



Agriculture & Extension Education Committee

Wednesday, February 12, 2020 – 7:00 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Building A, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from January 8, 2020
4. Citizen Participation, Communication and Announcements

UW-Extension:

5. Review of Payments
6. Extension Program Update
7. Update – Health & Well-being Educator Position

Fairgrounds:

8. Fairgrounds Maintenance and Contracts
9. Fairgrounds
10. Fair Board Report
11. Comments from the Committee
12. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee
UW-Madison Division of Extension
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Agriculture & Extension Education Committee
Wednesday, January 8, 2020
UW Extension
Conference Room
3506 N. Highway 51, Building A, Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Davis, Supervisor Aegerter,
Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Julie Hill, Tara Hanley, Shilo Titus, Dave Froeber, Bruce Stone, Terri
Carlson

Others Present:

1. Call to Order: Chair Bostwick called the meeting to order at 7:00 p.m.
2. Approval of Agenda: Supervisor Davis moved approval of the agenda for
January 8, 2020 second by Supervisor Lokrantz. ADOPTED
3. Approval of Minutes from November 4 & December 11: Supervisor Sweeney
moved to approve November & December minutes, second by Chair Bostwick.
ADOPTED.
4. Citizen Participation, Communication and Announcements
Julie Hill, Horticulture Educator, gave the Committee a brief update regarding
upcoming Master Gardener Program trainings.

Extension:

5. Review of Payments
Reviewed

6. Farm Update
Ms. Wen provided the Committee with a note from Mr. Baker outlining farm updates.

7. Semi Annual Report
Reviewed

Fairgrounds:

8. Fairgrounds Maintenance & Contracts
- a.) Maintenance Position Update
Dave Froeber announced Bruce Stone has accepted the maintenance position at the fairgrounds and introduced him to the Committee.
 - b.) Grounds Maintenance 2020 Projects
Mr. Froeber noted several projects including: replacing milk cooler, Craig Center doors, and plumbing issues from frozen pipes.
 - c.) Currents Contracts
Reviewed
 - d.) Contracts Management
Shilo Titus presented an overview of the contract process to for fairgrounds rentals.

9. Fairgrounds
- a.) Expenses
Questions? None
 - b.) Update on Farm Bureau Building & Masterplan Approval
Mr. Froeber stated Facilities Management is waiting on final design from Farm Bureau to combine with the drainage plan. He stated it should be completed prior to the fair this year.

10. Fair Board Report
No Report

11. Comments from the Committee
Chair Bostwick noted a pancake fundraiser on March 14th in Fort Atkinson. Supervisor Davis reminded everyone of the MLK celebration at Blackhawk Tech on Saturday.

12. Adjournment
Supervisor Sweeney moved to adjourn at 7:42 p.m., second by Supervisor Davis.
ADOPTED

Tara Hanley
Rock County UW Extension Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-63100	Office&Misc Exp	P1900116	01/16/2020	US BANK	STAPLES AND AMAZON OFF SUPPLIE	2,095.95
56-5600-0000-63300	Travel		01/09/2020	BAKER,NICK	BAKER NOVEMBER TRAVEL	386.28
			01/16/2020	VANDER VEEN,LAURA B	20% TRAVEL DEDUCTION CORRECTIO	338.99
			01/09/2020	CONWAY,ERIN F	CONWAY DECEMBER TRAVEL	187.92
		P1902776	01/16/2020	WALWORTH COUNTY UW EXTENSION	NAE4-HA RENTAL CAR	101.43
56-5600-0000-64200	Training	P1900116	01/16/2020	US BANK	WORDPRESS TRAINING MANUAL	10.39
UW-Extension PROG TOTAL						3,120.96
56-5605-0000-64604	Program Expense	P1900116	01/16/2020	US BANK	FINAL SB WI PROG SUPPLIES	1,837.83
		P1902773	01/16/2020	EGGERT,ERIN	SB WI PROGRAM TRANSITION	760.50
		P1902775	01/09/2020	UNIVERSITY OF WISCONSIN EXTENS	GENERAL FARM MANUALS	720.00
		P1902849	01/30/2020	GOPHER SPORT	ITEM 74-932 10 LB ANKLE WEIGHT	1,646.58
		P1902850	01/30/2020	GOPHER SPORT	ITEM 74-932 10 LB ANKLE WEIGHT	1,646.58
UW-Extension Education PROG TOTAL						6,611.49
56-5625-0000-63400	Operating Supply	P1900116	01/16/2020	US BANK	FARM SUPPLIES HITCH PINS	59.03
		P1902774	01/09/2020	REILLY FARMS	BEAN COMBINING FOR FARM	292.50
		P1902777	01/09/2020	VENABLE FARMS INC	FARM COMBINING AND TRANSPORT	1,410.00
Farm-General Fund PROG TOTAL						1,761.53

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$11,493.98

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020

01/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-63200	Pubs/Subs/Dues	P2000793	01/30/2020	WAE4 HYDP	2020 WAE4-HYDP AND NAE4-HA	115.00
UW-Extension PROG TOTAL						115.00
56-5605-0000-64604	Program Expense					
		P2000781	01/30/2020	UNIVERSITY OF WISCONSIN EXTENS	AGRONOMY UPDATE PACKETS	399.00
		P2000792	01/30/2020	JANESVILLE SENIOR CENTER	STRONGBODIES SESSIONS ROOM FEE	225.00
UW-Extension Education PROG TOTAL						624.00

I have reviewed the preceding payments in the total amount of **\$739.00**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900075	12/19/2019	US BANK	SUPPLIES FOR COURT ST	15.18
Court Street PROG TOTAL						316.31
18-1824-0000-62119	Other Services	P1900058	12/19/2019	ADVANCED DISPOSAL SERVICES	TRASH FOR DPW	269.68
		P1900077	12/12/2019	ALSCO INC	UNIFORMS FOR DPW	17.76
18-1824-0000-62160	Cleaning Contrac	P1900076	12/05/2019	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW	933.41
18-1824-0000-62400	R & M Services	P1900065	12/19/2019	ABC FIRE AND SAFETY INC	ANNUAL MAINTENANCE DPW	228.00
		P1900402	12/12/2019	QUALITY DOOR LLC	WORK ON LA PRAIRIE DOOR	138.00
		P1901324	12/12/2019	WOLTER POWER SYSTEM	ANNUAL MAINTENANCE	948.60
18-1824-0000-63500	R&M Supplies	P1900015	12/12/2019	AARONS LOCK AND SAFE INC	SUPPLIES FOR DPW	92.25
		P1900017	12/19/2019	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR DPW	198.58
		P1900018	12/19/2019	BATTERIES PLUS LLC	SUPPLIES FOR JAIL	799.00
		P1900021	12/12/2019	FIRST AYD CORPORATION	SUPPLIES FOR DPW	519.90
		P1900025	12/05/2019	HARRIS ACE HARDWARE LLP	SUPPLIES FOR DPW	26.66
		P1900031	12/26/2019	MENARDS	SUPPLIES FOR DPW	74.52
		P1900036	12/19/2019	MEYERS PRESSURE CLEANERS	SUPPLIES FOR DPW	86.45
		P1900075	12/19/2019	US BANK	SUPPLIES FOR DPW	148.41
18-1824-0000-67200	Capitla Improve	P1701616	12/26/2019	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING	9,909.92
		P1901440	12/26/2019	ANGUS YOUNG ASSOCIATES INC	ENGINEERING SERVICES RELATED	289.00
		P1901914	12/12/2019	KLOBUCAR CONSTRUCTION CO INC	INTERIOR OFFICE RENOVATIONS AT	98,252.10
		P1902137	12/05/2019	ANGUS YOUNG ASSOCIATES INC	ARCHITECTURAL/ENGINEERING	2,107.50
		P1902545	12/12/2019	SGTS INC	EQUIPMENT AND MATERIALS	3,534.00
		P1902548	12/12/2019	SGTS INC	PROFESSIONAL SERVICES	4,020.00
Hwy Buildings and Grounds PROG TOTAL						122,593.74
18-1828-0000-62119	Other Services	P1900073	12/26/2019	BUTTERFLY RIDGE LLC	2019 CONTRACTED SERVICES-FINAL	14,600.00
18-1828-0000-62400	R & M Services					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900071	12/05/2019	CHARTER COMMUNICATIONS	INTERNET AT THE CRAIG CENTER	124.92
		P1900406	12/19/2019	WASTE MANAGEMENT WI-MN	TRASH AT FAIRGROUNDS	148.62
Fairgrounds PROG TOTAL						14,873.54
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18-1829-0000-62400	R & M Services	P1900250	12/19/2019	WOODWARD PETROLEUM SERVICES LL	REPAIR AND MAINT	316.00
Medical Examiner Garage PROG TOTAL						316.00
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18-1830-0000-62400	R & M Services	P1900061	12/19/2019	TEUBERT ENTERPRISES LLC	SALT AND PLOW FOR NOVEMBER	1,100.00
Park N Ride PROG TOTAL						1,100.00
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18-1837-0000-67200	Captial Improve	P1802883	12/19/2019	SGTS INC	PROFESSIONAL SERVICES	82,801.25
Jail Capital Improvements PROG TOTAL						82,801.25
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18-1842-0000-67200	Captial Improve	P1901509	12/26/2019	ANGUS YOUNG ASSOCIATES INC	ENGINEERING SERVICES RELATED T	450.00
		P1902265	12/26/2019	CUSTOM RESTORATION INC	EXTERIOR WALL RESTORATION AT T	57,161.50
Courthouse Facility Cap Proj PROG TOTAL						57,611.50
<hr/>						
18-1855-0000-67200	Captial Improve	P1802595	12/26/2019	JP CULLEN AND SONS INC	ROCK COUNTY COURTHOUSE	883,728.10
Courthouse Security Project PROG TOTAL						883,728.10
<hr/>						
18-1857-0000-62400	R & M Services	P1902087	12/26/2019	SCHROEDER LAWN AND SNOW LLC	CLEAR SIDEWALKS AT 1717	40.00
18-1857-0000-67200	Captial Improve	P1901642	12/05/2019	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	31,989.18
Human Services Building PROG TOTAL						32,029.18

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000453	01/16/2020	SAFEWAY PEST CONTROL	PEST CONTROL DPW ORFORDVILLE	1,368.00
18-1824-0000-63500	R&M Supplies					
		P2000069	01/23/2020	GRAINGER	SUPPLIES FOR DPW	41.69
		P2000075	01/23/2020	FAIRWAY LIGHTING INC	SUPPLIES FOR DPW	138.00
		P2000078	01/23/2020	MC MASTER-CARR SUPPLY COMPANY	SUPPLIES FOR DPW	173.96
		P2000079	01/23/2020	MENARDS	SUPPLIES FOR DPW	65.34
		P2000085	01/23/2020	JANESVILLE DOOR CO LTD	SUPPLIES FOR DPW	58.00
		P2000093	01/23/2020	SHERWIN WILLIAMS	SUPPLIES FOR DPW	168.19
		P2000122	01/16/2020	US BANK	SUPPLIES FOR DPW	138.95
Hwy Buildings and Grounds PROG TOTAL						2,312.47
18-1828-0000-62400	R & M Services					
		P2000121	01/23/2020	WASTE MANAGEMENT WI-MN	TRASH FOR FAIRGROUNDS	148.62
18-1828-0000-63500	R&M Supplies					
		P2000091	01/23/2020	SULLIVAN SIGNS INC	SIGNS FOR FAIRGROUNDS	480.00
		P2000346	01/30/2020	MENARDS	REPAIR & MAINT	155.14
Fairgrounds PROG TOTAL						783.76
18-1842-0000-67120	Capital Assets					
		P2000719	01/30/2020	NORTHLAND EQUIPMENT CO INC	MODEL 78000-1 WESTERN TORNADO	4,301.00
Courthouse Facility Cap Proj PROG TOTAL						4,301.00

ON CALENDAR	CONTRACT NUMBER	NAME	NAME OF EVENT	START DATE	END DATE	INSURANCE RECEIVED	CONTRACT RECEIVED IN LASER	AMOUNT	DEPOSIT PAID	EVENT PAID	LIQUOR	LIQUOR PAID	DEPOSIT REFUNDED	TOTAL	\$
y	FG_2020_01	ELSA DOMINGUEZ	BIRTHDAY PARTY	8/29/2020	8/29/2020		Y	\$ 600.00	3/12/2019		\$ 100.00	3/12/19		LIQUOR	\$ 400.00
y	FG_2020_02	CLAIRE EARHART	DOG SHOW	2/28/2020	3/1/2020	Y	Y	\$ 1,400.00	6/17/2019	1/15/20	N/A	N/A		RENTAL	\$ 15,800.00
y	FG_2020_03	CARDEN CIRCUS	CIRCUS	6/14/2020	6/14/2020		Y	\$ 600.00	7/23/2019	7/23/19	N/A	N/A			
y	FG_2020_04	ROSA GUEVARA	QUINECINRA	5/22/2020	5/23/2020		Y	\$ 900.00	7/9/2019		\$ 100.00				
y	FG_2020_05	BADGER LAPIDARY	ROCK AND GEM SHOW	3/28/2020	3/29/2020		Y	\$ 1,200.00	10/22/2019		N/A	N/A			
y	FG_2020_06	RIFLE AND PISTOL	GUN SHOW	3/6/2020	3/8/2020		Y	\$ 1,500.00	9/27/2019		N/A	N/A			
y	FG_2020_07	ESTEBAN DIAZ	QUINECINRA	5/1/2020	5/2/2020		Y	\$ 900.00	10/1/2019		\$ 100.00	10/1/2019			
y	FG_2020_08	NATALIE THIES	BIRTHDAY PARTY	4/11/2020	4/11/2020		Y	\$ 300.00	12/17/2019		N/A	N/A			
y	FG_2020_09	MWA	WRESTING EVENT	1/24/2020	1/24/2020		Y	\$ 300.00	12/11/2019	7/23/19	N/A	N/A			
y	FG_2020_10	CHRISTINE BOONE	ANTIQUE SHOW	1/3/2020	1/5/2020	Y	Y	\$ 1,800.00	11/20/2019	12/20/19	N/A	N/A	NO REFUND		
y	FG_2020_11	RANDY WILEMAN	PORK PRODUCERS	6/9/2020	6/11/2020			\$ 300.00							
y	FG_2020_12	JESSICA SARBACKER	DAIRY YOUTH SHOW	6/18/2020	6/19/2020		Y	\$ -	N/A	N/A	N/A	N/A	NO REFUND		
y	FG_2020_13	EMMA CRUZ	WEDDING	6/20/2020	6/20/2020			\$ 600.00							
y	FG_2020_14	JUAN PEREZ	PARTY	8/20/2020	8/20/2020			\$ 600.00							
y	FG_2020_15	ROSE B	PIPELINE TRAINING	4/9/2020	4/9/2020	Y	Y	\$ -	N/A	N/A	N/A	N/A	NO REFUND		
y	FG_2020_16	DEANNA SORENSON	MEGA SALE	1/10/2020	1/11/2020	Y	Y	\$ 900.00	N/A	1/20/20	N/A	N/A	NO REFUND		
y	FG_2020_17	4-H NO CONTRACT													
y	FG_2020_18	CURT WATSON	PIG SALES	3/21/2020	3/21/2020			\$ 300.00	N/A		N/A	N/A			
y	FG_2020_19	JAYSON BUTTS	PIG SALES	3/14/2020	3/14/2020			\$ 300.00	N/A		N/A	N/A			
y	FG_2020_20	JAYSON BUTTS	PIG SALES	6/20/2020	6/20/2020			\$ 300.00	N/A		N/A	N/A			
y	FG_2020_21	4-H NO CONTRACT													
y	FG_2020_22	DEAN GEORGE	PIG SALES	4/5/2020	4/5/2020		y	\$ 300.00	N/A	1/31/20	N/A	N/A	NO REFUND		
y	FG_2020_23	ANGELA BENITEZ	PARTY	9/4/2020	9/5/2020		Y	\$ 900.00	1/15/2020						
y	FG_2020_24	DEANNA SORENSON	MEGA SALE	2/7/2020	2/8/2020	Y	Y	\$ 900.00	N/A	1/28/20	N/A	N/A	NO REFUND		
y	FG_2020_25	DAWN KABOR	HELPING THE HOMELES	9/12/2020	9/12/2020		Y	\$ 300.00	N/A	1/29/20	\$ 100.00	1/29/2020			
y	FG_2020_26	TAYTON HUISHEERE	BEEF PRODUCERS	4/10/2020	4/11/2020			\$ 300.00	N/A		N/A	N/A	NO REFUND		
Y	FG_2020_27	BRIAN PAUL	FFA	3/10/2020	3/11/2020		Y	\$ 300.00	N/A	1/30/20	N/A	N/A	NO REFUND		

