

**GENERAL SERVICES COMMITTEE**  
**Minutes – May 5, 2015**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, May 5, 2015 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Brien, Heidenreich, Nash and Zajac.

**Committee Members Absent:** None.

**Staff Members Present:** Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel.

**Others Present:** Supervisor Podzilni.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Brien moved approval of the minutes of April 21, 2015 as presented, second by Supervisor Heidenreich. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

General Services	\$	14,607.64
Glen Oaks Facility Operations		286.96
Youth Services Center		843.59
Communications Center Operations		1,524.53
Diversion Program/ASC Program		666.11
Jail Capital Improvements		1,585.87
Jail/HCC Complex Project		88,900.00
HCC Building Complex		11,628.24

**Pre-Approved Encumbrance Amendments** None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brien. ADOPTED.

**Update.**

**Courthouse Security Project – Discussion of Screening Station(s).** Mr. Leu handed out a couple diagrams and explanations of possibilities for a first floor and second floor additional screening station and went over them with the Committee. The Committee discussed the pros and cons of each proposal.

The Committee also discussed having one security station as many larger cities have only one entrance for all to come through such as Madison.

The Committee felt the different options should be taken to the Courthouse Security Committee for their input before a decision is made by this Committee.

**Communications, Announcements and Information.** The Committee discussed attending the Courthouse Security meeting on May 13 and most were going to try to attend.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:38 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**