

ROCK COUNTY, WISCONSIN



**NOTE:
Location Change**

**GENERAL SERVICES COMMITTEE
TUESDAY, AUGUST 7, 2018 – 8:00 A.M.
JOB CENTER - ROOM D/E
1900 CENTER AVENUE, JANESVILLE, WI**

Agenda

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Approval of Minutes – July 17, 2018
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Awarding the Contract for Storm Damage Repairs at University of Whitewater at Rock County and the Job Center and Amending the 2018 Facilities Management Budget
 - B. Awarding the Contract for Exterior Wall Restoration at the Jail
 - C. Awarding Contract for Exterior Wall Restoration at the Courthouse
8. Updates
 - A. Update on Closed Files Purging
9. Communications, Announcements and Information
10. Tour of Job Center
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date July 17, 2018

Transfer No. 18-32

Requested By Facilities Management
Department

Brent Sutherland
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1810-0000-62201 Description: Courthouse -Electric Current Balance: \$103,573	\$7,000	Account #: 18-1810-0000-62202 Description: Courthouse -Water	\$7,000
Account #: 18-1818-0000-62400 Description: Jail - R & M Services Current Balance: \$94,408	\$7,000	Account #: 18-1818-0000-62119 Description: Jail- Other Contracted Services	\$7,000
Account #: 18-1818-0000-62201 Description: Jail - Electric Current Balance: \$94,583	\$15,000	Account #: 18-1818-0000-62202 Description: Jail- Water	\$15,000
Account #: 18-1818-0000-62203 Description: Jail- Natural Gas Current Balance: \$74,577	\$15,000	Account #: 18-1818-0000-62202 Description: Jail- Water	\$15,000

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Electric and water was combined in the 2017 budget. We separated water and electric in 2018 budget and did not move enough dollars to the water object code. The funds were budgeted and we are just moving dollars to the correct object code. Water did also come in higher than projected so we are also requesting to transfer some of the Natural gas funds to water. 2018 winter was above average temperatures.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Electric and water was combined in the 2017 budget. We separated water and electric in 2018 budget and did not move enough dollars to the water object code. The funds were budgeted and we are just moving dollars to the correct object code. Water did also come in higher than projected so we are also requesting to transfer some of the Natural gas funds to water.

FISCAL NOTE:

Sufficient funds available for transfer
S Balog 7/18/18

ADMINISTRATIVE NOTE:

Recommended
Ganesh D. Kumar 7/18/18

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

8-2-18

Brent Sutherland

Distribution: **EMAIL** Sherry Oja and Susan Balog

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date July 16, 2018
Requested By Facilities Management
Department

Transfer No. 18-33
Brent Sutherland
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 18-1815-0000-62400 Description: Repair & Maintenance Services Current Balance: \$171,388	\$105,000	Account #: 18-1815-0000-62160 Description: Cleaning Contracts	\$105,000
Account #: 18-1815-0000-62400 Description: Repair & Maintenance Services Current Balance: \$66,388	\$47,639	Account #: 18-1815-0000-62461 Description: Elevator Repair & Maintenance	\$47,639
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Prior to 2018 the cleaning contract and the elevator repair & maintenance was charged to 62400 Repair & Maintenance services. All other building locations I have separated these out to their own object code Cleaning Contracts - 62160 and Elevator Repair & Maintenance- 62461 to make for more accurate budgeting. This location did not get changed in 2018 budget process and the funds remained budgeted in the 62400 object code.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Prior to 2018 the cleaning contract and the elevator repair & maintenance was charged to 62400 Repair & Maintenance services. All other building locations I have separated these out to their own object code Cleaning Contracts - 62160 and Elevator Repair & Maintenance- 62461 to make for more accurate budgeting. This location did not get changed in 2018 budget process and the funds remained budgeted in the 62400 object code.

FISCAL NOTE:

Sufficient funds available for transfer
S. Balog 7/18/18

ADMINISTRATIVE NOTE:

Recommended
Brent Sutherland 7/18/18

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

8-2-18

COMMITTEE CHAIR

[Signature]

Distribution: **EMAIL** Sherry Oja and Susan Balog

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY	P1800665	07/12/2018	JBM PATROL AND PROTECTION CORP	5,520.24
18-1810-0000-62119	OTHER SERVICES	P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	07/19/2018	ALSCO INC	108.84
18-1810-0000-62160	CLEANING CONTRAC	P1800667	07/05/2018	PETERSON CLEANING INC	9,664.27
18-1810-0000-62400	R & M SERV	P1800182	07/19/2018	DVORAK LANDSCAPE SUPPLY LLC	2,144.00
		P1800317	07/19/2018	JOHNSON CONTROLS INC	5,593.50
		P1800348	07/26/2018	MIRION TECHNOLOGIES GDS INC	348.48
		P1800370	07/12/2018	STATE OF WISCONSIN	50.00
		P1801330	07/19/2018	SCHROEDER LAWN AND SNOW LLC	145.00
		P1801400	07/26/2018	FOLEY ELECTRIC INC	775.00
		P1801827	07/12/2018	JF AHERN COMPANY	2,100.00
18-1810-0000-62461	ELEVATOR	P1800352	07/05/2018	OTIS ELEVATOR COMPANY	2,363.30
18-1810-0000-63500	R&M SUPPLIES	P1800188	07/12/2018	FIRST SUPPLY LLC	207.53
		P1800192	07/05/2018	GRAINGER	812.08
		P1800304	07/05/2018	HARRIS ACE HARDWARE LLP	147.38
		P1800309	07/19/2018	JACK AND DICKS FEED AND GARDEN	91.35
		P1800311	07/26/2018	JANESVILLE ELECTRIC MOTOR CORP	588.00
		P1800312	07/05/2018	JANESVILLE WINSUPPLY COMPANY	198.35
		P1800345	07/12/2018	MENARDS	75.36
		P1800360	07/12/2018	PUR CHEM LLC	2,132.00
		P1800367	07/05/2018	SHERWIN WILLIAMS	159.10
		P1800662	07/12/2018	KWIK TRIP EXTENDED NETWORK	45.77
		P1801809	07/19/2018	US BANK	1,475.71
		P1801906	07/05/2018	SELECT SOUND SERVICE INC	43.00
18-1810-0000-64008	ADA	P1801745	07/05/2018	SELECT SOUND SERVICE INC	407.09
FACILITIES MGMNT PROG TOTAL					35,339.35
18-1811-0000-62119	OTHER SERVICES	P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	172.00
		P1800663	07/19/2018	ALSCO INC	16.28
18-1811-0000-62160	CLEANING CONTRAC	P1800667	07/05/2018	PETERSON CLEANING INC	857.01
18-1811-0000-62400	R & M SERV	P1800317	07/19/2018	JOHNSON CONTROLS INC	404.50
		P1801730	07/12/2018	HARMONY TREE SERVICE LLC	1,548.00
18-1811-0000-63500	R&M SUPPLIES	P1800662	07/12/2018	KWIK TRIP EXTENDED NETWORK	160.93
		P1801809	07/19/2018	US BANK	111.23
PUBLIC HEALTH/COA PROG TOTAL					3,269.95

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1812-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	123.00
18-1812-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	808.48
18-1812-0000-62400	R & M SERV				
		P1800317	07/19/2018	JOHNSON CONTROLS INC	2,634.50
		P1800957	07/05/2018	ABC FIRE AND SAFETY INC	87.00
18-1812-0000-63500	R&M SUPPLIES				
		P1800345	07/05/2018	MENARDS	185.62
		P1800366	07/26/2018	SGTS INC	362.25
				YOUTH SERVICES CENTER PROG TOTAL	4,200.85
18-1815-0000-62119	OTHER SERVICES				
		P1800075	07/19/2018	ADVANCED DISPOSAL SERVICES	110.00
		P1800380	07/12/2018	ALSCO INC	73.26
18-1815-0000-62160	CLEANING CONTRAC				
		P1800081	07/19/2018	PETERSON CLEANING INC	9,350.00
18-1815-0000-62400	R & M SERV				
		P1800158	07/19/2018	JF AHERN COMPANY	125.00
		P1800317	07/19/2018	JOHNSON CONTROLS INC	2,476.50
		P1801880	07/19/2018	JMB & ASSOCIATES	270.00
18-1815-0000-63500	R&M SUPPLIES				
		P1800076	07/19/2018	AIRGAS NORTH CENTRAL	118.30
		P1800087	07/19/2018	KWIK TRIP EXTENDED NETWORK	394.03
		P1800130	07/05/2018	MENARDS	204.37
		P1800153	07/26/2018	HOH WATER TECHNOLOGY INC	1,375.80
		P1800174	07/05/2018	BJ ELECTRIC SUPPLY INC	111.40
18-1815-0000-64200	TRAINING EXP				
		P1801741	07/12/2018	US BANK	160.00
				HCC BUILDING COMPLEX PROG TOTAL	14,758.66
18-1816-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	79.00
18-1816-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	539.00
18-1816-0000-62400	R & M SERV				
		P1800317	07/19/2018	JOHNSON CONTROLS INC	1,295.00
		P1801734	07/05/2018	STERLING SERVICES INC	1,500.00
		P1801737	07/19/2018	LP TREE SERVICE	500.00
18-1816-0000-63500	R&M SUPPLIES				
		P1800345	07/26/2018	MENARDS	23.97
		P1801809	07/19/2018	US BANK	120.70
				COMMUNICATIONS CTR.OPERATION PROG TOTAL	4,057.67
18-1817-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	804.46
18-1817-0000-63500	R&M SUPPLIES				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1817-0000-67200	CAPITAL IMPROV	P1800304	07/05/2018	HARRIS ACE HARDWARE LLP	1.97
		P1800309	07/19/2018	JACK AND DICKS FEED AND GARDEN	60.90
		P1800345	07/19/2018	MENARDS	8.99
		P1801809	07/19/2018	US BANK	145.35
		P1801661	07/26/2018	VALIA EXCAVATING LLC	2,304.00
		P1801876	07/05/2018	MENARDS	55.64
DIVERSION PROG/ASC PROG TOTAL					3,381.31
18-1818-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	403.00
		P1800663	07/19/2018	ALSCO INC	80.80
18-1818-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	2,364.76
18-1818-0000-62400	R & M SERV				
		P1800178	07/19/2018	COLLINS SANITARY	380.00
		P1800179	07/05/2018	CONGRESS GLASS INC	2,090.08
		P1800305	07/05/2018	HOBART SALES AND SERVICE	197.00
		P1800307	07/12/2018	ILLINGWORTH KILGUST MECHANICAL	565.52
		P1800354	07/05/2018	PBBS EQUIPMENT CORPORATION	50.59
		P1800370	07/12/2018	STATE OF WISCONSIN	100.00
		P1800957	07/05/2018	ABC FIRE AND SAFETY INC	148.00
		P1801730	07/12/2018	HARMONY TREE SERVICE LLC	572.00
18-1818-0000-62461	ELEVATOR				
		P1800352	07/26/2018	OTIS ELEVATOR COMPANY	735.80
18-1818-0000-63500	R&M SUPPLIES				
		P1800184	07/05/2018	ENERGETICS INC	975.00
		P1800192	07/12/2018	GRAINGER	243.42
		P1800309	07/05/2018	JACK AND DICKS FEED AND GARDEN	1,193.64
		P1800312	07/05/2018	JANESVILLE WINSUPPLY COMPANY	90.49
		P1800318	07/12/2018	JOHNSON TRACTOR INC	51.35
		P1800345	07/05/2018	MENARDS	98.44
		P1800358	07/05/2018	PROCESS AND MECHANICAL	297.78
		P1800360	07/12/2018	PUR CHEM LLC	2,281.50
		P1800658	07/05/2018	WERNER ELECTRIC SUPPLY	68.19
		P1800662	07/12/2018	KWIK TRIP EXTENDED NETWORK	3.17
JAIL PROG TOTAL					12,990.33
18-1819-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	195.00
18-1819-0000-62400	R & M SERV				
			07/19/2018	JOHNSON CONTROLS INC	980.00
		P1800317	07/19/2018	JOHNSON CONTROLS INC	3,951.00
		P1800370	07/12/2018	STATE OF WISCONSIN	150.00
		P1800957	07/19/2018	ABC FIRE AND SAFETY INC	482.75
18-1819-0000-62461	ELEVATOR				
		P1800352	07/05/2018	OTIS ELEVATOR COMPANY	3,802.38

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1819-0000-63500	R&M SUPPLIES				
		P1800311	07/12/2018	JANESVILLE ELECTRIC MOTOR CORP	1,212.00
		P1800360	07/05/2018	PUR CHEM LLC	1,523.00
				UW-ROCK COUNTY PROG TOTAL	12,296.13
18-1820-0000-62119	OTHER SERVICES				
		P1800168	07/05/2018	ADVANCED DISPOSAL SERVICES	369.52
18-1820-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	750.57
18-1820-0000-65321	BLDG/OFC LEASE				
		P1800666	07/05/2018	HENDRICKS COMMERCIAL	11,424.57
				ECLIPSE CENTER PROG TOTAL	12,544.66
18-1821-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	144.00
		P1800663	07/19/2018	ALSCO INC	16.28
18-1821-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	3,463.08
18-1821-0000-62400	R & M SERV				
		P1800182	07/19/2018	DVORAK LANDSCAPE SUPPLY LLC	16.00
		P1800315	07/26/2018	JF AHERN COMPANY	375.00
		P1800370	07/12/2018	STATE OF WISCONSIN	100.00
18-1821-0000-63500	R&M SUPPLIES				
		P1800192	07/26/2018	GRAINGER	19.71
		P1800304	07/05/2018	HARRIS ACE HARDWARE LLP	20.47
		P1800345	07/19/2018	MENARDS	36.53
18-1821-0000-67200	CAPITAL IMPROV				
		P1801826	07/26/2018	AFFORDABLE ENVIRONMENTAL	2,925.00
				JOB CENTER PROG TOTAL	7,116.07
18-1822-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	132.00
18-1822-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	686.69
18-1822-0000-63500	R&M SUPPLIES				
		P1800192	07/26/2018	GRAINGER	47.70
		P1801809	07/19/2018	US BANK	270.88
				FRANKLIN ST PROG TOTAL	1,137.27
18-1823-0000-62119	OTHER SERVICES				
		P1800363	07/05/2018	SAFEGWAY PEST CONTROL	150.00
18-1823-0000-62160	CLEANING CONTRAC				
		P1800667	07/05/2018	PETERSON CLEANING INC	460.07
				COURT ST PROG TOTAL	600.07
18-1824-0000-62119	OTHER SERVICES				
		P1800168	07/19/2018	ADVANCED DISPOSAL SERVICES	269.68

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1824-0000-62160	CLEANING CONTRAC	P1800663	07/19/2018	ALSCO INC	17.76
18-1824-0000-62400	R & M SERV	P1800667	07/05/2018	PETERSON CLEANING INC	613.77
18-1824-0000-63500	R&M SUPPLIES	P1800167	07/19/2018	ADDIE WATER SYSTEMS INC	103.25
		P1800166	07/26/2018	AARONS LOCK AND SAFE INC	41.98
		P1800192	07/19/2018	GRAINGER	147.28
18-1824-0000-67200	CAPITAL IMPROV	P1801809	07/19/2018	US BANK	28.54
		P1800066	07/26/2018	VAN BROCKLIN ELECTRIC LLC	8,238.00
		P1801323	07/19/2018	ENERGETICS INC	16,084.60
		P1801545	07/26/2018	ANGUS YOUNG ASSOCIATES INC	675.00
		P1802007	07/19/2018	PIEPER ELECTRIC INC	2,093.38
				HWY BUILDINGS/GROUNDS PROG TOTAL	28,313.24
18-1828-0000-62119	OTHER SERVICES				
		P1800853	07/26/2018	BUTTERFLY RIDGE LLC	7,300.00
18-1828-0000-62400	R & M SERV				
		P1800182	07/12/2018	DVORAK LANDSCAPE SUPPLY LLC	751.74
		P1800310	07/26/2018	JANESVILLE DOOR CO LTD	352.50
		P1800807	07/12/2018	WASTE MANAGEMENT WI-MN	126.35
		P1801077	07/26/2018	CHARTER COMMUNICATIONS	124.92
		P1801730	07/12/2018	HARMONY TREE SERVICE LLC	1,170.00
18-1828-0000-63500	R&M SUPPLIES				
		P1800192	07/26/2018	GRAINGER	1,111.20
		P1800345	07/05/2018	MENARDS	638.61
		P1800367	07/12/2018	SHERWIN WILLIAMS	2,437.56
		P1801809	07/19/2018	US BANK	1,210.55
		P1801936	07/26/2018	SCHARINE GROUP INC,THE	1,020.00
		P1801969	07/12/2018	BOBCAT OF JANESVILLE	200.00
		P1802034	07/19/2018	BOBCAT OF JANESVILLE	44.93
18-1828-0000-67200	CAPITAL IMPROV				
		P1801646	07/05/2018	WERNER ELECTRIC SUPPLY	4,962.60
		P1801664	07/26/2018	BLC CONSTRUCTION LLC	4,413.00
		P1801665	07/26/2018	BLC CONSTRUCTION LLC	3,337.00
		P1801769	07/05/2018	B AND M ELECTRIC INC	4,200.00
		P1801918	07/26/2018	GNC CONCRETE LLC	4,953.00
				FAIRGROUNDS PROG TOTAL	38,353.96
18-1837-0000-67200	CAPITAL IMPROV				
		P1801340	07/12/2018	HONEYWELL INC	955.22
		P1801341	07/12/2018	HONEYWELL INC	840.36
		P1801968	07/12/2018	GRAINGER	1,793.60
				JAIL CAPITAL IMPROVEMENTS PROG TOTAL	3,589.18

18-1842-0000-67200 CAPITAL IMPROV

COMMITTEE: GS - FACILITIES MGMNT

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1801231	07/05/2018	HALVERSON CARPET CENTER LTD	9,988.00
				COURTHOUSE FACILITY PROJECT PROG TOTAL	9,988.00
18-1843-0000-67200	CAPITAL IMPROV				
		P1801661	07/26/2018	VALIA EXCAVATING LLC	24,524.00
				U-ROCK EXPANSION PROJECT PROG TOTAL	24,524.00
18-1849-0000-67200	CAPITAL IMPROV				
		P1702581	07/19/2018	MEAD AND HUNT INC	477.87
		P1801326	07/12/2018	GILBANK CONSTRUCTION INC	56,311.20
		P1801531	07/12/2018	VENTURE ARCHITECTS	15,499.24
		P1801661	07/26/2018	VALIA EXCAVATING LLC	17,280.00
		P1801919	07/05/2018	DEGARMO PLUMBING INC	4,203.68
				HCC COMPLEX PROJECT PROG TOTAL	93,771.79
18-1855-0000-67200	CAPITAL IMPROV				
		P1701336	07/12/2018	GILBANK CONSTRUCTION INC	149,809.92
				COURTHOUSE SECURITY SYSTEM PROG TOTAL	149,809.92

I have reviewed the preceding payments in the total \$460,042.41

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JULY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1800082	07/26/2018	PORTERS LAWN AND POWER	95.00
HCC BUILDING COMPLEX PROG TOTAL					95.00

I have reviewed the preceding payments in the total \$95.00

Date: _____ Dept _____
Committee _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland – Facilities
Management Director
DRAFTED BY

General Services Committee
SUBMITTED BY

July 20, 2018
DATE DRAFTED

Awarding the Contract for Storm Damage Repairs at University of Whitewater at Rock County and the Job Center and Amending the 2018 Facilities Management Budget

1 WHEREAS, on May 2, 2018, Janesville experienced a hail storm damaging many buildings on
2 the south side; and

3
4 WHEREAS, Thirteen (13) roof top condenser units at the Job Center were damaged requiring
5 the coils to be replaced; and

6
7 WHEREAS, the media in the two cooling towers at the University of Whitewater at Rock
8 County was damaged requiring replacement; and

9
10 WHEREAS, specifications were drafted and bids solicited with four qualified contractors
11 responding; and

12
13 WHEREAS, the lowest most responsive and responsible bidder was JC Heating & Cooling Inc.
14 for the Job Center and Tricor Mechanical a division of Total Mechanical Inc. for the University
15 of Whitewater at Rock County.

16
17 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
18 assembled this ____ day of _____, 2018 does hereby approve and authorize
19 awarding a contract as follows:

- 20 > \$26,861.58.50 to JC Heating and Cooling Inc. of Janesville WI, for the replacement of
21 coils at the Job Center.
22 > \$ 25,700 to Tri Cor Mechanical a Division of Total Mechanical Inc. for the replacement
23 of the cooling tower media at the University of Whitewater at Rock County.

24
25 BE IT FURTHER RESOLVED, that a contingency also be approved to cover any possible
26 unforeseen items as follows:

- 27 > \$3,000.00 –JC Heating and Cooling Inc.
28 > \$3,000.00- Tricor Mechanical a division of Total Mechanical. Inc.

29
30 BE IT FURTHER RESOLVED, the Facilities Management 2018 budget be amended as
31 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>7/20/18</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1821-0000-46205	0	\$49,172	\$49,172
Job Center Insurance Proceeds			
18-1819-0000-46205	0	\$31,544	\$31,544
UW Rock Insurance Proceeds			
<u>Use of Funds:</u>			
18-1821-0000-62400	\$25,750	\$49,172	\$74,922
Job Center Capital Improvements			
18-1819-0000-62400	\$71,760	\$31,544	\$103,304
UW Rock Capital Improvements			

Respectfully submitted,

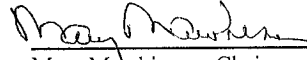
GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Henry Brill, Chair

Reviewed and approved on a vote of 4-0

Jeremy Zajac, Vice Chair



Mary Mawhinney, Chair

8-2-18

Date

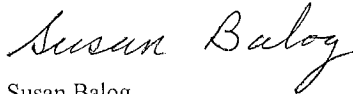
Thomas Brien

Robert Potter

Yuri Rashkin

FISCAL NOTE:

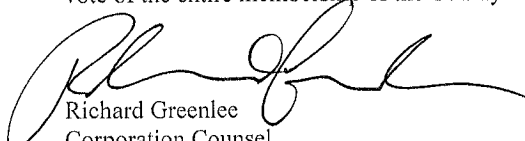
The repairs will be funded by insurance proceeds, less the deductible, and currently available funds in the capital project account.



Susan Balog
Assistant Finance Director

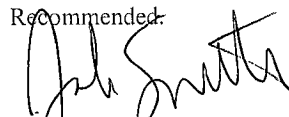
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

Administrative Note:

Recommended:


Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Storm Damage Repairs at University of Whitewater at Rock County and Rock County Job Center and Amending the 2018 Facilities Management Budget

On May 2, 2018, Janesville experienced a hail storm causing damage to many buildings on the south side. Thirteen (13) roof top condenser units at the Job Center sustained significant damage to the coils requiring replacement. The two cooling towers at the University of Whitewater at Rock County also sustained significant damage requiring the media to be replaced.

Bids were solicited for both locations at the same time allowing contractors to bid on one or both project. The most advantageous outcome for Rock County is to award each project separately to the lowest most responsive and responsible bidder for each location as follows:

- JC Heating and Cooling Inc. of Janesville Wisconsin, in the amount of \$26,861.58 plus a \$3,000 contingency for the Job Center repairs;
- Tricor Mechanical a division of Total Mechanical Inc. of Janesville Wisconsin, in the amount of \$25,700 plus a \$3,000 contingency for the repairs at University of Whitewater at Rock County.

Note: These costs are covered by our insurance therefore a Facilities Management 2018 budget amendment is required.

 ORIGINAL



BID SUMMARY FORM

BID NUMBER 2018-29
BID NAME STORM DAMAGE REPAIRS – JOB CENTER & UW-ROCK COUNTY
BID DUE DATE JULY 17, 2018 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	JC HEATING & COOLING JANESVILLE WI	TRI-COR JANESVILLE WI	ILLINGWORTH KILGUST WEST ALLIS WI	H & H INDUSTRIES MADISON WI
JOB CENTER	\$ 26,861.58	\$ 80,000.00	\$ 49,172.00	\$ 61,831.95
START DATE	3 WEEKS AFTER AWARD	10/1/18	8/20/18	10/15/18
COMPLETION	3 DAYS	12/1/18	9/30/18	11/15/18
UW-ROCK	NO BID	\$ 25,700.00	\$ 32,544.00	\$ 58,533.15
START DATE		10/1/18	8/20/18	10/15/18
COMPLETION		10/12/18	9/30/18	11/15/18

Job Center – Replace damaged coils on eleven rooftop condenser units.
 UW-Rock County – Replace damaged media on two cooling towers.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet Twelve additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: JC Heating & Cooling Inc - Job Center

TRICOR - University of Wisconsin at Rock County 7-20-18
 SIGNATURE *Brent Sutherland* DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland – Facility
Management Director
DRAFTED BY

July 20, 2018
DATE DRAFTED

Awarding the Contract for Exterior Wall Restoration at the Jail

1 **WHEREAS**, funds were budgeted in 2018 for the exterior wall restoration at the Jail and
2 Pinehurst building; and
3

4 **WHEREAS**, the masonry tuckpointing and calking needs are immediate to prevent further
5 structural damage and ongoing water leaks; and
6

7 **WHEREAS**, specifications were drafted and bids solicited with four (4) contractors submitting
8 bids; and
9

10 **WHEREAS**, the lowest most responsive and responsible bidder is Custom Restorations Inc.
11

12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
13 assembled this ____ day of _____, 2018 does hereby approve and authorize
14 awarding a contract in the amount of \$147,890 to Custom Restoration Inc. of Sussex, WI, for the
15 exterior wall restorations at the Jail.
16

17 **BE IT FURTHER RESOLVED**, a contingency fund of \$7,000 be established to cover any
18 unforeseeable issues that arise.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the budget for the cost of this project. This project is being funded by sales tax revenue.

Susan Balog
Assistant Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

Executive Summary

Awarding the Contract for Exterior Wall Restoration at the Jail

The resolution before you awards a contract for tuck pointing and caulking of the exterior masonry walls at the Jail and Pinehurst building. This work is necessary to prevent further deterioration caused by water damage behind the wall. There are currently several water leaks due to the failure of existing mortar and chalk joints.

Bids were solicited with four contractors responding. The Director of Facilities Management and Purchasing Manager both recommend awarding the bid to the lowest, most responsive and responsible bidder, Custom Restorations Inc. from Sussex, Wisconsin in the amount of \$147,976. The resolution will also approve a \$7,000 contingency fund for any unforeseeable issues that may arise.

 ORIGINAL



BID SUMMARY FORM

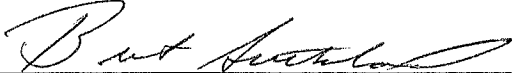
BID NUMBER #2018-28
BID NAME JAIL EXTERIOR WALL RESTORATION
BID DUE DATE JULY 17, 2018 – 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	CUSTOM RESTORATION SUSSEX WI	RD WOODS WEST ALLIS WI	B & B RESTORATION FITCHBURG WI	STATZ RESTORATION MENOMONEE FALLS WI
BASE BID	\$ 147,890.00	\$ 163,525.00	\$ 198,240.00	\$ 198,750.00
QUALIFICATIONS	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES
START DATE	8/20/18	10/8/18	9/4/18	9/4/18
COMPLETION	10/31/18	11/15/18	11/1/18	11/9/18

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Custom Restoration

 7-20-18
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

 CHAIR VOTE DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland -- Facilities
Management Director
DRAFTED BY

July 31, 2018
DATE DRAFTED

Awarding the Contract for Exterior Wall Restoration at the Courthouse

1 **WHEREAS**, funds were budgeted in 2018 for the exterior wall restoration at the Courthouse
2 building; and
3

4 **WHEREAS**, the masonry, tuckpointing and calking needs are immediate to prevent further
5 structural damage and ongoing water leaks; and
6

7 **WHEREAS**, specifications were drafted and bids solicited with (6) contractors submitting bids;
8 and
9

10 **WHEREAS**, the lowest most responsive and responsible bidder is B & B Quality Building
11 Restoration of Wisconsin LLC.

12
13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
14 assembled this ____ day of _____, 2018 does hereby approve and authorize
15 awarding a contract in the amount of \$247,600 to B & B Quality Building Restoration of
16 Wisconsin LLC, out of Fitchburg, for the exterior wall restorations at the Courthouse.
17

18 **BE IT FURTHER RESOLVED**, a contingency fund of \$30,000 be established to cover any
19 unforeseeable issues that arise.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jeremy Zajac, Vice Chair

Tom Brien

Robert Potter

Yuri Rashkin

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds were included in the 2018 budget for this project. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

Executive Summary

Awarding the Contract for Exterior Wall Restoration at the Courthouse

The resolution before you awards a contract for tuck pointing and caulking of the exterior masonry walls at the Courthouse building. This work is necessary to prevent further deterioration caused by water damage behind the wall. There are currently several water leaks due to the failure of existing mortar and calk joints.

Bids were solicited with six contractors responding. The Director of Facilities Management and Purchasing Manager both recommend awarding the bid to the lowest, most responsive and responsible bidder, B & B Quality Building of Wisconsin INC., Wisconsin in the amount of \$247,600. The resolution will also approve a \$30,000 contingency fund for any unforeseeable issues that may arise. We are asking for approximately 12% in contingency funds due to some of the areas cannot be see until the wall is opened up.



PROJECT NUMBER: #2018-31
 PROJECT NAME: EXTERIOR WALL RESTORATION-ROCK COUNTY COURTHOUSE
 DEPARTMENT: ROCK COUNTY FACILITIES MANAGEMENT
 BID DUE DATE: JULY 30, 2018 - 1:30 P.M.

	B & B QUALITY BUILDING RESTORATION FITCHBURG WI	RD WOODS WEST ALLIS WI	STATZ RESTORATION MENOMONEE FALLS WI	INNOVATIVE MASONRY RESTORATION PRIOR LAKE MN	CUSTOM RESTORATION SUSSEX WI	HARLING INC WESTCHESTER IL
BASE BID	\$ 247,600.00	\$ 248,147.00	\$ 292,250.00	\$ 346,000.00	\$ 418,364.00	\$ 428,737.00
ADDENDA	YES	YES	YES	YES	NO	YES
QUALIFICATIONS	YES	YES	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES	YES	YES
START DAYS AFTER AWARD	15	25	77	14	60	5
COMPLETION DAYS	90	90	305	105	80	65

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *D + B Quality Building Restoration*

SIGNATURE: *[Signature]* DATE: 7-31-19

GOVERNING COMMITTEE APPROVAL: CHAIR

VOTE DATE

MARILYN BONDEHAGEN

From: LISA MOORE-KELTY
Sent: Monday, July 30, 2018 1:34 PM
To: Brent Sutherland
Cc: SARA MOOREN; PATRICK SINGER
Subject: RE: Tunnel Project - Monthly Progress Report (7/30/18)

Hi Brent,

We have cleared 26 shelving sides which means we've now completed 27% of the total purging/scanning project to date.

We had hoped to be farther along but scanning is a bit more time consuming than we had originally thought. I have the equivalent of 1 FTE working on this project and I'm actively pursuing some other options to recruit additional assistance.

Here is a breakdown from previous reports:

11/29/17 Progress Report: 13% of records purged
01/05/18 Progress Report: 17% of records purged
02/06/18 Progress Report: 21% of records purged
03/05/18 Progress Report: 25% of records purged
07/30/18 Progress Report: 27% of records purged

Sincerely,

Lisa A. Moore-Kelty, RHIT
Rock County HIPAA Privacy Officer
Human Services Medical Records Manager
P.O. Box 1649
Janesville, WI 53547-1649
608-757-5172 (phone)
608-757-5011 (fax)
lisa.moore-kelty@co.rock.wi.us

Please let us know how we served you.