



COUNTY BOARD STAFF COMMITTEE
Minutes – March 10, 2020

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Mawhinney, Bostwick, Bussie, Peer, Sweeney and Thomas.

Committee Members Excused: Supervisors Brill and Yeomans.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Dara Mosley, Information Technology Deputy Director; Bridget Laurent, Deputy Corporation Counsel; Terri Carlson, Risk Manager.

Others Present: None.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Bussie commented on highway-related legislation. Supervisor Thomas commended staff for coronavirus information on county main website page.

Approval of Minutes – February 11, 2020. Supervisor Peer moved approval of the minutes of February 11, 2020 as presented, second by Supervisor Sweeney. ADOPTED.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions and Committee Action.

Creating a 1.0 FTE Data Solutions Architect Position and Deleting a 1.0 FTE Computer Programmer/Analyst II Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the creation of a 1.0 FTE Data Solutions Architect position and the deletion of a 1.0 FTE Computer Programmer/Analyst II position in the Information Technology Department budget.”

Dara Mosley provided background on resolution noting that the new position title reflects more up-to-date terminology. The pay grade remains status quo.

Supervisor Bussie moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Creating a 1.0 FTE Business Manager Position and Deleting a 1.0 FTE Assistant to the Information Technology Director Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the creation of a 1.0 FTE Business Manager position and the deletion of a 1.0 FTE Assistant to Information Technology Director position in the Information Technology Department budget.”

Dara Mosley provided background on resolution noting that the new position title more accurately reflects the duties performed. The pay grade remains status quo.

Supervisor Sweeney moved approval of the above resolution; second by Supervisor Thomas. ADOPTED.

Reclassification of 1.0 FTE User Support Specialist Position to Public Safety Systems Coordinator Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the reclassification of a 1.0 FTE User Support Specialist position to a 1.0 FTE Public Safety Systems Coordinator position (Pay Range 23 on the Unilateral Pay Grid) in the Information Technology Department budget.”

Dara Mosley provided background on resolution noting that there would be no financial impact in the current budget due to existing vacancies but will have a financial impact in 2021. The requested position more accurately reflects the roles-responsibilities including managing a four-person staff. Dara also explained the scope of the public safety area that includes working with other law enforcement agencies in the county.

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Committee Action, Updates and Possible Action.

Review and Possible Action on Proposed Changes to Appendix C 1258 Pay Grid

Ms. Mikula provided background. The IT resolutions acted upon today require updating the pay grid.

Supervisor Bussie moved approval of the proposed changes to Appendix C 1258 Pay Grid, second by Supervisor Mawhinney. ADOPTED.

Review and Possible Action on Proposed Changes to Unilateral Pay Grid

Ms. Mikula provided background. The IT resolutions acted upon today require updating the pay grid.

Supervisor Sweeney moved approval of the proposed changes to the Unilateral Pay Grid, second by Supervisor Thomas. ADOPTED.

Proposed Changes to the Rock County Administrative Policy 5.31 Overtime, Flex and After Hours Payment

Ms. Mikula provided background. The IT resolutions acted upon today require updating the policy.

Supervisor Bostwick moved approval of the proposed changes to the Rock County Administrative Policy 5.31 Overtime, Flex and After Hours Payment, second by Supervisor Mawhinney. ADOPTED.

Executive Session: Supervisors Sweeney and Bostwick moved to go into Executive Session at 4:30 P.M. per Section 19.85(1) (c), Wis. Stats. – Performance Evaluation of County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Sweeney, Bostwick, Thomas, Bussie, Peer, Mawhinney and Podzilni. Absent – Supervisors Brill and Yeomans.

Supervisor Bussie moved to go out of Executive Session at 4:53 P.M., second by Supervisor Peer. ADOPTED.

Adjournment. Supervisor Sweeney moved adjournment at 4:55 P.M., second by Supervisor Bostwick. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.