

Rock County Agriculture & Extension Education Committee
Wednesday, March 11, 2009 - 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Minutes of February 11, 2009
4. Citizen Participation, Information and Announcements
5. Approval of Extension Bills/Transfers
6. Discussion of Request to Site Cell Tower at 4-H Fairgrounds
7. Discussion and Approval of Sale of Farm Equipment
8. 4-H Fairgrounds Maintenance and Contracts
9. Resolution
 - A. Awarding Roof Replacement Contract for 4-H Fairgrounds Block Building
10. Comments from Committee
11. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats.
Performance Review of Agent Staff with UWEX
District Director and County Department Head
12. Adjourn

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
565600000-63300	TRAVEL	13,000.00	2.0%	272.80	0.00	12,727.20	
	03/05/09 -VN#012386			DUERST, DONNA		73.80	
	03/05/09 -VN#041607			MADDOX, MIKE		10.00	
	03/05/09 -VN#042351			FLICKINGER, ANGELA		420.95	
	03/05/09 -VN#042354			FREDRICH, SUE		56.20	
	03/05/09 -VN#046684			LEITH, SHANA		102.85	
				CLOSING BALANCE		12,063.40	663.80
565600000-64200	TRAINING EXP	2,000.00	0.0%	0.00	0.00	2,000.00	
	03/05/09 -VN#042351			FLICKINGER, ANGELA		133.62	
	P0901314-PO# 03/05/09 -VN#042447			JCEP REGISTRATIONS		125.00	
	P0901347-PO# 03/05/09 -VN#047966			WISCONSIN GRAPE GROWERS ASSOCI		40.00	
				CLOSING BALANCE		1,701.38	298.62
565600000-64209	DEMO EXP	4,000.00	12.1%	395.47	92.07	3,512.46	
	03/05/09 -VN#046684			LEITH, SHANA		13.49	
	P0900235-PO# 03/05/09 -VN#034620			UNIVERSITY OF WISCONSIN EXTENS		3.00	
				CLOSING BALANCE		3,495.97	16.49
565600000-64904	SUNDRY EXPENSE	8,000.00	24.2%	1,690.86	250.06	6,059.08	
	03/05/09 -VN#022446			LEWISTON, SUE		108.00	
	03/05/09 -VN#038628			STUTE, JAMES		196.87	
	03/05/09 -VN#042198			MAYFIELD, MARSHA		112.00	
	03/05/09 -VN#042351			FLICKINGER, ANGELA		80.00	
	03/05/09 -VN#047056			HOOVER, COLLEEN		112.00	
	P0900732-PO# 03/05/09 -VN#046106			FUGATE, DARCY		60.00	
	P0900947-PO# 03/05/09 -VN#047834			THIELE, PEGGY		130.00	
	P0901054-PO# 03/05/09 -VN#041569			SENTRY FOOD STORE		70.40	
	P0901112-PO# 03/05/09 -VN#046134			JANESVILLE SENIOR CENTER		205.00	
	P0901113-PO# 03/05/09 -VN#042730			CENTRAL CHRISTIAN CHURCH		150.00	
	P0901115-PO# 03/05/09 -VN#047893			UNITED METHODIST CHURCH		150.00	
	P0901239-PO# 03/05/09 -VN#018153			JAX GRAPHIX INC		335.79	
	P0901240-PO# 03/05/09 -VN#030188			BEST EVENTS		537.80	
	P0901241-PO# 03/05/09 -VN#047929			BACKENKELLER, JULIE		27.96	
				CLOSING BALANCE		3,783.26	2,275.82
				U. W. EXTENSION			
				PROG-TOTAL-PO		3,254.73	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,254.73 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER

AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

MAR 11 2009 DATE _____

CHAIR

Account Number	Name	Yearly Percent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
565610000-63500	R&M SUPPLIES	13,800.00	3.2%	100.42	347.23	13,352.35	
	PO900232-PO# 03/05/09 -VN#014534						
	MENARDS					10.57	
	PO900236-PO# 03/05/09 -VN#018251						
	HARRIS ACE HARDWARE					22.01	
	CLOSING BALANCE					13,319.77	32.58
	4-H FAIRGROUNDS						
	PRG-TOTAL-PO						32.58

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$32.58
INURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER
AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 11 2009 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

08-150

Transfer No.

Requested by UW Extension

Randy Thompson

Department

Department Head

2/11/09

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000	62203 LP Fairgrounds	1,037

TO

ACCOUNT #	DESCRIPTION	AMOUNT
56-5610-0000	62400 R&M Services	1,037

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *CR*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

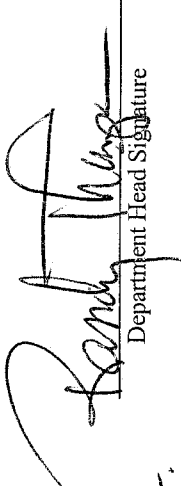
ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
#08-150
FEB 11 2009

TO: FINANCE DIRECTOR

REQUESTED BY: WW Extension DATE: 2-11-2009

Department
Fairgrounds Maint.


Randy King
Department Head Signature

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: <u>56-5610-0000-62203</u> DESCRIPTION: <u>LP (Fairgrounds)</u> CURRENT BALANCE: \$ <u>3419</u> ^{5/11/08} PROVIDED BY THE FINANCE DIRECTOR	1037.00	ACCOUNT #: <u>56-5610-0000-62400</u> DESCRIPTION: <u>RMC Labor</u>	\$1037.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

to cover overdraft (more snow plowings hrs. required in Dec. 08).

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Ag & Extension Ed. Comm.
INITIATED BY



Randy Thompson
DRAFTED BY

Ag & Extension Ed. Comm.
SUBMITTED BY

March 5, 2009
DATE DRAFTED

TITLE

**AWARDING ROOF REPLACEMENT
CONTRACT FOR 4-H FAIRGROUNDS BLOCK BUILDING**

- 1 WHEREAS, capital improvement funds were allocated in the 2009 Budget; and,
- 2
- 3 WHEREAS, the Agriculture and Extension Education Committee has prioritized Fairgrounds roof
- 4 replacement projects as high priority; and,
- 5
- 6 WHEREAS, specifications were prepared and bids solicited, with the bid results attached.
- 7
- 8 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors, duly
- 9 assembled this _____ day of _____, 2009, that a contract for replacement of the
- 10 roof on the Fairgrounds Block Building be awarded to Nieman Central Wisconsin Roof, Inc., of
- 11 Lyndon Station, WI, in the base bid amount of \$18,225.00.

Respectfully submitted,

**AGRICULTURE & EXTENSION
EDUCATION COMMITTEE**

Richard Bostwick, Chair

Eva Arnold, Vice Chair

Ronald Combs

Alan Sweeney

Lawrence Wiedenfeld

ADMINISTRATIVE NOTE:

Recommended.

Joshua Smith
Acting County Administrator

FISCAL NOTE:

\$30,125 is available in the 4-H Fairgrounds 2009 Capital Projects, A/C 56-5611-0000-67200, carried over from the 2008 Budget. Additionally, there is \$35,000 included in the 2009 4-H Property Maintenance Capital Improvements budget, A/C 56-5610-0000-67200 for various capital projects at the Fairgrounds.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.01, 59.51(2) and 59.52(6) and by the Rock County Purchasing Ordinance.

Eugene R. Dumas
Deputy Corporation Counsel

GENERAL SERVICES COMMITTEE ENDORSEMENT

Vote of: _____.

Phillip Owens, Chair

Executive Summary

The Agriculture & Extension Education Committee has prioritized Capital Improvement Projects. The Committee recognizes that limited funds are available for maintaining facilities at the Fairgrounds. Projects have been prioritized with emphasis on maintaining the structural integrity of existing buildings.

The Block Building roof leaks and is in need of replacement. The project also includes replacement of the block wall flashing to further eliminate water from entering the building interior.

Bid specifications were developed and bids solicited. The low bid was submitted by Nieman Central Roofing, Inc., Lyndon Station, Wisconsin, in the amount of \$18,225.00. The project includes the removal of the existing asphalt built-up roof system and the installation of the new adhered 60 mil EPDM Class A membrane roof system. The work will be completed this Spring.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION

PROJECT: ROOF REPLACEMENT FAIRGROUNDS BLOCK BUILDING
 PROJECT #: 2009-22
 BID DUE DATE: FEBRUARY 23, 2009 - 1:30 P. M. (CST)
 DEPARTMENT: UW EXTENSION - FAIRGROUNDS

BID BOND RCV'D	NIEMAN CENTRAL LYNDON STATION, WI	CHRISTIANSEN INC ROCKFORD, IL	McDERMAID ROOFING ROCKFORD, IL	JT ROOFING SAUKVILLE, WI	WALSDORF ROOFING KIEL, WI
	YES	YES	YES	YES	YES
BASE BID	\$ 18,225.00	\$ 24,505.00	\$ 27,281.00	\$ 27,573.00	\$ 27,700.00
BID BOND RCV'D	DBR BUILDERS BELOIT, WI	HC ANDERSON ROOFING ROCKTON, IL	INTERSTATE ROOFING ONALASKA, WI	C & K SERVICES NEWBURG, WI	
	YES	YES	YES	YES	
BASE BID	\$ 29,725.00	\$ 29,730.00	\$ 29,749.00	\$ 31,215.00	
BID BOND RCV'D	ROOFING SYSTEMS LOVES PARK, IL	CARLSON ROOFING ROCKFORD, IL	PHD ROOF DOCTORS FREDONIA, WI	PENEBAKER ENTERPRISES MILWAUKEE, WI	
	YES	YES	YES	YES	
BASE BID	\$ 37,800.00	\$ 39,800.00	\$ 47,500.00	\$ 47,737.42	

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us. Five additional vendors solicited that did not respond.

Prepared by: *Alan D. [Signature]*
Senior Buyer

Governing Committee Approval:

Department Head Recommendation: _____ Chair _____ Vote _____ Date _____

Signature _____ Date _____

Purchasing Procedural Endorsement: _____ Chair _____ Vote _____ Date _____

