



**GENERAL SERVICES COMMITTEE**  
**Minutes – June 7, 2016**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 7, 2016 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Captain Brent DeRemer, Sheriff's Office; Carl Varga, Facilities Superintendent, Facilities Management; Jodi Millis, Purchasing Manager.

**Others Present:** Brian Zobel, Facilities Manager, UW Colleges – Southwest; Mike Connor, UW Rock County Building and Grounds Superintendent.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

**Citizen Participation.** The Committee welcomed Mr. Sutherland.

**Approval of Minutes.** Supervisor Yeomans moved approval of the minutes of May 17, 2016 as presented, second by Supervisor Heidenreich. ADOPTED.

**Review of Payments.** The Committee accepted the report.

**Resolutions.**

**Recognizing Carl Varga**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Carl Varga for his 30 plus years of service and extends best wishes in his future endeavors.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Authorizing UW-Rock Parking Lot Reconstruction**

~~**“NOW, THEREFORE, BE IT RESOLVED**~~ that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, that a purchase order be issued for parking lot reconstruction to Rock Road Companies of Janesville in the amounts noted below, and that a purchase order be issued to RH Batterman for construction oversight of the project for \$30,710.00.

Base Bid	\$467,126.03
Alternate Bid	\$51,831.59
Project Contingency	\$51,896.00”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Zajac

Supervisor Zajac asked about the timing of the project. Mr. Varga said it would start about June 19<sup>th</sup>. Ms. Millis said, per the bid, the project should be complete by August 19<sup>th</sup>.

ADOPTED.

**Committee Approval for Engineering Services for Masonry Repairs to the Council on Aging.**

Supervisor Heidenreich moved to approve engineering services for masonry repairs to the Council on Aging facility for a total of \$4,350 to Lynn Lauersdorf Engineering Services, second by Supervisor Yeomans. ADOPTED.

**Discussion on Courthouse Security – Phase II Project Options.** Supervisor Yeomans explained that he had some questions after a tour of the courthouse, such as having the judges move to different courtrooms based on the type of case and potential for safety and/or security issues.

Captain DeRemer said this was the intention when the addition was designed but the judges seemed to prefer staying in one courtroom.

Supervisor Yeomans suggested speaking to the Judge Werner, the presiding judge, before he retires to see if he feels by the judges moving around would help short term.

Mr. Varga handed around copies of options for a pedestrian and vehicle traffic study done at the courthouse and went over it with the Committee (attached).

The Committee discussed the options. Mr. Varga said the costs should be in for the different options for the June 15<sup>th</sup> meeting.

Discussion was held on coming up with some steps to help with security short term; after hour meetings; and the various entrances used to gain access.

**Communications, Announcements and Information.** Mr. Smith welcomed Mr. Sutherland and said at the regular meeting on July 19<sup>th</sup> Dean Clark, UW-Colleges, would like to meet with the Committee regarding an update on the dorm and how to move forward.

The Committee requested to have on the next agenda discussion of the July 5<sup>th</sup> meeting.

Mr. Smith informed the Committee that Potter Lawson, the architect for the Courthouse Security Phase II project, requested to have a special General Services Committee meeting on Wednesday, June 15 to review the project progress. The Committee agreed to the meeting.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:51 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**