

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 15, 2014 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 18, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
 - A. Recognizing Wilson Meadows for Service to Rock County
7. Updates
 - A. Jail Project
 - 1) Update Report
 - B. Rock Haven
 - 1) Update Report
8. Communications, Announcements and Information
9. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010 ENC	PURCHASING INVEN	R1401939	04/08/2014	STAPLES ADVANTAGE	150,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	25,712.15	223,455.24	150,000.00	(399,167.39)
GENERAL FUND PROG TOTAL				150,000.00	

I have examined the preceding bills and encumbrances in the total amount of **\$150,000.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 15 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62113	SNOW REMOVAL				
		P1400403	03/24/2014	BJOIN INC	437.50
		P1400411	04/01/2014	E AND S SNOWPLOING	339.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,500.00	2,617.00	0.00	776.50	2,106.50
18-1810-0000-62160	CLEANING CONTRAC				
		P1401478	03/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,743.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	45,069.03	133,499.81	1,743.30	13,212.86
18-1810-0000-62400	R & M SERV				
		P1400397	03/25/2014	ARAMARK UNIFORM SERVICES INC	176.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	38,346.26	62,938.78	176.38	42,157.58
18-1810-0000-63500	R&M SUPPLIES				
		P1400394	03/20/2014	AARONS LOCK AND SAFE INC	32.43
		P1400402	02/21/2014	BJ ELECTRIC SUPPLY INC	(60.21)
		P1400405	04/01/2014	CITY OF JANESVILLE	25.00
		P1400406	03/19/2014	CONGRESS GLASS INC	1,560.00
		P1400407	03/26/2014	DEGARMO PLUMBING INC	1,274.85
		P1400408	02/06/2014	DE VERE COMPANY INC	171.39
		P1400409	01/01/2014	DIRTY DUCTS CLEANING ENVIRONME	957.54
		P1400412	03/19/2014	ENERGETICS INC	111.48
		P1400414	03/03/2014	FERGUSON ENTERPRISES INC	839.64
		P1400415	03/27/2014	FIRST SUPPLY LLC	731.00
		P1400417	03/17/2014	GRAINGER PARTS	170.35
		P1400419	02/26/2014	HARRIS ACE HARDWARE	361.64
		P1400424	03/18/2014	ILLINGWORTH KILGUST MECHANICAL	354.50
		P1400477	03/18/2014	MC MASTER-CARR SUPPLY COMPANY	257.11
		P1400535	04/02/2014	SGTS INC	1,065.00
		P1400536	03/18/2014	SHERWIN WILLIAMS	445.07
		P1400538	03/19/2014	STAPLES ADVANTAGE	143.52
		P1401457	03/25/2014	PUR CHEM LLC	432.16
		P1401485	03/25/2014	FIRESTOP PLUS LLC	1,572.00
		P1401538	04/01/2014	SEVERIN PAINTING AND DRYWALL	2,755.00
		P1401646	03/26/2014	AMERICAN TIME AND SIGNAL COMPA	628.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	73,656.03	17,637.56	13,827.55	124,878.86
GENERAL SERVICES PROG TOTAL				16,523.73	

18-1811-0000-62400	R & M SERV				
		P1400397	03/25/2014	ARAMARK UNIFORM SERVICES INC	27.30

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,167.00	502.15	1,238.00	27.30	36,399.55
18-1811-0000-63500	R&M SUPPLIES				
		P1400418	03/31/2014	HALVERSON CARPET CENTER LTD	240.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	2,329.53	1,647.99	240.00	15,782.48
GLEN OAKS FACILITY OPERATION PROG TOTAL				267.30	
18-1812-0000-62113	SNOW REMOVAL				
		P1400411	04/01/2014	E AND S SNOWFLOWING	92.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	698.00	0.00	92.00	210.00
18-1812-0000-62400	R & M SERV				
		P1400397	03/25/2014	ARAMARK UNIFORM SERVICES INC	7.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,400.00	3,939.48	8,126.50	7.18	74,326.84
18-1812-0000-63500	R&M SUPPLIES				
		P1400400	03/26/2014	BATTERIES PLUS INC	95.98
		P1400402	03/13/2014	BJ ELECTRIC SUPPLY INC	344.13
		P1400406	03/25/2014	CONGRESS GLASS INC	52.47
		P1400413	03/28/2014	FASTENAL COMPANY	48.60
		P1400414	03/26/2014	FERGUSON ENTERPRISES INC	51.67
		P1400415	03/20/2014	FIRST SUPPLY LLC	37.54
		P1400417	03/25/2014	GRAINGER PARTS	36.82
		P1400418	03/31/2014	HALVERSON CARPET CENTER LTD	120.00
		P1400477	03/28/2014	MC MASTER-CARR SUPPLY COMPANY	49.61
		P1400534	03/21/2014	R E MICHEL COMPANY	18.51
		P1400536	03/12/2014	SHERWIN WILLIAMS	134.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	1,990.39	182.11	989.69	18,837.81
YOUTH SERVICES CENTER PROG TOTAL				1,088.87	
18-1816-0000-62113	SNOW REMOVAL				
		P1400411	04/01/2014	E AND S SNOWFLOWING	157.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	658.00	0.00	157.00	185.00
18-1816-0000-63500	R&M SUPPLIES				
		P1400402	02/19/2014	BJ ELECTRIC SUPPLY INC	186.46
		P1400407	03/26/2014	DEGARMO PLUMBING INC	533.89
		P1400538	03/19/2014	STAPLES ADVANTAGE	181.96

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		6,553.90	199.99	902.31	12,343.80
COMMUNICATIONS CTR.OPERATION PROG TOTAL					1,059.31	
18-1817-0000-63500	R&M SUPPLIES					
		P1400402	03/11/2014	BJ ELECTRIC SUPPLY INC		151.86
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00		1,695.34	249.99	151.86	14,902.81
DIVERSION PROG/ASC PROG TOTAL					151.86	
18-1837-0000-63500	R&M SUPPLIES					
		P1400402	03/12/2014	BJ ELECTRIC SUPPLY INC		258.00
		P1400413	03/21/2014	FASTENAL COMPANY		24.01
		P1400415	03/14/2014	FIRST SUPPLY LLC		281.70
		P1400418	03/31/2014	HALVERSON CARPET CENTER LTD		180.00
		P1400419	03/17/2014	HARRIS ACE HARDWARE		25.60
		P1400534	03/27/2014	R E MICHEL COMPANY		427.38
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00		15,663.86	5,474.19	1,196.69	86,164.26
18-1837-0000-67200	CAPITAL IMPROV					
		P1303701	03/21/2014	ILLINGWORTH KILGUST MECHANICAL		45,278.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	419,321.00		8,698.00	755.00	45,278.00	364,590.00
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					46,474.69	

I have examined the preceding bills and encumbrances in the total amount of **\$65,565.76**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
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Committee Chair _____

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18-1815-0000-62400	R & M SERV	P1400221	04/08/2014	BANDT COMMUNICATIONS INC	46.00
		P1400244	03/26/2014	R E MICHEL COMPANY	14.28
		P1400248	03/27/2014	SIMPLEX GRINNELL LP	278.05
		P1401403	03/27/2014	TRANE COMPANY	145.45
		P1401639	04/02/2014	AUDIO ENGINEERING INC	225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,500.00	78,661.92	10,010.31	708.78	23,118.99
18-1815-0000-63500	R&M SUPPLIES	P1400227	03/24/2014	FIRST SUPPLY MADISON LLC	68.67
		P1400230	04/01/2014	HARRIS ACE HARDWARE	54.91
		P1400238	04/01/2014	MC MASTER-CARR SUPPLY COMPANY	146.23
		P1400239	03/26/2014	MENARDS	253.88
		P1400251	04/04/2014	WERNER ELECTRIC SUPPLY COMPAN	156.00
		P1401591	03/24/2014	JOHNSON PLASTICS	240.56
		P1401749	03/25/2014	DIVERSIFIED BUILDING MAINTENAN	305.00
		P1401751	04/04/2014	DEPARTMENT OF ADMINISTRATION	70.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,850.00	6,454.77	6,975.39	1,295.25	32,124.59
HCC BUILDING COMPLEX PROG TOTAL				2,004.03	
18-1815-9200-62400	R & M SERV	P1400252	03/31/2014	E AND S SNOWPLOWING	495.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	1,099.00	495.00	495.00	(2,089.00)
HCC COMPLEX-MAINTENANCE PROG TOTAL				495.00	
18-1851-0000-67200	CAPITAL IMPROV	P1401352	03/27/2014	HOOPER CORP	1,950.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,594,539.00	30,584,279.92	190,477.97	1,950.00	817,831.11
ROCK HAVEN BUILDING PROJECT PROG TOTAL				1,950.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$4,449.03**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert Leu
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 19, 2014
DATE DRAFTED

Recognizing Wilson Meadows for Service to Rock County

- 1 **WHEREAS**, Wilson Meadows has served the citizens of Rock County for over thirty-two (32) years as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Wilson Meadows began his career on September 21, 1981, as a Maintenance Worker II in
- 5 the General Services Department, at the Rock County Courthouse; and,
- 6
- 7 **WHEREAS**, Wilson Meadows worked at the Courthouse in Janesville until August 31, 1998, the County
- 8 Building in Beloit until February 25, 2002, and the Youth Services Center /911 Communications Center,
- 9 until his retirement on March 12, 2014, as a Maintenance Worker IV in the General Services Department.
- 10
- 11 **WHEREAS**, Wilson was honest, dedicated, laid-back, and well-liked by the people he came in contact
- 12 with, and truly cared about the buildings he maintained.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2014, does hereby recognize Wilson Meadows for his 32 years of
- 16 service, and wishes him the best in his future endeavors; and,
- 17
- 18 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
- 19 this resolution to Wilson Meadows.

Respectfully Submitted:

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

County Board Staff Committee:

J. Russell Podzilni
J. Russell Podzilni, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Betty Jo Bussie
Betty Jo Bussie

Eva Arnold
Eva Arnold

Mary Mawhinney
Mary Mawhinney

Marilynn Jensen
Marilynn Jensen

Kurtis Yankee
Kurtis Yankee

Henry Brill
Henry Brill

Louis Peer
Louis Peer