

GENERAL SERVICES COMMITTEE
August 18, 2009

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:03 A.M., Tuesday, August 18, 2009, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Collins, Combs, Mawhinney.

Committee Members Absent: Supervisor Brill.

Staff Members Present: Rob Leu, General Services Director; Jodi Millis, Purchasing Manager.

Others Present: None.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Collins moved approval of the minutes of August 4, 2009 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations.

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1816-0000-62160 Cleaning Contracts	\$ 6,000
18-1816-0000-62200 Utilities	2,000
18-1816-0000-62203 Natural Gas	4,000

TO

<u>Account #</u>	<u>Amount</u>
18-1816-0000-63500 R&M Supplies	\$ 12,000

Supervisor Combs moved approval of the above transfer for General Services, second by Supervisor Mawhinney. ADOPTED.

Bills/Encumbrances.

HCC Building Complex	\$ 17,535.41
Purchasing Inventory	16,343.35
General Services	15,679.49
Glen Oaks Operations	160.00
Juvenile Detention Operations	77.22
Adolescent Services/Guidance	119.45

Jail Capital Improvement	442.64
Jail Expansion	210.85
U-Rock Expansion	14,098.03

Supervisor Mawhinney moved approval of the above bills for the General Services Committee, second by Supervisor Collins. ADOPTED.

Repair to U.W. Rock County Chiller. Mr. Leu explained this is the largest of the three chillers at the campus and has been in operation since 1963. It has serious problems requiring a major tear down and repair. Mr. Leu obtained a proposal from the Trane Company for \$31,000 and expects a proposal from Johnson Controls today. They have experience in this type of tear down.

Mr. Leu said he sent a letter to Mr. Knutson Thursday, August 13th requesting emergency action as classes start on September 2nd and this repair will take 3-4 days. He received approval to proceed. This is provided as an information item to the Committee.

Mr. Leu told the Committee about the new 150 ton air-cooled chiller which was added to the renovation project and installed in 2008. He advised there have been many problems and, to date, it has not run. Initially, it was shipped with water in it, sat out in the winter and froze. It was just determined that the pump is cracked and must be replaced. He hopes to have it up in a week or two.

Chair Owens, Supervisor Mawhinney and Supervisor Combs agreed this new chiller should be replaced completely because of the problems that have already occurred. Supervisor Combs said at the very least the warranty should be extended, which Mr. Leu said has been done.

Mr. Leu will assemble a history of the problems related to the chiller before any conclusions are made.

Mr. Leu said the campus has been able to maintain cooling this summer with the 100 ton and the 250 ton, and should be in very good shape when the 150 ton is up and running.

Purchasing Procedural Endorsements.

Authorizing a Five-Year Contract with Sequoia Consulting Group for Recovery of Indirect Costs

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 does hereby authorize entering into a contract with Sequoia Consulting Group of Waunakee, Wisconsin, for the five fiscal years of 2009, 2010, 2011, 2012 and 2013 at a cost of \$38,500.00.”

Supervisor Collins moved the Purchasing Procedural Endorsement on the above resolution, second by supervisor Mawhinney. ADOPTED.

UW-Rock County Project.

Update Report. Mr. Leu said they are working on the punch list. One item of extreme concern is the landscaping. At least half of what was planted is dead and it is full of weeds.

Supervisor Combs asked about the sewer. Mr. Leu said he requested an extended warranty because it will not have full use until classes start.

Change Orders. None.

Communications and Announcements. The next meeting will be Tuesday, September 1st, 8:00 A.M. in Conference Room N-1.

The Committee agreed to schedule the parking ramp tour for Tuesday, September 15th. Mr. Leu suggested waiting for the Engineering Report before going on the tour. The Committee requested that the Engineer go on the tour also.

Adjournment. Supervisor Combs moved adjournment at 8:48 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.