



**COUNCIL ON AGING ADVISORY BOARD MINUTES**  
**Wednesday February 19, 2020**

**Call to Order:** The meeting of the Council on Aging Advisory Board was called to order at 9:01 a.m. by Jean Boyle at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

**Approval of Agenda:** A motion was made by Debbie Kraus, seconded by Mark Richardson to approve the agenda. Motion carried.

**Roll Call:**

**Present:** Vicky O'Donnell, Mark Richardson, Janet Smith, Janice Turner and, Sherril Gilbertson, Patricia Burhans, Jean Boyle, Robert Borremans, Tom Brien, Sue McGinniss, Rena DeWar, Vicky Gobel. Debbie Kraus, Jack Kooyman, Karen Ferguson

**Excused:** none

**Unexcused:** none

**Staff Present:** Julie Seeman, Lisa Messer, Ryan Booth, Lachel Fowler

**Introduction of Visitors:** Former Board chair Chuck Wilson

**Approval of January 15, 2020 Advisory Board Minutes:** A motion was made by Sue McGinniss, seconded by Pat Burhans, to approve the January 15, 2020 Advisory Board minutes. Motion carried.

**Citizen Participation, Communications and Announcements:** none

**Staff Reports:**

Elder Benefit Specialist: Lachel has been spending time at Grinnell Senior Center doing homestead tax credits.

Mobility Management: Jennifer is absent

Transportation Supervisor – Ryan reported that the new buses will not be here until March and then it will be another month before they are ready to use. We currently have two buses with high miles that will need to be retired soon. We are short on drivers (one full time and two part time) and short on buses. Because of that we will have to limit our rides. We have been having

issues with Manpower as they struggle through some staffing issues. Ryan has given them several names of people interested in driving but they never followed through. Ryan asked that if anyone knew of anyone who was interested in driving, to give them his contact information. He then described the process of how we go about getting a driver registered as a Manpower employee and ready to drive. Debbie Kraus asked if our drivers had CDL's. Ryan replied they did not, as we are exempt from that. Jean asked if our Manpower office was local. It is not, but Lachel said they do have a rep that comes to the Job Center on a monthly basis.

Caregiver Specialist - Julie Seeman reported that the first of the year is the time she has to recertify all of her AFCSP and NFCSP clients. The NFCSP program offers a grant for \$500.00 and she is currently serving 31 families and has openings for 79. The AFCSP program offers a grant for \$2,000 and she is currently serving 14 families and has openings for 30. She also serves grandparent age 55 and over who are caring for grandchildren and she has 3 on that program and can serve up to 10. She reported that she and Cori Marsh with the ADRC just did a Caregivers Pizza night with and had 40 families attend. They also offered a dementia live program and had 25 people go through that. The Rock County Senior Fair planning Committee has met for the first time this year to plan the 2020 fair. They are struggling with increased expenses in marketing and locations rental. They may need to look at raising the cost of the booths. Sue McGinnis asked her to explain how her funding worked. Julie and Cori have planned another dementia live event at the Mercy Health Mall. They also just finished training the entire Rock County Sherriff's department with Dementia Live. She passed around Tina Gerber's 2020 Educational calendar.

Health Promotion Coordinator: Lisa introduced our new intern, Teresa Sukkert. Lisa also thanked her co-workers who have helped her as she got started. She has updated the new health promotion calendar. She went over the schedule and talked about the upcoming classes and made handouts available.

**New Business:** Lachel announced board members Kooyman and Ferguson were approved by the board. She handed out a list of topics the COA staff was available to talk about at meetings.

**Old Business** – The status on the approval of the by-law changes was asked about. The EVAs committee was cancelled for February so they will be presented at the March meeting. Janet reported going to EVA's committee and Human Services Committee to present concerns about the integration. Janice and Sue were there also. Tom Brien was asked if he knew the status of how the process would be carried out. Tom was not sure.

#### **Board Membership Report Reports:**

County Board of Supervisors, Tom Brien: No report

ADRC of Rock County, Vicky O'Donnell: No Report.

**Adjournment:** A motion was made at 9:45 a.m. by Jack Kooyman, seconded by Sue McGinnis to adjourn the meeting. Motion carried. *Minutes not official until approved by the Council on Aging Advisory Board.*