



COUNCIL ON AGING ADVISORY BOARD AGENDA
Wednesday, January 15, 2020, 9:00 a.m.
Council on Aging Office
3328 US Highway 51 North, Janesville, Wisconsin

- A. Call to Order
- B. Approval of Agenda
- C. Roll Call
- D. Introduction of Visitors
- E. Approval of December 18, 2019 Advisory Board Minutes
- F. Citizen Participation, Communications and Announcements
- G. Staff Report
 - 1. Elder Benefit Specialist..... Lachel Fowler
 - 2. Mobility Management.....Jennifer McIlhone
 - 3. Transit..... Ryan Booth
 - 4. Caregiver Specialist.....Julie Seeman
 - 5. Health Promotion Coordinator.....Lisa Messer
- H. New Business
 - 1. Voting in of Additional Board Members
 - 2. Discussion of By-Laws
- I. Old Business
- J. Reports
 - 1. County Board of Supervisors, Supervisor Tom Brien
 - 2. ADRC of Rock County, Vicky O'Donnell
- K. Adjournment

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COUNCIL ON AGING ADVISORY BOARD MINUTES
Wednesday December 18, 2019

Call to Order: The meeting of the Council on Aging Advisory Board was called to order at 9:00 a.m. by Chuck Wilson at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

Approval of Agenda: A motion was made by Jean Boyle, seconded by Pat Richardson to approve the agenda with noted change. Motion carried.

Roll Call:

Present: Vicki Gobel, Vicky O'Donnell, Mark Richardson, Janet Smith, Pam Strom, Janice Turner and Chuck Wilson, Sherril Gilbertson, Patricia Burhans, Jean Boyle, Chuck Wilson, Robert Borremans

Excused: Sherry Schultz Baker

Unexcused: Tom Brien

Staff Present: Paula Schutt, Julie Seeman, Lisa Messer, Ryan Booth, Lachel Fowler

Introduction of Visitors: Sue McGinnis, Debbie Kraus, Grinnell Hall, Beloit, Bob Skinner, Rena Dewar, Julie VerHalen, Karen Ferguson

Approval of November 20, 2019 Advisory Board Minutes: A motion was made by Janice Turner, seconded by Vicki Gobel, to approve the November 20, 2019 Advisory Board minutes. Motion carried.

Citizen Participation, Communications and Announcements: Paula mentioned that she would like to thank the staff for a wonderful performance during a very difficult year. We have had a number of staff shortages and everyone has pulled together to make sure things go smoothly, Jean Boyle mentioned that at the last meeting she had talked about Maurer's Market announcing that it would deliver groceries to individuals. Recently, they announced they were closing their store. She also said she had sent out an email to the board members regarding an article on the new Senior Playground movement.

Staff Reports:

Elder Benefit Specialist: Lachel announced Open Enrollment is over and she helped a total of 404 people from October 15 – Dec 7. There were 373 repeat clients and 105 new clients. The monetary value of this work totaled \$899,454.00. Her January and February calendars are out.

Homestead tax preparation will begin in February. There was a short discussion about how COA would be able to hire a second Benefit Specialist. That would come from a different bucket of money. It may happen when we integrate, but would involve time recording by the Benefit Specialist.

Mobility Management: No report – Jenny is visiting other Mobility Management Programs.

Transit Update: Ryan reported Bus 1`3 is back from the garage, after its October accident. We now have all buses back and operable. A couple of the buses are nearing their limit for mileage. We are waiting on three new buses to be delivered. Manpower is holding a Potato Bar get together for the drivers on Friday, December 20. Ryan is working on driver evaluations. Sue McGuiness asked for some details regarding the buses. Ryan reported we have 12 buses in our fleet, 10 in Janesville and 2 in Beloit. We always have 10 in operation and two as backups. We cover Rock County. He discussed the fee schedule as well. Debbie Kraus asked what we do with the buses when they reach the end of their life cycle with us. Ryan said they normally are sent to the State Auction.

Caregiver Support Specialist Update - Julie reported on the Caregiver Appreciation Lunch at the Celtic House, Rock County Airport. She had 47 Caregivers attend. Several of this month's visitors has attended and gave it high reviews. Julie had an author speaking, there were activities and a lunch.

She is currently wrapping up her funding for 2019 and January through March she will be assessing clients for the new funding. She is also developing her 2020 workshops and calendar. She does have some unused NFCSP funding and feels it is because Caregivers come to the program late in their Caregiving and are not in the program long when their loved one no longer needs services. Grandparents raising Grandchildren is also a growing program. The ADRC is offering an evening of Christmas Caroling on December 21 at Sun Valley Church in Beloit.

Health Marketing/Caregiver: Lisa has been busy learning about all of the evidenced based programs that are available. She handed out sheets describing all of the programs and discussed each one briefly. She also talked about needed leaders and peer leaders for programs. Lisa just got trained in Stand Up and Move More.

Paula talked about Aging Mastery Program and announced the COA now has a lifetime license to offer this program throughout Rock County.

New Business: Three people have applied to be new board members. Debra Kraus, Rena Dewar and Sue McGuiness. Jean Boyle made a motion and Sherrill seconded it to vote in the new Board Members. They were welcomed by the Board. Their names and applications will be forwarded to the County Board.

Paula made a presentation and gave a certificate to the Board Members who are leaving. She honored Chuck Wilson and Pam Strom. She thanked them for all they had done for the board.

Report on the 2019 Aging services Plan. Paula went over the separate parts of the plan and talked about where we were in compliance with the plan. So far we were on track with each of the sections. Bob Borremans announced that there was a whole new group of people on the Board at GWAAR and they are taking a whole new approach to monitoring the goals.

Brief review of By Laws: Paula asked all of the Board Members to go over the By Laws so that we can discuss them in detail and take care of any needed updates at the January meeting.

Old Business: Update on the ADRC/COA Integration. Paula announced it was voted 6 – 4 to recommend to the Board that Integration take place. It now has to go the Rock County Board as well as the Human Services Board and the Education, Veterans and Aging Committee. It was explained that the board voted in November to recommend integration and therefore, when Jerry made his final report to the committee, it reflected that recommendation.

Board Membership Report Reports:

County Board of Supervisors, Tom Brien: No report

ADRC of Rock County, Vicky O'Donnell: No Report.

Adjournment: A motion was made by Robert Borremens, seconded by Vicky O'Donnell to adjourn the meeting. Motion carried. Meeting adjourned at 10:06 a.m.

Minutes not official until approved by the Council on Aging Advisory Board.