

**ROCK COUNTY, WISCONSIN**

Office of the Rock County Clerk  
51 South Main Street  
Janesville, WI 53545

Lisa Tollefson, Rock County Clerk



Office (608) 757-5660

Fax (608) 757-5662

[www.co.rock.wi.us](http://www.co.rock.wi.us)

[Lisa.Tollefson@co.rock.wi.us](mailto:Lisa.Tollefson@co.rock.wi.us)

**ROCK COUNTY BOARD OF SUPERVISORS**

**AMENDING CHAPTER 18 OF THE ROCK COUNTY ORDINANCES  
(Personnel Ordinance)  
SUMMARY OF ORDINANCE AMENDMENT**

*On Thursday, January 8, 2026, the Rock County Board of Supervisors approved Ordinance O-2026-1, which formally amended Rock County's Personnel Ordinance. The Resolution may be found at <https://www.co.rock.wi.us/residents/recently-passed-resolutions>. Provisions of the Ordinance that were revised are summarized below:*

Rock County has a Personnel Ordinance that establishes a uniform personnel program for Rock County. The ordinance is reviewed annually and suggestions for modifications are brought forward to the County Board Staff Committee and the County Board.

Below is a summary of the changes to the Rock County Ordinance:

- 18.501 Holiday – Specifies one Floating Holiday per calendar year. Floating holiday may be taken in 15-minute increments.
- 18.18.612 Hours of Work – Eliminates the language for holding laid off employees in a layoff poll.
- 18.626 Travel – Eliminates this section which is a part of the Policy and Procedures Manual.
- 18.702 Administration – Standardizes the bi-annual performance evaluations.
- 18.704 Review of Performance Report – Eliminates a portion of the language.
- 18.707 Performance Improvement Plan – Updates language from "as a stand-alone assessment" to "alongside a special evaluation".
- 18.1053 Travel Status – Eliminates this section which is part of the Policy and Procedures Manual.

*Please contact the Rock County Human Resources Department at 608-757-5520 with any questions regarding these Ordinance Revisions.*

Lisa Tollefson, Rock County Clerk