

COUNTY BOARD STAFF/FINANCE COMMITTEES
August 29, 2014

Call to Order. County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8 A.M. in the Sheriff's Conference Room, Rock County Sheriff's Office.

Committee Members Present County Board Staff Committee – Supervisors Podzilni, Arnold, Brill, Bussie, Kraft, Mawhinney, Peer, Sweeney and Thomas. Finance Committee – Supervisors Mawhinney, Beaver, Fox, Kraft and Podzilni.

Committee Members Absent: None.

Other County Board Members present: Supervisors Fell.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nicholas Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Sheriff Robert Spoden, Chief Deputy Tillman, Commanders Chellevoid and Knudson, Sergeant Shena Kohler, Grace Becker, Rhoda Grosenick, Pat Swartout, and Diane Michaelis, Sheriff's Office.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Bussie. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Terronez stated a separate mailing would be sent out today with a time-line regarding the Medical Examiner transition.

Adoption of Minutes of August 15, 2014 Supervisor Peer moved approval of the minutes of August 15, 2014 as presented, second by Supervisor Brill. ADOPTED.

Approval of Bills/Transfers/Pre-Approved Encumbrances – County Board Staff Committee

Bills/Encumbrances

ISF-Self Insurance	\$ 7,742.00
County Administrator	175.00
County Board	2,284.20
Human Resources	3,767.29
Risk Management	5.90

Supervisor Fox moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Thomas. ADOPTED.

Review and Discussion of Preliminary 2015 Budget Projections and Program Information – Sheriff's Office. Mr. Smith commented on the resource constraints the County is facing this year.

Sheriff Spoden introduced his staff and thanked them for their invaluable help in putting this budget together.

Sheriff Spoden said he would go over the highlights of the 2015 budget for the various services. He added that the budget includes Emergency Management, a new Court Services Deputy position, a new midsize patrol boat to replace the current 25 year-old boat. He said Rock County is the ninth most populated County in the State and the Sheriff's Office 2015 projected personnel total is 209.45 full-time equivalent positions.

1) Law Enforcement Services. Revenue for Law Enforcement Services is projected at \$ 507,066, which is an increase of \$298,619 from 2014 budget. The largest changes are in State Aid for Snow Patrol and Water Patrol, Traffic Police Fees and Officer Fees.

Personnel costs for Law Enforcement are projected at \$8,444,880, which is a decrease of \$37,877 from 2014. Operational Expenses for 2015 are projected at \$1,935,393, which is an increase of \$546,680 from 2014. The increase is primarily due to new blackberry cell phones, security supplies and clothing and uniforms.

2) Correctional Facility. Revenues are projected at \$1,663,907, a decrease over 2014, primarily due to SCAAP Fees (illegal aliens), and Civil Process Fees (not as many Sheriff sales on foreclosures). Personnel costs are \$9,723,095, which is an increase of \$256,130 from 2014, due primarily to increased wages on the contract settlement costs. Operational Expenses are \$2,161,415, which is an increase of \$33,816 from 2014, due primarily to increased building/office lease costs.

3) RECAP revenue remains the same as 2014 at \$293,000; personnel are projected at \$83,560 for 2015; and operational expenses are projected at \$219,675, which is an increase of \$1,880.

4) The Community RECAP program will remain the same for revenue at \$146,826, and operational expenses are projected at \$304,500, the same as 2014.

5) Emergency Management revenues are projected for 2015 at \$91,137, a decrease of \$2,928; personnel are projected at \$154,562, an increase of \$2,328 due to dental and life insurance and overtime wages; operational expenses are projected at \$36,973, a decrease of \$2,607 due primarily to the new software maintenance program going to every other year.

(Supervisor Beaver left at 8:34 A.M.)

Sheriff Spoden said, in summary, the Rock County Sheriff's Office is projecting \$2,715,936 in Revenue, \$18,406,097 in Personnel costs, and Operational Expenses of \$4,719,434, for a County Share total of \$20,409,595, or 2.90% over 2014.

Sheriff Spoden directed the Committees and staff to read over the Budget Reduction Analysis and contact him or Chief Deputy Tillman with any questions.

Sheriff Spoden read the Mission Statement (attached) and told the Committees and staff that with their help the Sheriff's Office has been able to keep Rock County safe. He thanked everyone for all they do and for their help.

Chair Podzilni thanked the Sheriff and staff.

Adjournment: Supervisor Arnold moved adjournment at 9:00 A.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Sue Zastoupil
HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.