



HEALTH SERVICES COMMITTEE
Wednesday, March 13, 2019 at 9:00 a.m.
Rock Haven Conference Room

AGENDA

1. Call to Order
 2. Adoption of Agenda
 3. Approval of Minutes – February 13, 2019
 4. Introductions, Citizen Participation, Communications and Announcements
 5. Information Item: Review of Payments
 6. **Action Item:** Budget Transfers
 7. Finance – Joanne Foss
 8. Old Business
 9. New Business
 - a. Information Item: Resident Council Minutes – January (minutes to be provided)
 - b. Information Item: Employee Health Benefits
 - c. Information Item: Adding Agenda Items
 10. Information Item: Reports
 - a. Census
 11. Next Meeting Date – The next regular meeting of the Health Services Committee is scheduled for Wednesday, April 10, 2019 at 9 A.M. in the Rock Haven Conference Room of the Village Commons.
 12. Adjournment
- *Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62176	LABORATORY	P1900257	02/21/2019	MERCY HEALTH SYSTEM	1,614.89
32-7260-7400-62179	PHARMACY	P1900175	02/14/2019	THRIFTY WHITE PHARMACY	19,774.06
32-7260-7400-62180	PHYSICAL THERAPY	P1900172	02/14/2019	GENESIS REHABILITATION SERVICE	22,411.77
32-7260-7400-62185	OCCUP.THERAPY	P1900172	02/14/2019	GENESIS REHABILITATION SERVICE	19,881.64
32-7260-7400-62186	SPEECH THERAPY	P1900172	02/14/2019	GENESIS REHABILITATION SERVICE	9,754.94
32-7260-7400-62189	OTHER MED SERV	P1900255	02/14/2019	ACCURATE IMAGING INC	540.04
RH CONTRACT SERVICES T-18 PROG TOTAL					73,977.34
32-7500-7350-63109	OTHER SUPP/EXP	P1900171	02/14/2019	US BANK	474.06
		P1900174	02/07/2019	ROCK COUNTY HEALTH CARE CENTER	374.64
		P1900223	02/07/2019	ROCK COUNTY HEALTH CARE CENTER	2.00
		P1900289	02/14/2019	SYVERSON, FERNE L	75.00
		P1900728	02/14/2019	PETITT, CHARLES D	120.00
32-7500-7350-64300	REC THERAPY	P1900199	02/14/2019	CHARTER COMMUNICATIONS	1,359.26
RH-PROGRAM SERVICE ADMIN. PROG TOTAL					2,404.96
32-8000-8100-63100	OFC SUPP & EXP	P1900171	02/14/2019	US BANK	631.18
		P1900259	02/14/2019	BATTERIES PLUS LLC	271.50
32-8000-8100-63101	POSTAGE	P1900223	02/14/2019	ROCK COUNTY HEALTH CARE CENTER	4.05
		P1900241	02/28/2019	UNITED PARCEL SERVICE	3.83
32-8000-8100-63104	PRNT & DUPLICATI	P1900171	02/14/2019	US BANK	1,142.00
32-8000-8100-63109	OTHER SUPP/EXP	P1900174	02/07/2019	ROCK COUNTY HEALTH CARE CENTER	159.57
32-8000-8100-64000	MEDICAL SUPPLIES	P1900096	02/07/2019	GORDON FOOD SERVICE	1,201.03
		P1900171	02/14/2019	US BANK	570.57
		P1900173	02/07/2019	MEDLINE INDUSTRIES INC	1,647.84
		P1900182	02/07/2019	MCKESSON MEDICAL SURGICAL MN S	1,978.69
		P1900210	02/07/2019	PROFESSIONAL MEDICAL INC	3,561.65
		P1900286	02/07/2019	FITZSIMMONS HOSPITAL SERVICES	224.13
		P1900297	02/28/2019	PERFORMANCE HEALTH SUPPLY INC	70.53
		P1900831	02/28/2019	BANDT COMMUNICATIONS INC	680.00
32-8000-8100-64003	OXYGEN SUPPLIES	P1900298	02/14/2019	NORTHWEST RESPIRATORY SERVICES	1,230.50
32-8000-8100-64408	DISPOSABLES	P1900212	02/07/2019	PROFESSIONAL MEDICAL INC	11,364.96
SUPPORT SERVICE MATERIALS PROG TOTAL					24,742.03

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-8200-62104	CONSULTING SERV				
		P1900175	02/14/2019	THRIFTY WHITE PHARMACY	1,968.00
32-8000-8200-63109	OTHER SUPP/EXP				
		P1900175	02/14/2019	THRIFTY WHITE PHARMACY	6,814.70
		P1900182	02/28/2019	MCKESSON MEDICAL SURGICAL MN S	1,509.92
		P1900210	02/07/2019	PROFESSIONAL MEDICAL INC	68.40
SUPPORT SERVICE PHARMACY PROG TOTAL					10,361.02
32-8000-9100-63109	OTHER SUPP/EXP				
		P1900096	02/07/2019	GORDON FOOD SERVICE	263.00
		P1900176	02/07/2019	SYSCO FOODS OF BARABOO LLC	283.73
32-8000-9100-64102	DAIRY				
		P1900096	02/07/2019	GORDON FOOD SERVICE	940.62
		P1900176	02/07/2019	SYSCO FOODS OF BARABOO LLC	736.07
		P1900266	02/07/2019	COUNTRY QUALITY DAIRY	2,662.25
		P1900301	02/07/2019	TROPIC JUICES INC	359.70
32-8000-9100-64105	GROCERIES				
		P1900096	02/07/2019	GORDON FOOD SERVICE	5,620.26
		P1900171	02/14/2019	US BANK	21.33
		P1900176	02/07/2019	SYSCO FOODS OF BARABOO LLC	4,616.69
		P1900216	02/14/2019	SENTRY FOODS INC STORE #375	100.00
		P1900270	02/07/2019	PAN-O-GOLD BAKING CO	1,153.57
		P1900301	02/07/2019	TROPIC JUICES INC	1,242.60
32-8000-9100-64107	MEAT				
		P1900096	02/07/2019	GORDON FOOD SERVICE	2,635.12
		P1900176	02/07/2019	SYSCO FOODS OF BARABOO LLC	1,899.93
32-8000-9100-64109	SUPPLEMENT				
		P1900096	02/14/2019	GORDON FOOD SERVICE	79.92
		P1900176	02/07/2019	SYSCO FOODS OF BARABOO LLC	414.25
		P1900210	02/07/2019	PROFESSIONAL MEDICAL INC	1,000.10
SUPPORT SERVICE FOOD SERVICE PROG TOTAL					24,029.14
32-8000-9200-62420	MACH & EQUIP RM				
		P1900192	02/21/2019	ASC1 INC	188.10
		P1900240	02/14/2019	US BANK	277.48
		P1900248	02/07/2019	SELECT SOUND SERVICE INC	1,483.57
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1900222	02/14/2019	E AND S SNOWPLOWING	2,092.00
		P1900228	02/14/2019	DVORAK LANDSCAPE SUPPLY LLC	722.75
32-8000-9200-62460	BLDG SERV R&M				
		P1900202	02/21/2019	MOTION INDUSTRIES INC	7.00
		P1900237	02/21/2019	R E MICHEL COMPANY	478.21
		P1900240	02/14/2019	US BANK	475.86
		P1900244	02/28/2019	TAS COMMUNICATIONS INC	79.00
32-8000-9200-62461	ELEVATOR				
		P1900889	02/14/2019	SCHINDLER ELEVATOR CORPORATION	3,891.46
32-8000-9200-62463	FIRE ALARM				
		P1900601	02/07/2019	PROTECTION TECHNOLOGIES	864.00
32-8000-9200-62470	BLDG R & M				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1900191	02/21/2019	BATTERIES PLUS LLC	499.00
		P1900206	02/21/2019	LA FORCE HARDWARE AND MANUFACT	1,925.00
		P1900240	02/14/2019	US BANK	466.37
		P1900661	02/14/2019	HOOPER CORP	381.00
32-8000-9200-63109	OTHER SUPP/EXP				
		P1900203	02/07/2019	MENARDS	306.29
		P1900208	02/07/2019	E AND D WATER WORKS INC	269.50
		P1900235	02/14/2019	HOH WATER TECHNOLOGY INC	1,435.00
		P1900240	02/14/2019	US BANK	410.25
SUPPORT SERVICE MAINTENANCE PROG TOTAL					16,251.84
32-8000-9300-62163	LAUNDRY				
		P1900253	02/07/2019	ARAMARK UNIFORM SERVICES INC	7,452.41
32-8000-9300-62164	DISPOSAL SERV				
		P1900171	02/14/2019	US BANK	56.38
		P1900213	02/07/2019	OFFICE PRO INC	43.65
		P1900251	02/21/2019	ADVANCED DISPOSAL SERVICES	1,540.85
32-8000-9300-63109	OTHER SUPP/EXP				
		P1900171	02/14/2019	US BANK	69.87
		P1900214	02/07/2019	MENARDS	88.81
32-8000-9300-63111	PAPER PRODUCTS				
		P1900171	02/14/2019	US BANK	680.20
		P1900182	02/14/2019	MCKESSON MEDICAL SURGICAL MN S	1,535.00
		P1900212	02/21/2019	PROFESSIONAL MEDICAL INC	1,503.88
32-8000-9300-63404	JANITOR/CLEANING				
		P1900224	02/07/2019	SUPPLY WORKS	66.24
		P1900272	02/14/2019	NORTH AMERICAN CORPORATION	549.75
		P1900273	02/28/2019	NASSCO INC	692.38
32-8000-9300-64409	FURNISHINGS				
		P1900171	02/14/2019	US BANK	55.25
		P1900240	02/14/2019	US BANK	877.93
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL					15,212.70
32-8000-9500-64200	TRAINING EXP				
		P1900171	02/14/2019	US BANK	794.75
32-8000-9500-64415	PROVIDER TAX				
		P1900296	02/14/2019	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
32-8000-9500-64918	MARKETING				
		P1900890	02/14/2019	BLISS COMMUNICATIONS INC	899.00
32-8000-9500-67120	CAP ASSETS				
		P1900668	02/07/2019	MCKESSON MEDICAL SURGICAL MN S	7,504.38
32-8000-9500-67171	C.A.-\$1000/MORE				
		P1900816	02/28/2019	MCKESSON MEDICAL SURGICAL MN S	1,937.44
SUPPORT SERVICE ADMINISTRATION PROG TOTAL					32,895.57
32-8000-9700-62174	INTERNIST				
		P1900294	02/07/2019	WEST MD,WILLIAM PETER	9,118.75

COMMITTEE REVIEW REPORT
 FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
SUPPORT SERVICE MEDICAL STAFF PROG TOTAL					9,118.75
32-9000-9930-62210	TELEPHONE				
		P1900252	02/28/2019	ABILITY NETWORK INC	448.72
GENERAL SERVICE TELEPHONE PROG TOTAL					448.72
32-9000-9940-61920	PHYSICALS				
		P1900271	02/07/2019	OCCUPATIONAL HEALTH CENTER	230.00
GENERAL SERVICE EMP BENEFITS PROG TOTAL					230.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF FEBRUARY 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$209,672.07

Date: _____ Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2018

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
32-8000-9200-62460	BLDG SERV R&M	P1800137	02/28/2019	TAS COMMUNICATIONS INC	79.25
SUPPORT SERVICE MAINTENANCE PROG TOTAL					79.25

I have reviewed the preceding payments in the total amount of **\$79.25**

Date:

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR
Requested By Rock Haven

Date 02/17/2019

Transfer No. 18-135
Clayton Kalmon

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-9100-64109 Description: Cash Food Supplement Current Balance: \$9,120	9,120.00	Account #: 32-9000-9910-65103 Description: Public Liability	15,496.00
Account #: 32-8000-9200-62450 Description: Grounds & Grounds Improve Current Balance: \$3,922	3,201.00	Account #: Description:	
Account #: 32-8000-9200-62420 Description: Machinery & Equip Repair Current Balance: \$11,143	3,175.00	Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Cash Food Supplement, Grounds & Grounds Improvement, and Machinery & Equipment Repair due to less need in food supplements, snow removal services, weed control/landscaping services and equipment parts than what was projected and budgeted for 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Public Liability because there was a substantial increase for the WMMIC premium. The company had several large loss years and announced after the 2018 budget was passed that the premium was going up quite a bit.

FISCAL NOTE:

Sufficient funds are available for transfers.

S Balog 2/18/19

ADMINISTRATIVE NOTE:

Jma 2/19/19

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/2016

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-131
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-8100-64408 Description: Disposables Current Balance: \$7,270	7,270.00	Account #: 32-8000-9200-62463 Description: Fire Alarm System	6,118.00
Account #: 32-8000-9500-62109 Description: Personnel Services Current Balance: \$27,259	4,394.00	Account #: 32-8000-8100-63109 Description: Other Supplies & Expenses	5,546.00
Account #: 32-8000-8100-64003 Description: Oxygen Supplies Current Balance: \$8,186	5,215.00	Account #: 32-7260-7400-62171 Description: Ambulance	7,237.00
Account #: 32-9000-9930-62210 Description: Telephone Current Balance: \$2,047	2,022.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Disposables due to a decrease in price for wipes, and some residents receive disposable products from Hospice. Funds are available in Personnel Services which is a cross charge from Rock County Human Resources due to less expenses than projected and budgeted for 2018. Funds are available in Oxygen Supplies and Telephone due to less expenses than projected and budgeted for 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Fire Alarm System due to a 3 year dry sprinkler system test provided in the first half of 2018. Funds are needed in Other Supplies & Expenses due to price increases in nursing and material supplies including paper products and laundry detergent. Funds are needed in Ambulance due to the increase in ambulance services for Medicare residents for appointment and emergency room visits in 2018.

FISCAL NOTE:

Sufficient funds are available for transfers.
S. Balog 2/18/19

ADMINISTRATIVE NOTE:

AK 2/19/19

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 02/17/2019 Transfer No. 18-132
 Requested By Rock Haven Department Clayton Kalmon Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61720 Description: Unemployment Comp Current Balance: \$27,583	27,583.00	Account #: 32-7260-7400-62186 Description: Speech Therapy	31,699.00
Account #: 32-8000-9300-62163 Description: Laundry Services Current Balance: \$21,051	21,051.00	Account #: 32-8000-9550-64902 Description: Indirect Cost	22,715.00
Account #: 32-8000-9200-62460 Description: Building Service Equipment Current Balance: \$13,511	13,511.00	Account #: 32-9000-9920-62202 Description: Water	15,699.00
Account #: 32-8000-9200-62420 Description: Machinery & Equip Repair Current Balance: \$11,143	7,968.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Unemployment Comp, Building Service Equipment and Machinery & Equipment Repair because expenses in unemployment and building equipment parts were less than what was projected and budgeted for 2018. Funds are available in Laundry Services due to more families doing their own laundry for residents' personal clothing.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Speech Therapy due to an increase in Medicare Residents in 2018 requiring services. Funds are needed in indirect cost due to the increase services needed from Medical Records for Medical information required from Medicare, Medicaid, and Private insurance to receive funding for approved covered nursing home services. Funds are needed in water due to an increase in the number of residents resulting in an increase in water usage than was budgeted for 2018.

FISCAL NOTE:

Sufficient funds are available for transfers.
SBalog 2/18/19

ADMINISTRATIVE NOTE:

JKM 2/19/19

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR
Requested By Rock Haven

Date 02/17/2019

Transfer No. 18-134
Clayton Kalmon

Department

Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-7260-7400-62176 Description: Laboratory Current Balance: \$9,093	9,093.00	Account #: 32-8000-9500-62491 Description: Software Maintenance	10,904.00
Account #: 32-9000-9910-65109 Description: Other Insurance Current Balance: \$8,876	8,876.00	Account #: 32-8000-8200-63109 Description: Other Supplies & Expenses	10,807.00
Account #: 32-7260-7400-62189 Description: Other Medical Services Current Balance: \$8,265	8,197.00	Account #: 32-8000-9200-62470 Description: Building Repair & Maintenance	7,426.00
Account #: 32-8000-8100-64003 Description: Oxygen Supplies Current Balance: \$8,186	2,971.00	Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds are available in Laboratory, Other Medical Services, and Oxygen supplies because laboratory services, oxygen supplies and medical services were less than projected and budgeted for 2018. Funds are available in Other Insurance due to the insurance expense for consulting physicians were less than projected and budgeted because of the change in the roll of the Medical Director in 2018.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Funds are needed in Software Maintenance due to the upgrade to the Electronic Charting System in 2018. Funds are needed in Other Supplies & Expenses due to the increase in need of over the counter pharmacy supplies than projected and budgeted for 2018. Funds are needed in Building Repair & Maintenance due to the purchase of new hardware and parts needed for emergency exists to avoid violations per the request of the State Surveyors.

FISCAL NOTE:

Sufficient funds are available for transfers.

S Balog 2/18/19

ADMINISTRATIVE NOTE:

[Signature] 2/19/19

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

2019 Patient Revenues for Rock Haven
January

Total Rock Haven								
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under
Medicare	\$199,886	\$221,345	-\$21,459	-10%	\$199,886	\$221,345	-\$21,459	-10%
Hospice	\$56,229	\$40,771	\$15,458	38%	\$56,229	\$40,771	\$15,458	38%
Medical Assistance	\$360,904	\$366,939	-\$6,035	-2%	\$360,904	\$366,939	-\$6,035	-2%
Private Pay	\$257,699	\$253,655	\$4,044	2%	\$257,699	\$253,655	\$4,044	2%
Total	\$874,718	\$882,709	-\$7,991	-1%	\$874,718	\$882,709	-\$7,991	-1%

jonesj/Health Service Committee/2019RevenueReport_Census