

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**JOINT LAND CONSERVATION / PLANNING & DEVELOPMENT COMMITTEES
MONDAY – SEPTEMBER 14, 2020 – 6:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 854 1240 1831**

Join Zoom Meeting

<https://us02web.zoom.us/j/85412401831>

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One tap mobile

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Join by Skype for Business

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, September 14, 2020. To submit a public comment use the following email: marilyn@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**JOINT LAND CONSERVATION / PLANNING & DEVELOPMENT COMMITTEES
MONDAY – SEPTEMBER 14, 2020 – 6:00 P.M.**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Public Comment
4. Discussion and Possible Action
 - A. Organizational and Leadership Structure of Land Conservation and Planning & Development Departments
5. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

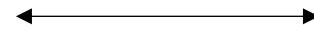
Land Conservation, Planning, and Development Director

Land Conservation Department

Planning and Development Department

Senior Conservation Specialist (Norm)

Reclass from Range 19 to Range 23
*Lead duties in department



Senior Planner (vacant)

Reclass from Range 22 to Range 23
*Lead duties in department

Conservation Specialist IV (grant funded) (Chris N.)

Retitle from Sr. Cons. Spec.
Remains in Range 19

GIS Manager (Jennifer)

Retitle from Senior Planner/GIS Manager
Remains in Range 22

Conservation Specialist III (Chris M.)

Remains in Range 18



Planner III (Kurt)

Remains in Range 18

Conservation Specialist II (Ann)

Remains in Range 17

Surveyor (Brad)

Range 21 (Reclass request pending to Range 23)

Conservation Specialist II (new position)

see attached list for duties
Range 17

Deputy Surveyor (Bryce)

Remains in Range 4 (2489 Grid)

Conservation Specialist I (Duane)

Retitle from Conservationist
Remains in Range 11

Economic Development Manager (James)

Remains in Range 31

Clerk Typist III (Mary)

Remains in Range 11 (2489 Grid)

Office Coordinator (Dana)

Remains in Range 13

*Lead duties in department could include:

serving as Acting Director in the absence of the Director

performing administrative duties at the direction of the Director, including authority/decision-making as delegated

overseeing projects or providing guidance to staff

taking a more active role in coordinating and presenting information at committee meetings

Potential Tasks to Assign to Conservation Specialist Position at the Land Conservation Department

Lower level Conservation Planning and Design work as delegated, leading to increased experience and the ability to earn more advanced ARCSDA approval authority.

Focus on economy aspect of conservation with the goal to eventually take nutrient management planning/review and ground water nitrate concerns in particular Assistant grant funded staff person with Producer Led Watershed Initiative

Lead the Department's education and outreach for majority of programs

Assist Department Head with PAC administration

Work with Towns to help promote the conservation benefits of the Farmland Preservation Program

Provide site inspection assistance to staff assigned Ordinance administration tasks in the Department (e.g. Erosion Control and Storm Water Management and Nonmetallic Mine Reclamation)

Depending on staffing levels in each Department, there could possibly an assignment as a site inspection behalf of Planning and Development Agency. This option could lead to greater efficiencies by having one staff person complete site visits on projects where permits are granted by each Department (e.g. a construction project involving grading near a waterbody that requires a Shoreland Zoning Permit from the P&D Agency and a Construction Site Erosion Control Permit from the LCD)

Other duties as assigned