

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

**Director of IT
INITIATED BY**



**Amy Spoden
DRAFTED BY**

**Finance Committee
SUBMITTED BY**

**February 27, 2020
DATE DRAFTED**

CREATING A 1.0 FTE BUSINESS MANAGER POSITION AND DELETING A 1.0 FTE ASSISTANT TO INFORMATION TECHNOLOGY DIRECTOR POSITION

- 1 **WHEREAS**, the Information Technology Department requests that a 1.0 FTE Assistant to Information
- 2 Technology Director position be deleted and a 1.0 FTE Business Manager be created; and,
- 3 **WHEREAS**, the 1.0 FTE Assistant to Information Technology Director is currently vacant; and,
- 4
- 5 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 6 was to reorganize the department; and,
- 7
- 8 **WHEREAS**, this change will help the Information Technology Department improve the ability to
- 9 manage key Business functions (accounting, billing, vendor management, contract monitoring) for the IT
- 10 Department and provide assistance to all County Departments in preparing their Information Technology
- 11 budget; and
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 14 assembled this 12th day of March, 2020 does hereby approve the creation of a 1.0 FTE
- 15 Business Manager position and the deletion of a 1.0 FTE Assistant to Information Technology Director
- 16 position in the Information Technology Department budget.

20-3A-433

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Mary Beaver
Mary Beaver, Vice Chair

Absent
Brent Fox

Russ Podzilni
Russ Podzilni

Absent
Bob Yeomans

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Mary Mawhinney
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Absent
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Lou Per
Louis Per

Alan Sweeney
Alan Sweeney

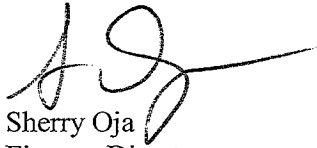
Terry Thomas
Terry Thomas

Absent
Bob Yeomans

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FISCAL NOTE:

This action is budget neutral.



Sherry Oja
Finance Director

LEGAL NOTE:

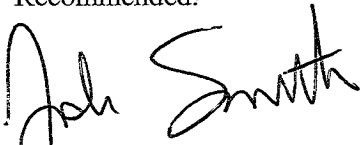
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Richard D. Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Assistant to the Information Technology Director position is currently vacant. As part of the ongoing restructuring of the I.T. Department, we are requesting the Assistant to the Information Technology Position be deleted and a Business Manager position be created. A Business Manager is more indicative of the skill set required and the support this position will provide to the I.T. Department and to all County departments. The function and duties of the Business Manager will strictly adhere to Information Technology Infrastructure Library (ITIL) principles with an emphasis on Business and Accounting. The pay range would not change and remain at Range 26.