



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, August 26, 2009 – 4:30 P.M.

Call to Order: Vice Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, August 26, 2009, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Jennifer Bishop, Supervisor; William Grahn, Supervisor; Phillip Owens, Supervisor; Marv Wopat, Supervisor; Terry Thomas, Supervisor; Susan Masterson, Citizen Representative; Minnie Murry, Citizen Representative; and Sally Jean Weaver-Landers, Citizen Representative.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Mike Jones, Administrative Services Manager; Jennifer Thompson, Long Term Support Division Manager; Tom Seibert, Juvenile Justice Division; Cindy Schultz, Controller; Sandy Brown, CPS Division Manager; Ed Pearson, JDC Superintendent; Ryan Trautsch, Juvenile Probation Supervisor; Jeremy Brown, Juvenile Probation Supervisor; Tera Reichelt, Family Crisis Unit Supervisor; Rebecca Westrick, Juvenile Justice Division; Sara Mooren, HSD Program Analyst; Anissa Welch, Juvenile Justice Division; Lea Gerue, Juvenile Justice Division; Brad Munger, Crisis Division Supervisor; and Sherry Gensler, Outpatient Services.

Others Present: Joshua Smith, County Administrator's Office; Jeff Kuglitsch, Corporation Counsel; Bob Spoden, Rock County Sheriff; Sandra Kraft, County Board Supervisor; and Larry Weidenfeld; Bill McFarland.

Approval of Agenda: Supervisor Grahn approved the agenda, seconded by Supervisor Wopat with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board meeting of August 12, 2009: Supervisor Wopat moved the minutes be approved as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Citizen Participation: Mr. McFarland spoke to voice his concerns over the potential closure of the Juvenile Detention Center. Mr. McFarland was on the Juvenile Court Advisory Board. Mr. McFarland feels early intervention is crucial or we will pay for it later. Mr. McFarland understands budget concerns, however he feels closure of the JDC is a bad idea.

Sheriff Spoden spoke to the issues regarding the JDC as well. Sheriff Spoden feels that as a community we should want the JDC closed – or we have failed our youth. We need to get to youth before they are locked up. The County needs community partnerships to do this. Sheriff Spoden feels we need to come up with a long-range plan for our children to include alternatives to incarceration. Our goal should be to close the center because we don't need it and not as much driven by budget concerns. We need to work on alcohol and drug issues and come up with effective solutions and alternatives to incarceration in Detention.

Presentation on Family Crisis Program: Ms. Reichelt presented information on the services provided by the Family Crisis. This is a unique program that serves the mental health needs of families and children, with the goal of keeping children in the least restrictive placement. Referrals to this program can come from anywhere within the Department. The Family Crisis team partners with Child Protective Services, Juvenile Justice Service, Crisis Intervention as well as other providers to accomplish their goals.

Ms. Reichelt responded to questions related to staff levels, caseloads, as well as age groups of the children they serve. The CLTS waiver program began last November. This program allows for more prevention and is outcome-based offering respite, mentoring, etc. The role of the staff in this program is case management.

Supervisor Wopat requested data on the number of young people who we perceive need residential treatment but due to lack of funding do not receive it. This will be researched to find out whether that data is captured in the Detention program information.

Discuss and Take Possible Action on Issues Regarding Juvenile Justice Services: Ms. Klyve advised the Board that Ms. Kerrie Kaner (Bischoff) has resigned from the Juvenile Justice Division as Division Manager. Ms. Klyve also advised the board there is some discontent within the Division and HSD Admin has been meeting with community partners and have had some good communication with them. Workgroups within the Department have been created in targeted areas and those meetings will begin this week.

The Board has been asked to approve an independent evaluator to examine Juvenile Justice Division best practices and how to best meet the needs of the youth in our community based upon shared community values.

One method of doing this might be to request the County Administrator, with the HSD Board Chair's assistance, to seek out individuals they feel would do the necessary job and move forward from there before filling the Division Manager position. Supervisor Grahn inquired about cost for doing this. Josh Smith advised that there may be some cost depending on the decision made by the Board tonight. Another option is to have the County Administrator's office provide names for approval by the Board. Mr. Smith advised that there is no official procedure for moving forward, but would like the review to take place as quickly as possible.

Supervisor Grahn made a motion to proceed with the County Administrator locating an individual(s) to conduct the external evaluation and bring back that information to the Board for approval. Supervisor Bishop seconded the motion with unanimous approval. APPROVED. Mr. Smith advised an update will be provide to the Board at the September 9th meeting, with a potential candidate's name and qualifications for approval.

Ms. Klyve advised that the committees that have been established include the Sanctions/Intake; Running Rebels and Diversion. Those committees include Probation Officers and any policies written by these workgroups will be taken to community partners. Supervisor Owens requested any policies be brought back to the Board for approval. Mr. Owens requested that a YASI committee be established as well.

Approval of Contracts, Transfers, and/or Encumbrances: Mr. Jones presented four contracts for approval and responded to questions. Supervisor Wopat moved to approve the contracts, seconded by Supervisor Thomas with unanimous approval. APPROVED.

Approval of Bills: Ms. Schultz presented the bills for approval and responded to questions.

Child/Fam Incent	1,075.00	IDP	7,490.00
Job Center	32,884.76	Interim Assist	2,760.60
W-2 Admin	3,898.26		

(Supervisor Bishop Out – 6:28 p.m.)

Supervisor Owens requested Ms. Schultz to check on the WebMD charges. Supervisor Owens also requested a separate account be established for bank fees instead of using the office supplies account. Citizen Representative Weaver-Landers moved to approve the bills as presented, seconded by Citizen Representative Murry with unanimous approval. APPROVED.

(Supervisor Grahn Out – 6:38 p.m.)

Director’s Report:

- There are currently 105 W-2 cases with one case in the intensive job search tier.
- Ms. Klyve distributed a packet of information that was released to the Janesville Gazette. Anyone with questions, please contact Ms. Klyve.

Committee Requests: Supervisor Wopat inquired about the wait for services within Economic Support Division to see a worker. Ms. Klyve reported that due to a new system of intake the wait time is down to just three days from approximately three weeks. Workers are feeling less stressed and able to return calls in a more timely manner as well.

Next Meeting: The next regular meeting will be held on **Wednesday, September 9, 2009** starting at **4:30 p.m. in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, WI.**

Adjournment: Citizen Representative Masterson motioned to adjourn, seconded by Citizen Representative Murry, with unanimous approval at 6:39 p.m.

Kim Roehl, Administrative Secretary

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