 - C. Environmental Health
 - (1) Water Lab
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 6/5/13 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>Radon Testing Balance Sheet Account</u>			
00-0000-0020 -21160	Enviro Sciences/ Alpha Energy	100 short term radon test kits	615.00
<u>Brownfields Grant</u>			
31-3018-0000 -63110	Grainger	LaMotte water bottle	297.00
<u>Community Transformation Grant</u>			
31-3161-0000 -63110	Katie Schroeder	reimburse for WI Active Community Workshop registrations on 5/15/13 for 3 persons	75.00
62176	WI State Lab of Hygiene	2 nitrite water tests	34.00
63100	Daniels Sentry Ecolab	4/24/13 meeting refreshments 10 pocket digital thermometers for EH staff	30.43 152.45
63200	Beloit Daily News NACCHO	52 week subscription renewal membership renewal for 1 yr	172.26 420.00
64000	McKesson Cardiac Science Medline Mercy Health System Pharmacy GlaxoSmithKline Merck	1 case sanicloth germicidal wipes 2 packs adult electrodes for AED defibrillators 1 case medium nitrile gloves, 1500/case 20 vials tuberculin adult hepatitis-A and hepatitis-B vaccines 50 doses zostavax (shingles) vaccine	61.20 64.00 85.97 644.00 2,601.00 8,110.72
64010	Culligan IDEXX	May 2013 deionizer rent quanti-cult kit for laboratory	35.00 17870
64200	Karen Cain	reimburse for conference registration	109.00
64203	Manager Tools Nutrition Graphics	6 copies of DiSC assessments 100 each of Nutrition Guide for Pregnant Women & Feeding Your Baby pamphlets	161.70 128.95
64900	Grainger	10 fiberboard drums for Prescription Drug Collection Grant	385.70

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130180000-63110	ADMIN.EXPENSE	148,433.00	17.5%	26,063.00	0.00	122,370.00	
	P1300314-PO# 06/01/13 -VN#051973					GRAINGER INDUSTRIAL SUPPLY INC	297.00
						CLOSING BALANCE	122,073.00
						BROWNFIELD	297.00
						PROG-TOTAL-PO	297.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$297.00 INCURRED BY BROWNFIELD GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 05 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3131610000-63110	ADMIN.EXPENSE	450,000.00	50.8% 228,790.74	-20.94	221,230.20	75.00	
		06/01/13 -VN#052723	SCHROEDER,KATIE				
			CLOSING BALANCE		221,155.20		75.00
		COMM TRANSFORM	PROG-TOTAL-PO			75.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.00 INCURRED BY COMMUNITY TRANSFORMATION GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 05 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130000000-62176	LABORATORY	100.00 0.0%	27.00	-26.99	99.99		
	P1301548-PO# 06/01/13 -VN#016382		WISCONSIN STATE LABORATORY OF			34.00	
			CLOSING BALANCE		65.99		34.00
3130000000-63100	OFC SUPP & EXP	8,500.00 37.4%	3,237.06	-53.95	5,316.89		
	P1300306-PO# 06/01/13 -VN#041415		DANIELS SENTRY			30.43	
	P1301708-PO# 06/01/13 -VN#052652		ECOLAB			152.45	
			CLOSING BALANCE		5,134.01		182.88
3130000000-63200	PUBL/SUBCR/DUES	5,100.00 19.7%	1,005.00	0.00	4,095.00		
	P1301915-PO# 06/01/13 -VN#042889		NATIONAL ASSOCIATION OF COUNTY			420.00	
	P1302014-PO# 06/01/13 -VN#011191		BELOIT DAILY NEWS			172.26	
			CLOSING BALANCE		3,502.74		592.26
3130000000-64000	MEDICAL SUPPLIES	100,000.00 50.0%	12,378.61	37,700.21	49,921.18		
	P1300307-PO# 06/01/13 -VN#014540		MERCK AND CO INC			8,110.72	
	P1300308-PO# 06/01/13 -VN#042626		MC KESSON MEDICAL SURGICAL COR			61.20	
	P1300313-PO# 06/01/13 -VN#020592		GLAXOSMITHKLINE PHARMACEUTICAL			2,601.00	
	P1300830-PO# 06/01/13 -VN#045335		CARDIAC SCIENCE CORP			64.00	
	P1301914-PO# 06/01/13 -VN#014513		MEDLINE INDUSTRIES INC			85.97	
	P1301958-PO# 06/01/13 -VN#046321		MERCY HEALTH SYSTEM PHARMACY			644.00	
			CLOSING BALANCE		38,354.29		11,566.89
3130000000-64010	LAB SUPPLIES	7,500.00 51.7%	4,244.57	-365.54	3,620.97		
	P1300302-PO# 06/01/13 -VN#010140		CULLIGAN WATER CONDITIONING IN			35.00	
	P1301979-PO# 06/01/13 -VN#028804		IDEXX LABORATORIES INC			178.70	
			CLOSING BALANCE		3,407.27		213.70
3130000000-64200	TRAINING EXP	10,000.00 30.6%	1,937.64	1,125.00	6,937.36		
	06/01/13 -VN#011610		CAIN, KAREN			109.00	
			CLOSING BALANCE		6,828.36		109.00
3130000000-64203	EDUC MAT & SUPPL	2,000.00 31.3%	118.72	508.50	1,372.78		
	P1301805-PO# 06/01/13 -VN#048445		MANAGER TOOLS LLC			161.70	
	P1301959-PO# 06/01/13 -VN#018968		NUTRITION GRAPHICS			128.95	
			CLOSING BALANCE		1,082.13		290.65
3130000000-64900	OTHER SUPPL/EXP	0.00 100.0%	0.00	0.00	0.00		
	P1300314-PO# 06/01/13 -VN#051973		GRAINGER INDUSTRIAL SUPPLY INC			385.70	
			CLOSING BALANCE		-385.70		385.70

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HEALTH DEPT.	PROG-TOTAL-PO			13,375.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,375.08 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH **JUN 05 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

“Healthful Hint” Monthly Health News Column

Talk To Your Children About Drugs

It can sometimes be an uncomfortable conversation, but talking to your children about tobacco, alcohol and drugs is important. Knowing the facts will help your child make healthy choices.

Research shows that youth do listen to their parents. Children who learn about drug risks from their parents are less likely to start using drugs. When youth choose not to use drugs or alcohol, they are also less likely to have serious trouble in school, get hurt in a car accident, be a victim of crime, and have a problem with addiction as an adult. If you say nothing, your child may think it's okay to use alcohol and other drugs.

When is a good time to start talking to children about tobacco, alcohol and other drugs? Start early. By preschool, many children have seen adults smoking cigarettes or drinking alcohol, either in real life, on TV, or on the internet. Make sure your child knows right from the start that you think it's important to stay safe and avoid drugs. Do you need more proof to start the conversation early? Many kids start using tobacco by age 11 and are addicted by age 14. Between ages 9 and 13, kids begin to think that using alcohol is okay. Lastly, some children are already abusing drugs at age 12 or 13.

If you need help getting the conversation started, here are some tips from the US Department of Health Services (DHS) that might help you get the conversation going.

- Use every day events to start a conversation. For example, if you see a group of kids smoking, talk about how tobacco hurts the body.
- Give your child your full attention. Turn off the TV, radio, cell phone, and computer and really listen.
- Try not to “talk at” your child. Encourage your child to ask questions. If you don't know how to answer a question, look it up together.

If you aren't sure what to talk about, here are some tips from DHS to guide your conversation.

- **Teach your child the facts.** Your child needs to know how using tobacco, alcohol and drugs can hurt the body and cause problems at home and school. Kids who know the facts are more likely to make good choices.

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

- **Set clear rules for your child.** Not wanting to upset their parents is the number one reason kids give for not using drugs. Explain that you set rules to keep your child safe. Tell your child you expect him/her not to use tobacco, alcohol or drugs. Let your child know what will happen if he/she breaks the rules. Praise your child for good behavior.
- **Give your child the tools to say "no."** Youth say they use alcohol and other drugs to "fit in and belong" with friends. Talk to your child about how to say "no." Your child can make a plan for when others offer tobacco, drugs or alcohol.
- **Set a good example.** Keep in mind that your children are watching how you act and what you do.

Start to talk with your child about tobacco, alcohol and drugs today. By starting these conversations when children are young, they will get used to sharing information and opinions with you, which will make it easier for you to continue talking as your child gets older.

Katie Schroeder, CHES, is the Health Educator for the Rock County Health Department. If you would like to ask Katie a health-related question to be answered in a future column, e-mail her at schroede@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY



Geri Waugh, Account Clerk
DRAFTED BY

Board of Health
SUBMITTED BY

May 24, 2013
DATE DRAFTED

Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock County Health Department Budget

1 **WHEREAS**, the Rock County Health Department applied for additional Preparedness Grant
2 funding from the State of Wisconsin; and

3
4 **WHEREAS**, Rock County Health Department has been awarded an additional \$2,350 in
5 Preparedness Grant funding needing to be spent by 6/30/13; and

6
7 **WHEREAS**, these funds will be used to purchase items and supplies to be used by the Rock
8 County Health Department in its preparedness activities for the Rock County community.

9
10 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly
11 assembled on this _____ day of _____, 2013 does hereby authorize the Rock County
12 Health Department to accept this additional Preparedness Grant funding in the amount of \$2,350 from
13 the State of Wisconsin, and amend the 2013 Rock County Health Department Budget as follows:

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>5/24/13</u>	<u>(Decrease)</u>	<u>Budget</u>
18 31-3001-0000-42100			
19 Consolidated Contracts	\$221,220	\$2,350	\$223,570
20 <u>Use of Funds</u>			
21 31-3001-0000-63110			
22 Consolidated Contracts Admin.Exp.	\$221,220	\$2,350	\$223,570

Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Mike Rundle

Dr. Aaron Best, M.D.

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Judith Wade

Eric Gresens

Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock
County Health Department Budget

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

_____.

Mary Mawhinney, Chair

FISCAL NOTE:

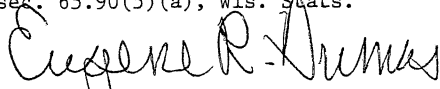
This resolution authorizes the acceptance and expenditure of an additional \$2,350 in State Aid for the Health Department's preparedness activities. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock County Health Department Budget

EXECUTIVE SUMMARY

Rock County Health Department had been notified by the State of Wisconsin of the availability of additional Preparedness Grant funding for 'Enhancing Local Public Health Agency Preparedness'. Rock County Health Department applied for this additional funding, and has been awarded \$2,350. These funds need to be utilized by June 30, 2013.

These funds will be used to purchase these items for the health department's preparedness activities:

- Projector
- Quick reference cards
- Clips with emergency phone numbers
- Magnets with emergency phone numbers
- Magnetic car signs